

The June 24, 2013, meeting of the Moon Area Board of Education was held in the High School Board Meeting Room, 7:00 p.m., for general purposes. The meeting was CALLED TO ORDER by President Sandra McCurdy. The following directors were present:

Mrs. McCurdy	Mrs. Schisler	Mr. Testa	Mr. Olszewski
Mr. Steele	Mrs. Tatone	Mr. Bussard	Mr. Harbaugh

Mr. Tranter was not present.

Also seated at the Board table: Dr. Milanovich, Mr. Bennett, Mr. Heck, Mr. Campbell, and Mr. Muscante.

There were 8 people in the audience.

Mr. Steele announced that the Board met in executive session prior to the board meeting to discuss personnel and legal matters.

Superintendent’s Report – Dr. Milanovich

No report.

Audience Recognition (Agenda Items)

None.

High School and Middle School Dance Team Field Trip

IT WAS MOVED by Mrs. Tatone, SECONDED by Mr. Bussard, “that the Board of Education approve the High School Marching Band to travel to the University of Pittsburgh – Greensburg Campus, from July 21 – 24, 2013. The purpose of this trip is for students to attend classes to learn basics of conducting techniques and leadership strategies. The anticipated costs to the district will be \$435, which is ½ of the registration fee for 3 students. The other ½ of registration fee is covered by the Band Activity Account.”

All directors voted in favor on a voice vote.

Final Budget Approval

IT WAS MOVED by Mr. Steele, SECONDED by Mrs. Schisler, “that the Board of Education approve the final 2013-2014 General Fund Budget in accordance with the attached form PDE-2028 and the requirements of Special Session Act 1 of 2006. The following is a summary of the budget:

PROPOSED FINAL BUDGET SUMMARY

Fiscal Year 2013-14

Estimated Fund Balance 07/01/13 \$ 8,029,988

ESTIMATED REVENUE

6000 - Local Sources	46,786,047
7000 - State Sources	13,547,644
8000 - Federal Sources	1,375,456
9000 - Other Sources	560,000
Total Funds Available	\$70,299,135

APPROPRIATIONS

1100 - Regular Instruction	\$ 24,009,204
1200 - Special Instruction	7,780,432
1300 - Vocational Instruction	1,641,455
1400 - Other Instruction	505,455
1600 - Adult Education	6,000
2100 - Pupil Personnel Service	1,517,904
2200 - Instructional Staff Services	1,982,486
2300 - Administrative Services	3,734,011
2400 - Pupil Health Services	651,174
2500 - Business Services	648,018
2600 - Operation/Maintenance of Plant	5,691,094
2700 - Student Transportation Services	2,766,375
2800 - Central Services	26,294
2900 - Other Support Services	65,500
3200 - Student Activities	1,239,390
3300 - Community Services	307,326
5100 - Debt Services	612,043
5200 - Fund Transfers	9,801,594
5900 - Budgetary Reserve	488,650
Total Appropriations	\$63,474,405

Budgetary Fund Balance 06/30/14 \$ 6,824,730

All directors voted in favor on a voice vote with the exception of Mr. Testa who voted in disfavor.

Final Tax Levy

IT WAS MOVED by Mr. Harbaugh, SECONDED by Mrs. Schisler, “that the Board of Education approve the final tax levy resolutions for the 2013-2014 fiscal year with an initial real estate tax rate of 18.1167 mills due to the reassessment, no real estate tax increase and all other tax rates to remain unchanged as follows:

Real Estate Tax – It is resolved that under the authority granted by the Pennsylvania Public School Code of 1949, as amended, that the Moon Area School District imposes for general revenue purposes an annual tax of 18.1167 mills or \$1.81167 per \$100.00 of assessed valuation on all real estate situated in the Moon Township and Crescent Township, Allegheny County, Pennsylvania to be effective 12:01 a.m. on July 2, 2013 and to continue in force on a fiscal year basis without annual reenactment unless the rate of tax is subsequently changed. In the opinion of the Board of Education of the Moon Area School District, tax is necessitated by reason of the costs and expenses incident to the conduction of the activities and functions of the school district.

Other Taxes – All other tax rates are to remain unchanged and will continue to be levied at the following rates:

Realty Transfer Tax	½ of 1%
Wage & Earned Income Tax	½ of 1%
Local Services Tax	\$5.00
Parking Tax	7%
Amusement Tax	10%
Per Capita Tax	\$0.00.”

All directors voted in favor on a voice vote with the exception of Mr. Testa who voted in disfavor.

Insurance Renewals

IT WAS MOVED by Mr. Steele, SECONDED by Mrs. Schisler,

- a) “that the Board of Education approve the purchase of a commercial package insurance policy which includes general liability, property, automobile, energy systems and inland marine insurance coverage, for the period of July 1, 2013 to July 1, 2014 from the Ohio Casualty Insurance Company, via HHM Insurors, at a cost of \$85,781. (A \$4,577 increase in cost.)”
- b) “that the Board of Education approve the purchase of school leaders errors and omissions insurance for the period of July 1, 2013 to July 1, 2014 from the Ohio Casualty Insurance Company, via HHM Insurors, at a cost of \$34,083. (A \$4,433 increase in cost.)”
- c) “that the Board of Education approve the purchase of excess liability insurance for the period of July 1, 2013, to July 1, 2014 from the Old Republic Insurance Company, via the PSBA Insurance Trust and HHM Insurors, at a cost of \$15,887. (A \$1,587 increase in cost.)”

- d) “that the Board of Education approve the purchase of workers’ compensation insurance for the period of July 1, 2013 to July 1, 2014 from the UPMC Health Benefits, Inc., via HHM Insurors, at a cost of \$146,476. (A \$7,742 increase in cost.)”
- e) “that the Board of Education approve the purchase of volunteer accident insurance for the period of July 1, 2013 to July 1, 2014 from the Chubb Group, via the PSBA Insurance Trustor and HHM Insurors, at a cost of \$1,275. (No change in cost.)”

All directors voted in favor on a voice vote.

Policy Second Reading Approval

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Olszewski, “that the Board of Education approve the second reading of the following policies that are revised or for adoption by PSBA:

Policy 100	Strategic Plan (New)
Policy 101	Philosophy of Education (Revised)
Policy 102	Educational Goals (Revised)
Policy 103	Affirmative Action Programs (Revised)
Policy 103 AT	Report Form for Complaints of Discrimination (New)
Policy 103.1	Nondiscrimination – Qualified Students with Disabilities (New)
Policy 103.1 AT #1	Report Form for Complaints of Discrimination (New)
Policy 103.1 AT #2	Procedural Safeguards Notification (New)
Policy 103.1 AT #3	Notice of District-Initiated Evaluation and Provisions of Services For Qualified Students with Disabilities (New)
Policy 103.1 AT#4	Parent/Guardian Request for Evaluation, Termination, or Modification Under Section 504 (New)
Policy 105	Curriculum Development (Revised)
Policy 105.1	Curriculum Review of Parents and Students (Revised)
Policy 105.2	Exemption from Instruction (Revised).”

All directors voted in favor on a voice vote.

Policy First Reading Approval

IT WAS MOVED by Mrs. Tatone, SECONDED by Mrs. Schisler, “that the Board of Education approve the first reading of the following policies that are revised by PSBA:

Policy 218	Student Discipline and Code of Student Conduct
Policy 218.1	Weapons
Policy 218.2	Terroristic Threats/Act
Policy 218.3	Aggravated Assault

Policy 218.4	Drug and Alcohol
Policy 218.4 AT	Drug and Alcohol Attachment
Policy 218.5	Student Misbehavior
Policy 218.6	Smoking, Tobacco and Nicotine
Policy 218.7	Student Behavior on School Vehicles
Policy 218.8	Suspension and Expulsion
Policy 218.9	Bullying/Cyberbullying.”

All directors voted in favor on a voice vote.

Superintendent Search Services

IT WAS MOVED by Mr. Steele, SECONDED by Mr. Bussard, “that the Board of Education approve the contract for professional services from the Pennsylvania School Board Association to perform an executive search to assist in the selection of a new Superintendent of Schools. The \$12,500 cost of the service will be charged to the General Fund.”

All directors voted in favor on a voice vote.

Fuel Pricing

IT WAS MOVED by Mr. Harbaugh, SECONDED by Mrs. Schisler, “that the Board of Education authorize the purchase of 2013-2014 fuel in accordance with the pricing structure provided by the Western Pennsylvania Gasoline/Diesel Fuel Consortium.”

All directors voted in favor on a voice vote.

Confidentiality Agreement

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Bussard, “that the Board of Education approve the confidentiality agreement and authorization agreement with the Southwest Allegheny County Tax Collection District.”

All directors voted in favor on a voice vote.

Budget Transfers

IT WAS MOVED by Mr. Steele, SECONDED by Mr. Bussard, “that the Board of Education approve the revisions to the General Fund Budget for the fiscal year ending June 30, 2013, in accordance with Sections 609 and 687 of the School Laws of PA, 1949, as amended.”

All directors voted in favor on a voice vote.

Final Budget Transfers

IT WAS MOVED by Mrs. Tatone, SECONDED by Mr. Olszewski, “that the Board of Education authorize the Director of Fiscal and School Services to make any necessary revisions to the General Fund Budget for the fiscal year ending June 30, 2013 at the time the auditors make their final adjustments to the financial records of the school district and further, to direct that such budget revisions be reported to the Board during the meeting immediately following the completion of the fiscal year audit.”

All directors voted in favor on a voice vote.

Arbitrage Rebate Calculation Services

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Bussard, “that the Board of Education accept the attached proposals from Arbitrage Compliance Specialists to provide arbitrage rebate calculation services related to the Series 2004 Bonds, the Series 2005 Notes and the Series 2009 Bonds for a total cost of \$8,150; will be charged to the General Fund.”

All directors voted in favor on a voice vote.

Debt Policy and Procedure Manual

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Harbaugh, “that the Board of Education accept the proposal from Arbitrage Compliance Specialists to provide a policy manual related to arbitrage compliance. The \$250 cost for the service will be charged to the General Fund.”

All directors voted in favor on a voice vote.

Lease Authorization

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Bussard, “that the Board of Education approve the following resolution pertaining to the 2013-2014 tax exempt lease purchase agreement:

RESOLVED, that the Board of Education of the Moon Area School District authorizes the Director of Fiscal and School Services to finalize the financing of its Technology purchase new Textbook adoption with Municipal Leasing Consultants of Grand Isle, VT, its Agents or Assignee. The proposal was approved at a rate of 1.69%, which is fixed until July 12, 2013 after which time the rate floats until funding and will be based on the Like Term Swap Rates. The Director of Fiscal and School Services of the Moon Area School District is hereby authorized to execute any and all legal documents necessary to conclude the financing of the lease purchase agreement, subject to the approving opinion of the School District’s Solicitor, Maiello, Brungo and Maiello.”

All directors voted in favor on a voice vote with the exceptions of Mr. Steele and Mrs. Schisler who voted in disfavor.

Purchase Authorization

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Bussard, “that the Board of Education authorize the purchase of technology equipment and new curriculum adoption as budgeted. The total cost of \$560,000 will be funded by the 2013-2014 tax exempt lease purchase agreement.”

All directors voted in favor on a voice vote with the exceptions of Mr. Steele and Mrs. Schisler who voted in disfavor.

Technical Support Proposal

IT WAS MOVED by Mr. Olszewski, SECONDED by Mr. Harbaugh, “that the Board of Education approve the renewal of the technical support proposal with Siemen’s Building Technologies, Inc., at a cost of \$18,838. (Increase of \$370.)”

All directors voted in favor on a voice vote.

Conferences

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Harbaugh, “that the Board of Education approve conferences costing over \$500 of requiring an overnight’s stay:

Jay Junko: AP EUROPEAN HISTORY INSITTUTE AND WORKSHOP in Philadelphia, Pennsylvania on July 22, 2013 thru July 26, 2013; cost to the district is approximately \$1,590.00; purpose – To qualify myself in preparation to teach the AP European History course at the High School.

Carrie Blawas – WILSON FOUNDATIONS LANGUAGE BASICS K-3 in Elyia, Ohio on July 15-19, 2013 thru July 16, 2013; cost to the district is approximately \$498.00; purpose – Title I teacher will receive training for the new intervention program Wilson’s Foundations Language Basics K-3 for the 2013-2014 school year.

Kelly Hankey – WILSON FOUNDATIONS LANGUAGE BASICS K-3 in Elyia, Ohio on July 15-19, 2013 thru July 16, 2013; cost to the district is approximately \$498.00; purpose – Title I teacher will receive training for the new intervention program Wilson’s Foundations Language Basics K-3 for the 2013-2014 school year.

All directors voted in favor on a voice vote.

Personnel

IT WAS MOVED by Mrs. Tatone SECONDED by Mrs. Schisler, “that the Board of Education approve the personnel items listed:

I. Approval of a Sabbatical Leave of Absence

“that the Board of Education approve a Sabbatical Leave of Absence for educational purposes to Staci Post, from her position as English teacher at the High School, for the 2013-2014 school year.”

II. Approval of Unpaid Leave of Absence

“that the Board of Education approve an Unpaid Leave of Absence to Bethany Swisher from her position as Grade 1 teacher at McCormick Elementary School for the 2013-2014 school year.”

III. Approval of Childbearing Leave of Absence

“that the Board of Education approve a Childbearing Leave of Absence to Bethanie Weigel from her position as grade 3 teacher at Hyde Elementary School beginning on August 27, 2013 and ending on September 13, 2013.”

IV. Resignation

“that the Board of Education accept the retirement resignation of Mary Anne Stewart from her position as Business teacher at the High School effective October 28, 2013.”

V. Approval of Family Consumer Science Teacher

“that the Board of Education approve Justin Cook, 728 5th Avenue, Apt. B, Coraopolis, PA 15108, to the Family Consumer Science teacher position at the High School for the 2013-2014 school year. The salary for this position will be Bachelors Step 2 \$46,860.”

VI. Approval of Long-Term Substitute Teacher

“that the Board of Education approve Allie Guzek, 206 Parliament Drive, Moon Township, PA 15001, to the Long-Term Substitute Grade 4 teacher position at Bon Meade Elementary School for the 2013-2014 school year. The salary for this position will be \$181.22 per day, along with individual health coverage.”

VII. Approval of Long-Term Substitute Teacher

“that the Board of Education approve George Fearn, 5706 Darlington Road #1, Pittsburgh, PA 15217, to the Long-Term Substitute English teacher position at the High School for the 2013-2014 school year. The salary for this position will be \$181.22 per day, along with individual health coverage.”

VIII. Approval of Extended School Year 2013 Substitute Teacher

“that the Board of Education approve Vanessa Lorkovich to the position of Extended School Year (ESY) substitute teacher for the Summer 2013 as needed.”

Workshop Meeting, June 24, 2013

Statistician	Sean Snowden
Score. Operator JV/9 th	Chuck Herbert
Scoreboard Operator	Nick Bulat
Message Center P/O	David Benson
Announcer	Chuck Herbert
Spotter	Larry Covelli
Video Photographer	Carmen Marchionda
Crowd Supervision	Jeff Ackermann Tom Karczewski Kevin Gallagher Ryan O'Toole James Petrina James Mangan Jason Ferri Scott Taylor

Boys Soccer

Event Management	Kevin Gallagher
Announcer/Scoreboard	Heather Frenz
Crowd Supervision	Dan Work

Girls Soccer

Event Management	Kevin Gallagher
Announcer/Scoreboard	Tess Thomas
Crowd Supervision	Dan Work

Girls Volleyball

Event Manager	Julie Briggs
Scorekeeper/Clock	Jackie Tidd
Crowd Supervision	Katy Smith

7/8 Girls Volleyball

Event Manager	Julie Briggs
Crowd Supervision	Katy Smith

7/8 Girls Basketball

Event Manager	Nick Bulat
Crowd Supervision	TBD

Substitutes

Matthew Marraway
Barbara Blake
Michael Marasco

Dominic Santefuemeio
Dan Work
Bill Moore

XIV. Approval of Department Chairpersons

“that the Board of Education approve the following Department Chairpersons for the 2013-2014 school year:

High School Department Chairpersons

English (Reading)	Maria McGrosky
Mathematics	Jennifer Wilhelm
Science	Jana Joseph
Social Studies	Jason Ferri
Tech. Ed., FCS and Business	Scott Adams
Special Education	Patricia Perry

Middle School Subject Leaders

Language Arts (Reading)	James Winner
Mathematics	Patricia Hyland
Science	Frank Todd
Social Studies	Scott Slater
Unified Arts	Nancy Burgunder
Special Education	Kristin Baumgardner

Coordinators

World Languages (K-12)	Kathleen Tatala
Art (K-12)	Lisa Griffin
Music (K-12)	Nicholas Barthen
Health & Physical Education (K-12)	Mistydae Junko
Guidance (K-12)	Lynn Wood-Franchick
Special Education (K-4)	Vanessa Strassner

Grade Level Coordinators

Grade K	Karen Yourd
Grade 1	Ally Niggel
Grade 2	Vicki Carney
Grade 3	TBD
Grade 4	Christine Dushack
Grade 5	Sally Fuller
Grade 6	Autumn Cairns

Math Expressions Implementation Leaders

Grade K	Allison Misenko
Grade 1	Rebecca Myers
Grade 2	Barbara Rocca
Grade 3	Natalie Eaton
Grade 4	Christine Dushack
Grade 5	Elaine Mitchell
Grade 6	Jeanne Schreiber.”

XV. Approval of Substitutes

“that the Board of Education approve the following substitutes for the 2012-2013 school year:

Teacher Assistants

Erica Tierney (pending receipt and review of clearances)
388 Florence Drive
Crescent, PA 15046

Custodian/Maintenance

Halle Richards (pending receipt and review of clearances)
295 Moon Clinton Road
Apt. 9
Moon Township, PA 15108

Susan Lawrence (pending receipt and review of clearances)
604 Federal Street
McKees Rocks, PA 15126

XVI. Approval of Panel of Physicians

“that the Board of Education approve the attached UPMC Work Partner’s Heath Care Providers Panel of Physicians effective immediately.”

XVII. Approval of Salaries

“that the Board of Education approve the 2013-2014 salary adjustments for other administrators and other central office staff as attached.”

XVIII. Salary Base Adjustment

“that the Board of Education approve a salary base adjustment of \$6,115 for Barry Balaski, High School Principal, effective July 1, 2013.”

XIX. Approval of School Psychologist

“that the Board of Education approve Thomas Knight, 89 Nancy Drive, McMurray, PA 15317, to the position of School Psychologist in the Moon Area School District, with a start date to be determined. The salary for this position will be \$65,000 for the 2013-2014 school year.”

All directors voted in favor on a voice vote.

Education Report

No report.

Adjournment

IT WAS MOVED by Mr. Olszewski SECONDED by Mr. Steele “that the Board of Education adjourn this meeting, 8:15 p.m.”

Respectfully submitted,

Lisa Brown
Substitute Clerk, Board of Education

Laura J. Schisler
Secretary, Board of Education