

The April 8, 2013, meeting of the Moon Area Board of Education was held in the High School Board Meeting Room, 7:08 p.m., for general purposes. The meeting was CALLED TO ORDER by President Sandra McCurdy. The following directors were present:

Mrs. McCurdy	Mrs. Schisler	Mr. Testa
Mr. Steele	Mrs. Tatone	Mr. Olszewski

Mr. Tranter, Mr. Harbaugh and Mr. Bussard were not present.

Also seated at the Board table: Dr. Milanovich, Dr. Zurchin, Mr. Bennett, Mr. Heck, Mr. Campbell, and Mr. Brungo.

There were 24 people in the audience, including a reporter from the Pittsburgh Post-Gazette.

Superintendent's Report – Dr. Milanovich

Dr. Milanovich spoke about the Tiger Spirit Award focusing on honoring positive character traits and recognizes students for personal achievements and excellent classroom behaviors that often reach beyond academics. Our award sponsors are Clearview Federal Credit Union and Penguin Bookshop. For April, our two award recipients are from the Middle School, Dylan Snyder and Emily Hytla.

First, we will recognize Dylan Snyder, nominated by the Yellow Jackets team – Mrs. Armstrong, Mr. Canan, Mrs. Currie, Mrs. Hyland, Mr. Morton, and Mrs. Tripathy. Dylan is a positive person who demonstrates excellent Tiger Spirit. He enthusiastically participates in many school activities, and proudly wears Moon Tiger gear to school. He is a member of the football team, the basketball manager, and is active in Concert Choir. According to his teachers, Dylan is friendly and well-liked by all of his peers. He is optimistic and brightens the day of all those around him.

The second student that we would like to bring to your attention is Emily Hytla, nominated by the Dragons team of Mrs. Eberhardt, Mrs. Baumgardner, Mr. Winner, Mr. Slater, Mrs. Turner and Mrs. Jeffries. Emily embodies many of the qualities the middle school staff strives to develop in students. Always cheerful and personable, Emily is recognized by her teachers as a young adult who is accepting to all of her peers and stands up for others in situations involving bullying. Hard working and well-rounded in both academics and athletics, Emily works well with others, shows pride for her school, and is a positive addition to the middle school.

Dr. Milanovich also introduced our new Acting Technology Director, Mr. Brian Campbell.

Dr. Milanovich announced the following:

Moon Area School District will host a Town Hall Meeting open to the public the evening of Tuesday, April 30 at Moon Area High School beginning at 6 p.m. Sessions will last approximately 45 minutes each, and the public can select which they'd like to attend based on interest. Topics are to include the 13-14 budget, strategies for parents to help their children succeed in school, a common core curriculum overview, the Whale Done! program, internet safety and current trends in teenage drug & alcohol use. More info will be sent home with students & available on the website.

The District is seeking judges for MAHS senior project presentations on May 22nd and 23rd. For more info and to sign up, please visit the website.

The National Education Association recently awarded MASD a \$5,000 grant for its initiative in promoting positive learning communities with the Whale Done program. The grant, to be used primarily at Hyde Elementary, is part of a national award in highlighting best practices to increase student achievement while building community connections.

Mrs. McCurdy announced that prior to the meeting, the Board met in executive session to discuss litigation concerning construction matters, personnel matters concerning a professional employee, personnel matters regarding hiring and leaves of absence and to receive information. In addition, at the conclusion of the March 25, 2013, meeting, the Board met in executive session to discuss personnel matters.

Approval of Reports

IT WAS MOVED by Mr. Steele, SECONDED by Mrs. Tatone, "that the Board of Education approve the minutes from the meetings of March 11 and 25, 2013, and the following reports as reflected in the April Financial Report:

- Treasurer's Report
- Investment Report
- 2004 Bond Fund Account Ledger
- 2009 Bond Ledgers
- 2010 Bond Fund Account Ledger
- Bond Fund Balance Analysis
- Board Summary Report
- High School/Middle School Activities Fund Report
- Food Service Profit and Loss Report."

All directors voted in favor on a voice vote.

Payment of Bills

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Olszewski, “that the Board of Education approve the bills for payment as listed in the April Financial Report as follows:

General Fund	\$ 3,255,476.25
2010 Bond Fund for MS	\$ 353,248.74
Activities Fund	\$ 72,447.76
Food Service	\$ <u>65,121.06</u>
Total	\$ 3,746,293.81

All directors voted in favor on a voice vote.

Correspondence – Mrs. Schisler

No correspondence at this time.

Committee Reports – Mrs. Schisler

Education Committee – Mrs. Tatone

Curricular revisions and adoptions associated with the district’s transition to the PA Common Core State Standards for English Language Arts were presented by Kim Prevost, Assistant Director of Curriculum. New adoptions involved a number of new book titles to increase the reading of information text in grades 3 and 4, word journals to support vocabulary and writing instruction, and an online subscription for teachers to Reading A-Z.com which will provide them with expanded resources to differentiate instruction for all learners.

Additionally, a research-based primary reading intervention program was presented to the Board for adoption by Kim Prevost, Caroline Johns, and Vanessa Strassner. The proposed Wilson Foundations® program provides intensive intervention for struggling readers in grades K-3 and would be used in the Title I and special education reading programs.

The middle and high school language arts programs were also reviewed to assess the degree of alignment with the PA Common Core standards. It was determined that focus areas can be strengthened with current resources.

Finance Committee – Mr. Olszewski

The Finance Committee discussed the following items:

2013-14 Budget Update - Expenditures

Mr. Bennett provided an update on the expenditure portion of the first draft of the 2013-14 budget. The next budget discussion is slated to take place on April 8, 2013.

Proposal to Replace Copiers – Managed Printing Solutions

Mr. Bennett reviewed a proposal to replace selected photo copiers throughout the school district. The committee asked that this proposal be presented to them in conjunction with a managed printing solution that also encompasses computer printers throughout the school district.

Policy Committee – Mrs. Schisler

I. Discussion Of Potential New Policies Or Policy Revisions

- None at this time.

II. Policies Ready For First Reading – Presented on Board Meeting Agenda

- None at this time.

III. Policies Ready For Second Reading - Presented on Board Meeting Agenda

- Policy 123.1 – Concussion Management (New) – Enclosure No. 5
(Includes Listed Forms)
- Policy 201 – Admission of Students (Revision) – Enclosure No. 6
- Policy 800 – Records Management – Enclosure No. 7
(PSBA Recommended Policy)
- 800 AR – Administration Regulation (New) – Enclosure No. 8

Approved by the Board for Second Reading. Will be presented to the Board during the April 8, 2013 Board Meeting for Third and Final Reading.

IV. Policies Ready for Third and Final Reading – Presented on Board Meeting Agenda

- Policy 216 – Student Records – (Replacing Current Policy 216) Enclosure No. 9
(PSBA Recommended Policy)
Policy 216 Attachment – Enclosure No. 10

Approved by the Board for Third and Final Reading. They were then submitted to PSBA for review and final approval.

V. Old / New Business

- Discussion of conference call with PSBA.

Student Activities Committee – Mr. Olszewski

No report.

Facilities Committee – Mr. Harbaugh

No report.

Legislation Committee – Mr. Bussard

No report.

Moon Transportation Authority – Mr. Bussard

No report.

Transportation Committee – Mr. Testa

No report.

Parkway West Career and Technology Center – Mr. Tranter

No report.

Technology Committee – Mr. Steele

No report.

Solicitor’s Report – Mr. Maiello

Mr. Brungo will be submitting report to the superintendent for the Board.

Audience Recognition (Agenda Items)

None.

High School Field Trip – Band & Orchestra

IT WAS MOVED by Mrs. Tatone, SECONDED by Mr. Olszewski, “that the Board of Education approve the Band & Orchestra to participate in the All-State Conference, April 17-20, 2013, in Erie, Pennsylvania.”

All directors voted in favor on a voice vote.

Change Orders for High School to Middle School Conversion Project

IT WAS MOVED by Mrs. Tatone, SECONDED by Mr. Testa, “that the Board of Education approve the change orders related to the middle school project for an increased cost of \$78,402.41.”

Change orders GC3-10 and GC3-10 will be pulled out of the change order list.

Dr. Milanovich discussed with the board that there are two changes to this list of change orders. Regarding PC-45 – Sanitary Line Replacement -the number is to be changed to read, “price not exceed \$20,000”. The second change is a choice you have for GC3-10 the main High School

entrance regarding items left off that need to be added. Demolish the existing asphalt entrance to the main High School entrance, furnish and install 35' seat wall along the west side of the entrance, and provide a new concrete sidewalk at the main entrance to match to the remaining exterior of the building.

The next item is GC3-11. Dr. Milanovich has asked JC Pierce to redo the quote for that same area, but to make it comparable to the other entrances here and at the middle school. A handout passed out, the number would be \$72,825.00. The difference would be the installation of concrete and brick paver sidewalks with a herringbone pattern that would match the current student entrance at the High School. Dr. Milanovich would like the board to consider this.

Mr. Testa asked questions on GC307, GC3-8 and GC3-0 all deal with the new field at the top of the parking lot by high school. Do you know total cost of that field? Architect does not know the total cost off hand. Do we need this field or are we better off making it into a parking lot? Mr. Rich responded that he feels that we do need the field. Right now groups are taken off the campus to other fields to practice. Feels the field is still needed even though we can't turf the field and will be used extensively.

Mr. Testa also questioned PC-51 – Water Line to East Field House. It is on the list to vote on with no cost and asks architect if they have any costs. They responded \$5,263. Mr. Testa asked Mr. Brungo if we need to pull this change order at this time. Mr. Faulkerson said that technically since MASD don't have contract with MTMA, it would be more of a purchase order, than a change order.

Mrs. McCurdy asked why this is Guys Mechanical what are they getting paid for? PC-51 should not be listed as Guys Mechanical it should be MTMA and should be removed and will be made a separate agenda item.

IT WAS MOVED by Mr. Testa and SECONDED by Mrs. Schisler, "that the Board of Education amend the current motion on the floor to remove PC-51 from the motion and make it a separate action item."

All directors voted in favor on a voice vote. Motion passes; PC-51 is removed from this agenda item and will be voted on separately.

Discussion was held regarding the costs of the new field, the field's irrigation system, etc.

Extra parking spaces will be available, about 180 parking spaces, with the middle school being demolished. The extra parking lot was built to give us 118 additional spots.

Mr. Testa asked Eckles if they are aware of any other change orders coming outside of unforeseen conditions. They responded that the water line to the east field house needs resolved; should have something for you for the next meeting. Everything else they tried to get on for this meeting and a lot is time sensitive so they can finish what they need to do. There is nothing else that they are aware of right now.

The baseball field was discussed. Mr. Olszewski, asked Eckles if they had any idea when we might see some progress on the baseball field? A purchase order has been issued with S&S and voted on earlier. It was suggested that if they are not responding, put them on notice and look for another contractor. For softball the foul poles have been moved. Screen needs tied down on home side of the dugout. The baseball foul poles have not been moved yet; need to install the bases to make sure the foul poles are installed in the right place.

The Board would like an answer by the end of the week. Architect will report back by the end of the week.

All directors voted in favor on a roll call vote.

IT WAS MOVED by Mrs. Schisler, SECONDED Mr. Testa, “that the Board of Education approve PC-51, a water line to the east field house – authorization to proceed with the purchase of a large 2” meter pit directly from MTMA. This meter pit needs to be purchased now due to a four week lead time for delivery and not to affect the construction schedule. This purchase will be part of our efforts to install the 4” service water line to the east field house which was part of the High School contract.”

Discussion was held regarding the water line. Eckles discussed work shown on drawings and have been working on pricing. Also you will have two other meter pits broken up to serve different areas. They are smaller meter pits. The \$5,263 cost includes purchase and installation. Mrs. Schisler added that the decision on which meters to be used, are based on different details. If you don’t get the right size, it can show you using more than you really do. This is the most cost efficient recommendation to go at this time.

All directors voted in favor on a voice vote.

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Testa “that the Board of Education approve GC3-11, demolish the existing asphalt entrance to the main High School entrance, furnish and install 35’ seat wall along the west side of the entrance, and install concrete and brick paver sidewalks with the herringbone pattern that would match the current student entrance at the High School for a cost of \$72,825.00.”

Discussion that we have to do something there, entrance way needs to be finished. This would make this main entrance to the school comparable to other entrances. Dr. Milanovich addressed the seat wall. She has talked to Mr. Naugle and police dept. The seat wall is part of the security for the building. That portion of building is glass; seat wall is a way to stop people from driving into the school. This is called passive security – added security for the building. She wouldn’t recommend removing them because of security aspect.

Mrs. Schisler, asked if trees could put planted, would that help with the security? Eckles responded that there will be trees and shrubbery planted. Also, she said the seat wall is a great idea, but since we are trying to step outside the box as a board, could we entertain the idea of a seat wall that we could sell blocks, memorial blocks, family blocks, etc., to help pay for the seat wall.

Mr. Testa agrees that it is a great idea however, do we want to spend the money. We won't know if anyone wants to do this for a while.

Dr. Milanovich asked if this was a time sensitive item. Ms. Crawford explained that the \$33,048 cost from the contractor is only good for so long, usually 60 days, potentially price could go up. Ms. Crawford will check with the contractor to see how long the price will be good for.

On a roll call vote, all directors voted in disfavor of GC3-11, with the exception of Mr. Testa who voted in favor. Motion does not pass.

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Olszewski "that the Board of Education approve GC3-10, demolish the existing asphalt entrance to the main High School entrance, furnish and install 35' seat wall along the west side of the entrance, and provide a new concrete sidewalk at the main entrance to match the remaining exterior of the building for a cost of \$33,048.00."

On a roll call vote, Mrs. McCurdy, Mrs. Schisler, Mr. Testa and Mrs. Tatone voted in favor. Mr. Steele and Mr. Olszewski voted in disfavor. Motion does not pass.

Bid Awards – Art Supplies

IT WAS MOVED by Mr. Steele, SECONDED by Mrs. Tatone, "that the Board of Education award the bid for the 2013-2014 Keystone Purchasing Network Art Supplies as follows:

Blick Art Supplies	\$ 0.00
Cascade School Supplies	924.85
Kurtz Brothers	1,848.42
National Art & School Supplies	9,223.57
Phillips Supply Company	231.93
Pyramid School Supplies	2,997.06
School Specialty	4,110.35
Triarco Arts & Crafts	<u>134.75</u>
Total Award	\$19,470.93."

All directors voted in favor on a voice vote.

Bid Awards – General Supplies

IT WAS MOVED by Mr. Steele, SECONDED by Mrs. Tatone, "that the Board of Education award the bid for the 2013-2014 Keystone Purchasing Network General Supplies as follows:

Cascade School Supplies	\$ 3,178.71
GBS	42.23
Kurtz Brothers	9,906.51
Mid State Batteries	4,326.19
National Art & School Supplies	9,396.10
Phillips Supply Company	4,400.73
Pyramid School Products	13,989.73
School Specialty	<u>8,966.01</u>
Total Award	\$54,206.21.”

All directors voted in favor on a voice vote.

Bid Awards – Computer Supplies

IT WAS MOVED by Mr. Steele, SECONDED by Mrs. Tatone, “that the Board of Education award the bid for the 2013-2014 Keystone Purchasing Network Computer Supplies as follows:

Kurtz Brothers	\$ 6.67
Modern Data Products	531.40
Phillips Supply Company	141.75
Star Data / OPG Co.	<u>597.42</u>
Total Award	\$1,287.24.”

All directors voted in favor on a voice vote.

Bid Awards – Copy Paper Supplies

IT WAS MOVED by Mr. Steele, SECONDED by Mrs. Tatone, “that the Board of Education award the bid for the 2013-2014 Keystone Purchasing Network Copy Paper Supplies as follows:

Contact Paper Group	\$ 10,450.68
Unisource Worldwide	<u>56,052.40</u>
Total Award	\$ 66,503.08.”

All directors voted in favor on a voice vote.

Network Services Agreement

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Olszewski, “that the Board of Education table the motion to approve the network services agreement with Comcast Business Communications, LLC, as attached. This five year agreement reflects no cost increase over the current agreement.”

All directors voted in favor on a roll call vote to table this motion.

Policy Third and Final Reading Approval

IT WAS MOVED by Mrs. Schisler, SECONDED by Mrs. Tatone, “that the Board of Education approve the third and final reading of the following policies that are revised or for adoption:

- Policy 123.1 Concussion Management (New)
- Policy 201 Admission of Students (Revision)
- Policy 800 Records Management (Replacing Current Policy 800 – Electronic Records Retention)
- 800 AR Administration Regulation (New).”

All directors voted in favor on a voice vote.

Conferences

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Steele, “that the Board of Education approve conferences costing over \$500 or requiring an overnight’s stay.”

Heidi Gariti: PASA SCORING CONFERENCE in Harrisburg, Pennsylvania on May 17, 2013 thru May 19, 2013; cost to the district is approximately \$80.00; purpose – To review tapes and determine scores on state assessments.

Heidi Gariti: PASA SCORING CONFERENCE in Harrisburg, Pennsylvania on May 31, 2013 thru June 2, 2013; cost to the district is approximately \$80.00; purpose – To review tapes and determine scores on state assessments.

All directors voted in favor on a voice vote.

Personnel

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Testa, “that the Board of Education approve the personnel items listed:

I. Resignation

“that the Board of Education accept the resignation of Tammie Prozzoly, from her position as Teacher/Playground Assistant at Bon Meade Elementary School, effective April 8, 2013.”

II. Resignation

“that the Board of Education accept the retirement resignation of Betty Pander, from her position as Marketing teacher at the High School, effective the last day of school of the 2012-2013 school year.”

III. Approval of Medical Leave of Absence

“that the Board of Education approve a Medical Leave of Absence to Linda Colalillo, from her cafeteria position at the Middle School, beginning April 2, 2013 for approximately two weeks, or pending release from physician.”

IV. Approval of Medical Leave of Absence/Extended Sick Day Leave

“that the Board of Education approve a Medical Leave of Absence/Extended Sick Day Leave to Heather Mitchell from her position as English teacher at the High School beginning May 1, 2013, through the last day of school of the 2012-2013 school year.”

V. Approval of Substitutes

“that the Board of Education approve the following substitutes for the 2012-2013 school year:

Custodian/Teacher Assistant/Cafeteria

Kayla Narbesky (pending receipt and review of clearances)
536 Phillips Street
Baden, PA 15005

Holly Ford (pending receipt and review of clearances)
734 5th Avenue, Apt. 1
Coraopolis, PA 15108

VI. Approval of Panel of Physicians

“that the Board of Education approve the attached UPMC Work Partners’ Health Care Provider Panel and Procedures, dated October 10, 2012.”

VII. Approval of Medical Leave/Family Medical Leave of Absence

“that the Board of Education approve a Medical Leave of Absence/Family Medical Leave of Absence to Amanda Spirnak, from her position as Guidance Counselor at the High School, beginning April 8, 2013 through the last day of school of the 2012-2013 school year. The purpose of the leave is for personal medical reasons and to take care of an ill family member.”

VIII. Approval of Extra Pay for Extra Duty Position

“that the Board of Education approve the following extra pay for extra duty position at the Middle School for the 2012-2013 school year:

5th Grade Class Sponsor Carolyn Andrews.”

All directors voted in favor on a voice vote.

Approval of the 2013-2014 Moon Middle School Program of Studies

IT WAS MOVED by Mrs. Tatone, SECONDED by Mr. Olszewski, “that the Board of Education approve the 2013-2014 Moon Middle School Program of Studies with associated curriculum revisions.”

All directors voted in favor on a voice vote.

Budget Update

Mr. Bennett updated the board on the status of the 2013-2014 budget and passed out handouts.

Superintendent’s Education Report

No report.

Audience Recognition

None.

Board Comments

Mrs. Schisler, Mr. Steele, Mr. Olszewski, Mrs. Tatone had no comments.

Mr. Testa mentioned that in the Pittsburgh Business Times, for PSSA’s, out of 105 schools, Moon Area School District was ranked 16 – moved up in rankings from 19. He wanted to congratulate the students, staff and administration!

Adjournment

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Steele, “that the Board of Education adjourn this meeting, 8:35 p.m.”

Respectfully submitted,

Lisa Brown
Substitute Clerk, Board of Education

Laura J. Schisler
Secretary, Board of Education