

Work Session Meeting, September 23, 2013

The September 23, 2013, meeting of the Moon Area Board of Education was held in the High School Board Meeting Room, 6:30 p.m., for general purposes. The meeting was CALLED TO ORDER by President Sandra Volpe McCurdy. The following directors were present:

Ms. Volpe McCurdy	Mrs. Schisler	Mr. Testa	Mr. Tranter
Mr. Steele	Mrs. Tatone	Mr. Bussard	Mr. Harbaugh
Mr. Olszewski			

Also seated at the Board table: Mrs. Johns, Mr. Bennett, Mr. Haslett, Mr. Heck and Mr. Brungo.

There were 32 people in the audience.

Superintendent's Report

Mrs. Johns announced that following the work session meeting there will be a Facilities Meeting at 7:00 p.m. The Moon Area community is encouraged to attend the Facilities Committee tonight at 7:00 p.m. in the High School Cafeteria for an input session related to the elementary school facilities study. Led by Stantec Architecture, there will be a brief recap presentation summarizing the options that were previously presented, followed by the opportunity for attendees to give feedback regarding the future of our elementary program and underutilized district spaces. Participants will be split into small groups and asked a series of questions by a facilitator. Data collected will be considered in the district's decision-making process. We value your feedback, and hope to see many of you there.

As a reminder, in order to ensure the safety of our students and staff, MASD will be closed during two election days. The teacher in-service day scheduled for November 11, 2013, has been moved to November 5, 2013, and the Act 80 Day scheduled for October 21, 2013 has been moved to May 20, 2014.

We are excited to announce that the district will collaborate with Robert Morris University to produce a joint musical, Joseph and the Amazing Technicolored Dreamcoat, November 13-17 at the MAHS auditorium. In addition to Moon Area High School and RMU students, the production will include more than 30 middle schools students. Please mark your calendars!

The High School Marching Band will host their 2nd Annual Pennsylvania Interscholastic Marching Band Association Competition with 10 bands at Tiger Stadium this Saturday, September 28th at 5:45 p.m. Tickets will be available at the gate for \$8/adults and \$4/students & senior citizens. Come on out and join us for a great evening of superb music!

Ms. Volpe McCurdy announced that prior to the meeting, the Board met in Executive Session to discuss personnel, the hiring of professional and non-professional staff and also to receive legal information regarding personnel matters.

Audience Recognition (agenda items)

None.

Middle School Field Trip

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Steele, “that the Board of Education approve the 8th Grade to travel to Gettysburg & Hershey Park May 30-31, 2014, at no cost to the district.”

All directors voted in favor on a voice vote.

Policy Third and Final Reading Approval

IT WAS MOVED by Mr. Tranter, SECONDED by Mrs. Schisler, “that the Board of Education approve the third and final reading of the following policies that are new and/or revised by PSBA and MASD:

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| Policy 200 | Enrollment of Students |
| Policy 202 | Eligibility of Non Resident Students |
| Policy 202 AT | Non Resident Student (New Resident – 45 Day Waiver) (New).” |

All directors voted in favor on a voice vote.

Policy Second Reading Approval

IT WAS MOVED by Mrs. Schisler, SECONDED by Mrs. Tatone, “that the Board of Education approve the second reading of the following policies that are new and/or revised by PSBA:

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| Policy 104 | Nondiscrimination in Employment and Contract Practices (new) |
| Policy 104 AT | Report Form for Complaints of Discrimination (new) |
| Policy 106 | Course Guides |
| Policy 107 | Adoption of Courses of Study |
| Policy 108 | Adoption of Textbooks |
| Policy 109 | Resource Materials |
| Policy 109 AT #1 | Request for Reconsideration of Program and/or Instructional Materials (new) |
| Policy 109 AT #2 | Administrative Investigation Form (new) |
| Policy 110 | Instructional Supplies |
| Policy 111 | Lesson Plans |
| Policy 112 | Guidance Counseling |
| Policy 113 | Special Education |
| Policy 113.1 | Discipline of Students with Disabilities |
| Policy 113.2 | Positive Behavior Support Plan |

Policy 113.3	Screening and Evaluations for Students with Disabilities (new)
Policy 113.4	Confidentiality of Special Education Student Information
Policy 114	Programs for Gifted Pupils
Policy 115	Vocational Education
Policy 116	Tutorial Instruction.”

All directors voted in favor on a voice vote.

Policy First Reading Approval

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Harbaugh, “that the Board of Education approve the first reading of the following policies that are new and/or revised by PSBA and MASD:

Policy 201	Admission of Students
Policy 707	Use of School Facilities
Policy 707 AT A	MASD Administrative Regulations for Non-Negotiated Contracts Pertaining to Use of School Facilities
Policy 707 AT B	Facilities Rental Fee Schedule
Policy 913.1	Facilities Naming.”

All directors voted in favor on a voice vote.

Change Orders for High School to Middle School Conversion Project

IT WAS MOVED by Mrs. Tatone, SECONDED by Mr. Harbaugh, “that the Board of Education approve the change orders related to the middle school project for an increased cost of \$10,058.14.”

Mr. Testa asked questions on EC-56, EC-57, EC-58 - Allegheny City Electric – improve site conditions along the walking trail where five new light pole foundations were to be installed. This is the asphalt walking trail by University and the new field. Will there be light poles put in there? Very dark, someone could get hit. Mr. Testa asked Ms. Crawford if she can give the board a price of what it would cost to install light poles in the area that he is referring to.

EC-57 – Allegheny City Electric – remove light pole and light pole base at the Bob Evans entranceway along Tiger Trail. Mr. Testa would like to know why we are removing that. Mr. Crawford explained that they are installing a new one; the old one wasn’t working.

EC-58 – Allegheny City Electric – Supply and relocate an in-ground junction box at the west side of the home side stadium. This junction box was originally installed during the High School project but was later buried during the completion of the High School project. During the excavation of Phase III, it was found but damaged and need replaced. Since it was already installed and then damaged, why is the district paying for it? Ms. Crawford does not know who damaged the box. Mr. Testa asked Ms. Crawford if she could find out and do some research to see who we can back charge on this item.

Mr. Steele questioned PC-59 – Guys’ Mechanical, regarding a new roof drain to be installed between the two skylights and will be tied into the current other roof drains in that area. The price does not include tying in the roof to the new drain. Ms. Crawford said the price will be minimal. She is getting prices now for this item. Will we see an additional cost for this? Mr. Heck responded that yes, we will get a charge from the roofer to finish this work. Mr. Steele asked Ms. Crawford if we are done seeing change orders. She responded that we’ll see a few more, but should be back charges, and any new ones would be estimated less than \$5,000.

All directors voted in favor on a voice vote.

Tractor Purchase

IT WAS MOVED by Mr. Olszewski, SECONDED by Mr. Bussard, “that the Board of Education authorize the purchase of a Bobcat CT230 Compact Tractor with attachments from Bobcat of Pittsburgh at a cost of \$12,760, after trade-in. (Capital Projects Fund) State Contract #4400006016).”

All directors voted in favor on a voice vote.

Personnel

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Steele, “that the Board of Education approve the personnel items listed:

I. Approval of Special Education Teacher

“that the Board of Education approve Christopher Petrie, 730 Woodward Avenue, McKees Rocks, PA 15136, to the position of Special Education teacher at the Middle School with a start date to be determined. The salary for this position will be Masters Step 3 \$48,710.00.”

III. Approval of .5 Special Education Teacher

“that the Board of Education approve Cathy Villacis, 138 Bayberry Lane, Cranberry Township, PA 16066, to the position of .5 Special Education teacher at Allard Elementary School with a start date to be determined. The salary for this position will be .5 Masters Step 1 \$23,405.00.”

IV. Approval of Childrearing Leave Extension

“that the Board of Education approve a Childbearing Leave Extension to Bethanie Weigel from her position as 3rd grade teacher at Hyde Elementary School. This leave will extend until December 1, 2013.”

V. Approval of Medical Leave of Absence

“that the Board of Education approve a Medical Leave of Absence to Lana Groer, from her position as Science teacher at the High School beginning on September 20, 2013 for approximately 3 weeks or pending release from physician.”

VI. Approval of Dishwasher/Server

“that the Board of Education approve Lori Gerhardt, 1646 Aster Lane, Crescent, PA 15046, to the position of Dishwasher/Server at Bon Meade Elementary School for the 2013-2014 school year.”

VII. Approval of Dishwasher/Server

“that the Board of Education approve Cindy Benson, 100 Wyngate Road, Moon Township, PA 15108, to the position of Dishwasher/Server at the Middle School for the 2013-2014 school year.”

VIII. Approval of Extra Pay for Extra Duty Position

“that the Board of Education approve the following extra pay for extra duty position at Bon Meade Elementary School for the 2013-2014 school year:

Bus Monitor (pm) Janay Lorkovich (1 day per week).”

IX. Approval of Substitutes

“that the Board of Education approve the following substitutes for the 2013-2014 school year:

Teachers

Kevin Gnipp (retro to 9/18/13)
44 Academy Avenue #15
Mt. Lebanon, PA 15228

Nicole Carlins
5044 Windriver Drive
McKees Rocks, PA 15136

Kelly Yakelis
137 Dover Drive
Moon Township, PA 15108

Brenna Wandel
PO Box 149
1316 Langeloth Road
Langeloth, PA 15054

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Courtney Miller
1208 Canterbury Drive
Imperial, PA 15126

Shelley Whittier (pending receipt & review of clearances)
522 Grove Street
Sewickley, PA 15143

SmartStart Teachers (2013-2014 school year)

Patricia Lee
Leslie Steratore

Custodians

Bill Reed (pending receipt & review of clearances)
202 Shaffer Street
Aliquippa, PA 15001

Kenneth Blocker (pending receipt & review of clearances)
313 Albert Street
Turtle Creek, PA 15145

Mark Hoffman (pending receipt & review of clearances)
1165 Marble Street
Crescent, PA 15046

Robert Jerich (pending receipt & review of clearances)
1235 Forest Green Drive
Coraopolis, PA 15108

Carlo Leo (pending receipt & review of clearances)
319 Elizabeth Avenue
Avalon, PA 15202

Teacher Assistants

Elizabeth Walter (pending receipt & review of clearances)
230 Felician Drive
Moon Township, PA 15108

Kenneth Blocker (pending receipt & review of clearances)
313 Albert Street
Turtle Creek, PA 15145.”

X. Rescind Approval

“that the Board of Education rescind the approval of Brian Silvis to the extra pay for extra duty of German Club sponsor at the High School effective immediately.”

XI. Approval of Salary Adjustment

“that the Board of Education approve a salary adjustment to Caroline Johns in the amount of \$2,000 per month retro to September 11, 2013 through duration of assignment as Acting Superintendent.”

XII. Approval of Fall Sports Coaching Staff

“that the Board of Education approve the following coaches for the 2013 fall sports season per the recommendation of Mr. Ricci Rich:

Football

Volunteer Mike Baravecchio*

Volunteer Casey Williams*

*Pending receipt and review of clearances.”

XIII. Approval of Facilitators

“that the Board of Education approve the following coordinators and facilitators for the 2013-2014 school year:

Elementary Before/After School PSSA Remediation Facilitators

Bon Meade: Nathania McCullough, Barbara Rocca, Marian Day

McCormick: Lauren McCutcheon

Allard: Sidney Wood

Hyde: Kelsey Halackna

Middle School PSSA & Keystone Remediation Program Facilitators

Lauren Ruffing, Candace Shaffer, Jennifer Werner, Mary Fuentes, David Snell, Jennifer Biega, Kady Sealock, Deanne Mann (sub), Nancy Burgunder (sub)

Middle School Math Express Center Facilitator

Nathan Baumgardner

High School Keystone Remediation Facilitator

Biology: Jeanne Hardies.”

XIV. Approval of Family Medical Leave of Absence

“that the Board of Education approve a Family Medical Leave of Absence to Debra Sherwood from her position as Custodian at the High School retro to August 28, 2013 and ending January 2, 2014 due to personal illness.”

XV. Approval of Substitutes

“that the Board of Education approve the following substitutes for the 2013-2014 school year:

Teachers

Leah Giannandrea
325 Jenny Lynn Drive
Moon Township, PA 15108.”

XVI. Approval of Fall Event Staff

“that the Board of Education approve the following coaches for the 2013 fall sports season per the recommendation of Mr. Ricci Rich:

Student Lifeguard
Madison Olander

Pending receipt and review of clearances.

All directors voted in favor on a voice vote.

Approval of Textbook

IT WAS MOVED by Mrs. Tatone, SECONDED by Mrs. Schisler, “that the Board of Education approve an updated version of the textbook titled Century 21 Accounting General Journal 2014 for use in the Accounting 1 and Advanced Accounting courses at the high school. The text will be on public display for an additional 15 days in the Central Administration office following this meeting.”

Mrs. Tatone commented that the textbook has been on display for the last 15 days.

All directors voted in favor on a voice vote.

Conferences

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Bussard, “that the Board of Education approve conferences costing over \$500 or requiring an overnight’s stay:

Scott Hilpert: TECHNOLOGY AND ENGINEERING ASSOCIATION OF PENNSYLVANIA CONFERENCE in Camp Hill, Pennsylvania on November 7, 2013 thru November 8, 2013; cost to the district is approximately \$250.00; purpose – Professional Development.

Ian Finn: TECHNOLOGY AND ENGINEERING ASSOCIATION OF PENNSYLVANIA CONFERENCE in Camp Hill, Pennsylvania on November 7, 2013 thru November 8, 2013; cost to the district is approximately \$250.00; purpose – Professional Development.

Sam Tranter: PASA – PSBA SCHOOL LEADERSHIP CONFERENCE in Hershey, Pennsylvania on October 16, 2013 thru October 18, 2013; cost to the district is approximately \$1,220.00; purpose – to represent Moon Area School District as a voting delegate on school government issues and to gather the latest school related information.”

All directors voted in favor on a voice vote.

Education Report

Mrs. Johns thanked all of our teachers, parents, administrators and board members who served on the math adoption committee this past year. We have had a really successful implementation of our new program, which is a result of all the time that the committee members put forth during the past year. Thanked the parents for their input and feedback. A huge thank you to Kim Prevost who worked tirelessly to provide the leadership on this project.

Adjournment

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Testa, “that the Board of Education adjourn this meeting, 6:50 p.m.”

Respectfully submitted,

Lisa Brown
Clerk, Board of Education

Laura J. Schisler
Secretary, Board of Education