

The January 14, 2013, meeting of the Moon Area Board of Education was held in the High School Board Meeting Room, 7:00 p.m., for general purposes. The meeting was CALLED TO ORDER by Vice President Ronald Steele. The following directors were present:

Mr. Steele	Mrs. Tatone	Mr. Tranter	Mr. Testa
Mrs. Schisler	Mr. Bussard	Mr. Harbaugh	

Mrs. McCurdy and Mr. Olszewski were not present.

Also seated at the Board table: Dr. Milanovich, Dr. Zurchin, Mr. Bennett, Mr. Haslett, Mr. Heck, Mr. Hatty and Mr. Brungo.

There were 50 people in the audience, including a reporter from the Pittsburgh Post Gazette.

Superintendent's Report – Dr. Milanovich

Dr. Milanovich announced that January is School Director Recognition Month. The theme for this year is “Serving Every Child, Every Day.” Bon Meade Elementary Principal, Dr. Maureen Ungarean, is with us tonight to introduce these special visitors, here to recognize and thank our school board members for their service. Dr. Ungarean thanked the board for all that they do for the students. She introduced Mrs. Jaworowski, Miss Day and the Singing Tigers. The Singing Tigers performed two songs and presented the board with gifts.

Dr. Milanovich announced that the Tiger Spirit Award focuses on honoring positive character traits and recognizes students or personal achievements and excellent classroom behaviors that often reach beyond academics. Thank you to our award sponsors, Clearview Federal Credit Union and Penguin Bookshop. For the month of January, our two award recipients are from **Moon Area High School**, seniors Dalton Finnell and Lauren Pollastro.

First recognized was Dalton Finnell, nominated by Mrs. Mackin. As an office worker, Dalton is accustomed to helping students and staff with a variety of tasks. However, what makes Dalton stand out from other hardworking students is his strong moral character and kindness. Mrs. Mackin shared a story that highlights these qualities that I would like to recount: A classmate recently came in with several grocery bags filled with food raised from a school fundraiser, and was going to have to take the bus home. Observing this situation, Dalton introduced himself, helped the student box the food, and offered them a ride home so that they wouldn't have to worry about taking all of the food on the bus. Other teachers have praised Dalton for his engaging personality and good manners during a recent Speech and Debate Tournament. Dr. Milanovich thanked Dalton for leading by example with his generosity and selflessness.

The other high school student being recognized was nominated by Miss Berger, and she is Lauren Pollastro. Lauren sets high standards for herself, and strives for her own personal level of achievement in everything that she does. Academically, she reaches beyond in every assignment that she completes, and according to Miss Berger, consistently seeks feedback in order to grow and learn more as a writer. Socially, she is friendly and responsible, and aims to impact others in

a positive manner. An example of her willingness to influence others is her excitement about being involved in the upcoming spring event, "Girls Night Out," in which high school girls help 8th grade girls prepare to transition from the middle school to high school setting. We appreciate you serving as such a positive role model for other students, and for encouraging others to strive to be their best.

Congratulations to Moon Area High School junior Michael Kotok for achieving the rank of Eagle Scout, the highest honor in Boy Scouting. He was honored for this important achievement at a special Court of Honor on Sunday, January 6.

For his project, Michael refurbished parts of Moon Township's Baker Baseball Fields. He installed a new bullpen pitcher's mound, scraped off old paint and rust off bleachers, and applied a new coat of primer and paint. Additionally, he constructed and installed the new front entrance to the fields, complete with a small border garden.

As a member of Troop 310 in Moon Township, Michael has been active in scouting since first grade, has earned 26 merit badges, and was selected to be a member of the Order of the Arrow. He has served in leadership positions including Quartermaster, Historian, Den Chief, Troop Instructor, Senior Patrol Leader and Junior Assistant Scoutmaster.

Michael has been on the honor roll each nine weeks while at MAHS. He was co-captain of Moon's Junior Varsity Volleyball team as a sophomore, and now plays for the Varsity team. He is also a member of the high school marching band, and is active in the community having served as an umpire for the Moon Baseball Association Minor League and Little League Games. Michael is the son of Matthew and Virginia Kotek.

Mr. Steele announced that in executive session the Board discussed personnel and legal matters.

Dr. Milanovich shared with the Board that we as a district have been a part of an online school through the Allegheny Intermediate Unit. There were 10 districts that came together years ago and formed this partnership to offer an online school, at the beginning of the charter school movement. Last year, superintendents had changed the focus of PAYLO to be the STREAM Academy focusing on Science, Technology, Engineering, the Arts and Mathematics. At the January meeting, the superintendents voted to close this school because we were not able to get enough students to make this profitable for us. This school will close at the end of this school year. The reason is that there are so many charter schools out there that you can't get the population that you need to be successful. We currently have four students that attend this school. Two are seniors and these students will finish their schooling there. We will have two children that we will have to place them either in our school or in another program. The decision was difficult to make.

Approval of Reports

IT WAS MOVED by Mr. Tranter, SECONDED by Mrs. Tatone, “that the Board of Education approve the minutes from the meeting of December 3, 2012 and the following reports as reflected in the January Financial Report:

- Treasurer’s Report
- Investment Report
- 2004 Bond Fund Account Ledger
- 2009 Bond Ledgers
- 2010 Bond Fund Account Ledger
- Bond Fund Balance Analysis
- Board Summary Report
- High School/Middle School Activities Fund Report
- Food Service Profit and Loss Report.”

All directors voted in favor on a voice vote.

Payment of Bills

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Harbaugh, “that the Board of Education approve the bills for payment as listed in the January Financial Report as follows:

General Fund	\$ 2,705,376.45
2004 Bond Fund for HS	\$ 889.00
2004 Bond Fund for MS	\$ 291,897.88
2010 Bond Fund for MS	\$ 0
Activities Fund	\$ 20,313.77
Food Service	\$ <u>69,764.07</u>
Total	\$ 3,088,241.17

All directors voted in favor on a voice vote.

Correspondence – Mrs. Schisler

No report.

Committee Reports – Mrs. Schisler

Education Committee – Mrs. Tatone

Mr. Balaski and Mrs. Prevost presented to the Board the High School Curriculum Additions & Revisions proposed for the 13-14 Program of Studies.

Mrs. Tatone thanked Mr. Balaski, Mrs. Prevost, Mrs. Wilson and the Business Department and Mr. Cook and the Family Consumer Science Department for doing excellent work on this project and keeping the costs down.

Mrs. Prevost spoke to the board about the timeline for this to occur after presentations, they would like the Board to vote on the High School Program of Studies and Course Guides at the next voting Board meeting.

Finance Committee – Mr. Olszewski

No report.

Policy Committee – Mrs. Schisler

No report.

Student Activities Committee – Mr. Olszewski

No report.

Facilities Committee – Mr. Harbaugh

No report. However Mr. Harbaugh asked Mr. Heck why there is equipment is sitting in the parking lot near the loading dock at the middle school and why isn't it being stored in the shed. Mr. Heck responded that most of the equipment was stored under the home side stands; and because of the construction, they had to remove it or we would not have access to it. Right now we don't have another storage facility. We are tarping the lawn tractor when it snows. At the old middle school we had a small storage building that held the lawn tractor and hand tools. The equipment used to be stored under the home side bleachers is what is being seen now. The wooden building was fairly well worn. Mr. Heck will work on looking into other storage space.

Legislation Committee – Mr. Bussard

No report.

Moon Transportation Authority – Mr. Bussard

Moon Transportation Authority (MTA) met on January 7 for re-organization. MTA also approved contracts with Trans Associates and Delta Development Group to develop an ordinance for developer impact fees for Moon Township in conjunction with the airport.

Transportation Committee – Mr. Testa

No report.

Parkway West Career and Technology Center – Mr. Tranter

Mr. Tranter attended the Parkway meeting last week. It was a sad day because they did vote to close the ACE program. We do have 4 students that will graduate from Parkway and will have 3 students that need placements. They also have 6 dedicated staff members that we hope any of the districts that need teachers will take a serious look at them.

This Thursday, Parkway is having a spaghetti dinner for one of the students that has some costly medical expenses and anyone that would like to attend, adults are \$8, students are \$5, and they also have takeout available.

Technology Committee – Mr. Steele

No report.

Solicitor’s Report – Mr. Brungo

No report.

Audience Recognition (Agenda Items)

No comments.

High School Dance Team Field Trip

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Bussard, “that the Board of Education approve the Dance Team to participate in the National Dance Competition in Virginia Beach, Virginia, March 21st to 25th, 2013.”

All directors voted in favor on a voice vote.

High School/Middle School Academic Games Field Trip

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Bussard, “that the Board of Education approve the Academic Games organization to participate in the National Academic Games Tournament April 26 – April 30, 2013 in Charlotte, North Carolina. (Approximately \$300 per student – anticipate 30 students and 3 teachers).”

All directors voted in favor on a voice vote.

High School Band & Orchestra Field Trip

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Bussard, “that the Board of Education approve the High School Band and Orchestra to participate in a voluntary “fun” trip June 18, 2013, to Cedar Point Amusement Park, Sandusky, Ohio.”

All directors voted in favor on a voice vote.

Approval of Agreement

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Tranter, “that the Board of Education approve the signed agreement with Student ID #45430 as presented.”

All directors voted in favor on a voice vote.

School Donations

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Bussard, “that the Board of Education approve donations to the school district as attached.”

Mrs. Tatone commented that the donation was a \$500 book award from Target.

All directors voted in favor on a voice vote.

Meeting Notice Change

IT WAS MOVED by Mr. Tranter, SECONDED by Mr. Bussard, “that the Board of Education approve the revised board meeting schedule as attached. (December 9, 2013 changed to December 2, 2013.)”

All directors voted in favor on a voice vote.

Audit Engagements

IT WAS MOVED by Mrs. Tatone, SECONDED by Mrs. Schisler, “that the Board of Education accept the proposals for Hosack, Specht, Muetzel & Wood to perform the following audits:

Real Estate Tax Collectors 2012 Taxes	\$ 1,250.00
2012-13 Annual Audit	<u>\$16,950.00</u>
Total	\$18,200.00

(A \$250 increase in cost.)”

All directors voted in favor on a voice vote.

Audit Engagement – PlanCon Part J

IT WAS MOVED by Mr. Bussard, SECONDED by Mrs. Schisler to accept the proposal from Hosack, Specht, Muetzel & Wood to audit the PlanCon Part J document for the high school project at a cost not to exceed \$4,800. (This audit is required by PDE prior to the filing of the PlanCon documents.)”

All directors voted in favor on a voice vote to table this item.

Budget Transfer

IT WAS MOVED by Mrs. Tatone, SECONDED by Mr. Bussard, “that the Board of Education approve the attached revisions to the General Fund Budget for the fiscal year ending June 30, 2013 in accordance with Sections 609 and 687 of the School Laws of PA, 1949, as amended.”

All directors voted in favor on a voice vote.

Change Orders for New High School Project

IT WAS MOVED by Mr. Tranter, SECONDED by Mr. Bussard, “that the Board of Education approve the change orders related to the new high school project for a decreased cost of (\$29,053.00).”

Mr. Testa asked a question about the Executive Landscaping change order for the work baseball field, when will this start? Carrie answered depending on the weather. Timeframe for work to be completed on field depends on the weather. The board will receive updates on the progress.

All directors voted in favor on a voice vote.

Change Orders for High School to Middle School Conversion Project

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Tatone, “that the Board of Education approve the change orders related to the middle school project for an increased cost of \$33,521.32.”

Mr. Testa asked about the changes orders dealing with the elevator. We’ve spent a lot of money on the elevator. Will this take care of all the issues with the elevator? Mr. Faulkerson responded that yes, it should. The ladder was not in compliance. This was picked up by the inspector when he came in. The work is done.

Guys Mechanical change order is in reference to a leak – this will be reimbursed from an insurance claim.

Mr. Testa asked what percentage of change orders have already been done. Mr. Faulkerson responded that probably all of them have been discussed and are done.

All directors voted in favor on a voice vote.

Conferences

IT WAS MOVED by Mrs. Tatone, SECONDED by Mrs. Schisler, “that the Board of Education approve conferences costing over \$500 or requiring an overnight’s stay.”

All directors voted in favor on a voice vote.

Personnel

IT WAS MOVED by Mr. Tranter, SECONDED by Mr. Harbaugh, “that the Board of Education approve the personnel items listed:

I. Approval of Building Based Substitute

“that the Board of Education approve Jordan Burkes as the Building Based Substitute teacher at the High School effective January 2, 2013, for the remainder of the 2012-2013 school year.”

II. Approval of Building Based Substitute

“that the Board of Education approve Scott DeVivo as the Building Based Substitute teacher at the Middle School effective November 27, 2012 through the last day of school of the 2012-2013 school year.”

III. Approval of Intermittent Family Medical Leave of Absence

“that the Board of Education approve an Intermittent Family Medical Leave of Absence to Cheryl Stroup from her position as Grade 2 teacher at McCormick Elementary School beginning January 2, 2013 through the end of the 2012-2013 school year, to be used as needed for personal health care.”

IV. Approval of Childbearing/Family Medical Leave of Absence

“that the Board of Education approve a Childbearing/Family Medical Leave of Absence to Emily Wagner from her position as Guidance Counselor at the High School beginning on or about February 14, 2013 through approximately May 1, 2013.”

V. Approval of Extended FMLA/Childrearing Leave of Absence

“that the Board of Education approve an extended FMLA/Childrearing Leave of Absence to Jaime Rea from her position as General/Vocal Music teacher at Allard and Hyde Elementary Schools beginning February 15, 2013 through April 2, 2013.”

VI. Resignation

“that the Board of Education accept the resignation of Amanda Neville from the extra pay for extra duty position of High School Orchestra effective immediately.”

VII. Resignation

“that the Board of Education accept the retirement resignation of Carol Vogel effective January 12, 2013.”

VIII. Resignation

“that the Board of Education accept the resignation of Nadine Hytla from her position as Dishwasher/Server at the High School effective January 11, 2013.”

IX. Resignation

“that the Board of Education accept the resignation of Harry Angelo from the position of long-term substitute teacher at Bon Meade Elementary School effective December 21, 2012.”

X. Approval of Long-Term Substitute Teacher

“that the Board of Education approve Allie Guzek, 206 Parliament Drive, Moon Township, PA 15108, to the Long-Term Substitute Grade 2 teacher position at Bon Meade Elementary School beginning on January 2, 2013 through the remainder of the 2012-2013 school year. The salary for this position will be \$175.46 per day, along with individual health coverage.”

XI. Approval of Confidential Secretary

“that the Board of Education approve Carol Wingard, 1045 Lexington Drive, Aliquippa, PA 15001, to the position of Confidential Secretary to the Superintendent, pending receipt and review of clearances; start date to be determined. The salary for this position will be \$45,000, prorated from start date through June 30, 2013.”

XII. Approval of Extra Pay for Extra Duty Position

“that the Board of Education approve the following extra pay for extra duty positions at the High School as follows:

HS Orchestra Amanda Neville	8/30/12 through 11/28/12
HS Orchestra Megan Taylor	11/29/12 through 6/12/13.”

XIII. Approval of Extra Pay for Extra Duty Position

“that the Board of Education approve the following extra pay for extra duty positions at the High School as follows for the 2012-2013 school year:

Drama Club Sponsor	Nichole Wilson
Guitar Club Sponsor	Ken Firmstone

DECA Sponsor	Betty Pander
Youth for Christ Sponsor	David Benson
Spanish Club Co-Sponsors	Conchita Euston and Edwin Bamford
Cultures Club Co-Sponsors	Chris D'Eramo and Danielle Hadden
Ski Club Co-Sponsors	Haley Martin and Bethany Klisavage
German Club Sponsor	Brian Silvis
Math Club Sponsor	Katy Smith
Robotics Club Sponsor	Steve Palumbo and Shawn Welsh
Spirit Club Sponsor	Shannon Watt."

XIV. Approval of Extra Pay for Extra Duty Positions

“that the Board of Education approve the following extra pay for extra duty positions at the High School retroactive to December 3, 2012 for the remainder of the 2012-2013 school year:

Bus Monitor (pm)	Kevin Gallagher
Bus Monitor (am)	Ryan O’Toole
Musical Choral Director	Lori Cole.”

XV. Approval of Extra Pay for Extra Duty Position

“that the Board of Education approve the following extra pay for extra duty position for the 2012-2013 school year:

Elementary Odyssey of the Mind Coordinator	Scott Hilpert.”
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XVI. Approval of Winter Event Management Positions

“that the Board of Education approve the following people for event management positions for the 2012-2013 Winter sports season per the recommendation of Mr. Ricci Rich:

Boys Basketball

Varsity

Ticket Sellers	Karen Neptune
Ticket Collectors	Joe Martonik
Scoreboard Operator	Sean Snowden
Clock Operator	Nick Bulat
Event Manager	Kevin Gallagher
Crowd Supervision	Larry Covelli
Crowd Supervision	James Mangan
Crowd Supervision	Dan Work
Message Center	Dave Benson
Ticket Seller Substitute	Sue White

Wrestling

Varsity

Scoreboard Operator	Carmen Marchinoda
Crowd Supervision	Katy Smith
Event Manager	Sean Snowden
<u>Middle School</u>	
Crowd Supervisor	Sean Snowden
<u>Swimming</u>	
Deck Supervision	Bernie Vogler

XVIII. Approval of Sabbatical Leave of Absence

“that the Board of Education approve an Educational Sabbatical Leave of Absence to Julie Moore from her position as Principal at McCormick Elementary School beginning January 21, 2013 and ending on July 22, 2013.”

XIX. Approval of Acting Principal

“that the Board of Education approve Jeffrey Carter, 240 Ritter Road, Sewickley, PA 15143, to the position of Acting Principal at McCormick Elementary School starting January 21, 2013 through July 22, 2013. The rate of pay will be \$320 per day. Mr. Carter will remain an active member of the Moon Educational Association (MEA) and upon completion of his position as Acting Principal, will return to his teaching position at Hyde Elementary School. Mr. Carter will replace Mrs. Julie Moore who will be on a leave of absence.”

XX. Approval of Extended Sick Leave of Absence

“that the Board of Education approve the use of extended sick leave days to Amanda Neville, from her position as Music teacher at the High School January 23 – 30, 2013.”

XXI. Approval of Long-Term Substitute Teacher

“that the Board of Education approve Erin Fleming, 317 Glaser Avenue, Bellvue, PA 15202, to the Long-Term Substitute Grade 4 teacher position at Hyde Elementary School beginning on January 15, 2013 through the remainder of the 2012-2013 school year. The salary for this position will be \$175.46 per day, along with individual health coverage.”

XXII. Approval of Substitutes

“that the Board of Education approve the following substitutes for the 2012-2013 school year:

Teachers

Stephanie Sbei
128 Pinoak Lane
Imperial, PA 15126

Brady Amerson
310 Whitestown Village, Apt. 6
Butler, PA 16001.”

Superintendent’s Education Report

None.

Audience Recognition

A community member and parent, Kendra Carter, 211 Purdy Road, Moon Township, PA 15108, asked the question on school security to the Board. Mr. Brungo asked Mrs. Carter to please if you are going to make a comment on school security, you should not discuss anything specific

again. Reason being the District does not want to broadcast specific district deficiencies to anyone out there. Mrs. Carter then asked about metal detectors. Dr. Milanovich stopped her and said that she would be glad to talk to her after the meeting. She also said that she would like the public to understand that we want to hear all of the input from the public as far as safety but do not want to advertise any problems that you may see. Mr. Brungo suggested that if you have a concern, you should give that concern directly to the superintendent, either talk to her directly or provide in writing, so that the Board can review what your concern is. Dr. Milanovich and the Board offered to meet with Mrs. Carter after the school board meeting to discuss her concerns. Mr. Steele informed the public that the Board is very much aware of the security issues and concerns of the parents. The Board is also concerned as a result of recent developments in the country. Dr. Milanovich is working the local police department to see how we can enhance things and evaluate what we have. We do not want to get into specific things at this time.

Board Comments

Mr. Harbaugh thanked the Bon Meade Singing Tigers and Mrs. Jaworowski for coming to the board meeting and performing this evening. He also thanked the students for the basket and artwork that was passed out to board members.

Mr. Tranter commented what a fine job the students did. He also thanked the staff members who worked so hard on the curriculum update.

Mrs. Schisler also thanked the students for performing this evening and thanked them for the baskets and artwork. She also thanked Mr. Balaski for his efforts and hard work put into the new curriculum, and was impressed with his efforts to check out the rankings of the 88 schools ahead of Moon are doing! Mrs. Schisler also expressed deepest sympathy to her friend and former board member, Dr. Ruth Ann Miller who passed away in October.

Mrs. Tatone thanked the students for their excellent work and for all of their efforts for Board Appreciation month.

Mr. Bussard commented that every time he sees students perform it makes being a board member a pleasure. He also thanked Mr. Balaski for his hard work and efforts in the presentation. To have our staff write what we need, is great. So many teachers have so much more to offer regarding curriculum. Mr. Bussard really likes the idea and utilizing the talents of our own staff and keep up to date on the changes in the world.

Mr. Testa thanked Dr. Ungarean, Mrs. Jaworowski, Miss Day and the talented students at Bon Meade for their presentation, snacks and artwork which is fantastic. Kudos to Mr. Balaski and his staff involved on updating the curriculum—real world applicability--fantastic job! Mr. Testa also congratulated the Girls State Soccer champions!

Mr. Steele commented that the presentation was very well presented, succinct and to the point.

Adjournment

IT WAS MOVED by Mrs. Tatone, SECONDED by Mrs. Schisler, “that the Board of Education adjourn this meeting, 8:30 p.m.

Respectfully submitted,

Lisa Brown
Substitute Clerk, Board of Education

Laura J. Schisler
Secretary, Board of Education