

801-AR-2. FEES FOR PUBLIC RECORDS REQUESTS

will apply for e-mail of record when request is made for access in electronic form and solely for its convenience the district chooses e-mail transmission in lieu of providing a disk. No charge will apply if solely for its convenience the district elects to e-mail a record instead of providing access through personal inspection of a paper copy. These charges shall not exceed the actual total cost to produce the record.

5. Redaction - No redaction fee may be imposed.
6. Mailing copy of record – If a request is made for mailing and the district chooses to mail the copy instead of personal pickup, the requester will pay the actual cost of shipping or postage.
7. Facsimile transmission - If a request is made for facsimile transmission and the district chooses to provide facsimile transmission instead of personal pickup, the requester will pay \$.10 per page.
8. Specialized documents – Specialized documents such as blue prints, color copies, non-standard size documents and other specialized documents will be provided at the actual cost to produce the record.

The total sum owed shall be paid before the public record is given to the requester. If the duplication or transmission of a public record will cost one hundred dollars (\$100) or more, that fee must be paid in advance of the request being processed.

The district, in its sole discretion, may decide to waive fees associated with the reproduction or delivery of public records if it deems it is in the public interest to do so.