

MOON AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: FIELD TRIPS

ADOPTED: October 10, 2000

REVISED: July 20, 2009

121. FIELD TRIPS	
1. Purpose SC 1361	Field trips designed to stimulate student interest and inquiry and provide opportunities for educational growth and development are appropriate extensions of the classrooms. To the extent that they provide the most effective means for accomplishing general curricular objectives of the school systems, field trips may be approved.
2. Definition Pol. 121.1	A field trip is defined as a group of students leaving a school campus under the sponsorship of the school and under supervision of school employee(s) to extend educational experiences consistent with the general goals and objectives of the instructional programs. This policy does not apply to overnight/foreign travel programs (See Pol. 121.1).
3. Authority	<p>Students on field trips remain under the supervision and responsibility of this Board and are subject to its rules and regulations.</p> <p>The Board does not endorse, support or assume responsibility in any way for any staff member of this district who takes students on trips not approved by the Board or Superintendent. No staff member may solicit students of this district for such trips within the facilities or on school grounds of the district without Board permission.</p>
4. Delegation of Responsibility	The Superintendent or his/her designee shall be responsible for development of procedures for the request of field trips and shall approve such trips.
5. Guidelines	<p>Field trips shall be governed by guidelines which ensure that:</p> <ol style="list-style-type: none"> 1. The safety and well-being of students will be protected at all times. 2. Permission of the parent/guardian is sought and obtained before any student may participate. 3. The principal approves the purpose, itinerary and duration of each proposed trip.

121. FIELD TRIPS - Pg. 2

Title 22
Sec. 4.4

4. Each field trip is properly planned, integrated with the curriculum, and followed up by appropriate activities that enhance its value.
5. The effectiveness of field trip activities is monitored and evaluated continuously.
6. No field trip will be approved unless it contributes to the achievement of specified instructional objectives.
7. Students must continue to participate and travel with the group until the field trip or activity is completed.
8. A field trip or activity chaperone or sponsor must accompany the group, handle any emergency, and make the necessary reports to the Superintendent or school principal.
9. Requests for the use of school buses for any class activity requiring transportation should be approved by the building principal and Superintendent at least fifteen (15) days in advance. The Superintendent shall have the authority to waive this requirement on an as needed basis.

References:

School Code – 24 P.S. Sec. 510, 517

State Board of Education Regulations – 22 PA Code Sec. 4.4

Board Policy – 121.1