



MOON AREA SCHOOL DISTRICT



*An Equal Opportunity Employer*

**CUSTODIAL & MAINTENANCE APPLICATION**

**TO APPLICANT:** We deeply appreciate your interest in the Moon Area Schools, and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and educational history will aid us in placing you in the position that best meets your qualifications. Send your completed application to the above address. In the event an opening occurs for which your competencies and experience can be utilized, arrangements will be made for a personal interview.

I. Name \_\_\_\_\_ Date \_\_\_\_\_

Application for the position of \_\_\_\_\_

Home Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Social Security Number \_\_\_\_\_

II. Work Experience: – List last three places you have been employed:

Place of Employment	Dates of Employment	Salary Received	Type of Work
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

III. Education: – List below the school level you have completed.

Elementary \_\_\_\_\_

High School \_\_\_\_\_

Others \_\_\_\_\_

Complete information requested on reverse side

IV. References: – These should be people able to answer questions concerning your experience and your abilities to do this job.

Name	Occupation	Address
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

V. Indicate below specific experiences you have had.

Check Here	Type of Experience	Yrs.	Check Mo.	Here	Type of Experience	Yrs.	Mo.
	Custodial Experience				Building Maintenance		
	Floor Maintenance				Carpentry		
	Window Washing				Plumbing		
	Wall Washing				Steam Fitting		
	Carpentry Maintenance				Welding		
	Automatic Scrubber				Electrical		
	Painting				Heating		
	Lawn Maintenance				Pumps, compressors, etc.		
					Brick and block laying		
					Cement Finishing		

VII. Other information regarding talents and/or experiences that would aid you in your employment.

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All applicants who are residents of the Commonwealth of Pennsylvania must submit with their employment application, a Criminal History Record from the Pennsylvania State Police. All applicants who are not a resident of the Commonwealth of Pennsylvania or have not been a resident of the Commonwealth of Pennsylvania for at least one (1) year prior to the filing of this application, must submit a Federal Criminal Record History from the Federal Bureau of Investigation; based upon the guidelines as outlined by the Pennsylvania Department of Education. The Moon Area School District will notify, in writing, any applicant who has been rejected for employment where rejection is based on whole or in part, upon the Criminal History Record Information provided. The applicant further authorizes the Moon Area School District to conduct whatever investigation is necessary.

I hereby authorize investigation of all statements contained in the application. I further authorize investigation and review with regard to my Criminal History Record Information. I understand that any misrepresentation or omission of facts from this application will be cause for rejection and/or dismissal.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

The Moon Area School District is an equal opportunity employer in conformance with Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973.

*Moon Area School District  
8353 University Boulevard  
Moon Township, PA 15108  
412-264-9440*