

The September 9, 2013, meeting of the Moon Area Board of Education was held in the High School Board Meeting Room, 7:00 p.m., for general purposes. The meeting was CALLED TO ORDER by President Sandra Volpe McCurdy. The following directors were present:

Ms. Volpe McCurdy	Mrs. Schisler	Mr. Testa	Mr. Tranter
Mrs. Tatone	Mr. Bussard	Mr. Harbaugh	

Mr. Steele and Mr. Olszewski were not present.

Also seated at the Board table: Mrs. Johns, Mr. Bennett, Mr. Haslett, Mr. Heck and Mr. Maiello.

There were 8 people in the audience.

Superintendent's Report

Mrs. Johns thanked the board for choosing her to fill the position of Acting Superintendent.

Approval of Reports

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Bussard, “that the Board of Education approve the minutes from the meeting of August 12 and 26, 2013, and the following reports as reflected in the September Financial Report:

- Treasurer's Report
- Investment Report
- 2010 Bond Fund Account Ledger
- Bond Fund Balance Analysis
- Board Summary Report
- High School/Middle School Activities Fund Report
- Food Service Profit and Loss Report.”

All directors voted in favor on a voice vote.

Payment of Bills

IT WAS MOVED by Mr. Tranter, SECONDED by Mr. Testa, “that the Board of Education approve the bills for payment as listed in the September Financial Report as follows:

General Fund	\$ 2,709,968.82
Activities Fund	\$ 11,512.00
Food Service	\$ 4,682.16
2010 Bond Fund for MS	\$ 13,612.29
Capital Project Fund	\$ <u>960,024.52</u>
Total	\$ 3,699,953.33

All directors voted in favor on a voice vote.

Correspondence – Mrs. Schisler

No correspondence at this time.

Committee Reports – Mrs. Schisler

Education Committee – Mrs. Tatone

Mrs. Tatone announced that today members of the subcommittee met to discuss the agenda for the next workshop in regards to what the school district needs to do to meet the standards from the Pennsylvania State Department of Education in regards to Keystone exams.

Finance Committee – Mr. Olszewski

Mr. Bennett reported that the Finance committee discussed the following items:

Facilities Naming Requests – the committee briefly discussed facilities naming requests and the need for the school district to realize significant revenues from the naming of any facility or part thereof after any individual, company or organization.

Elementary School Facilities Study – Mr. Harbaugh announced that there will be a facilities committee/community input session related to the elementary school facilities study. The meeting is to take place on September 23 from 7:00 pm – 9:00 pm. Location will be in the high school cafeteria.

Policy Committee – Mrs. Schisler

Mr. Schisler reported that the Policy committee discussed Policy 218.6 – Smoking, Tobacco and Nicotine. The committee asked that the language in this policy related to tobacco use be revised. This will be reviewed by sub-committee and brought back to the full committee in September.

Student Activities Committee – Mr. Olszewski

No report.

Facilities Committee – Mr. Harbaugh

Mr. Harbaugh reported that on August 14, 2013, we had our first public meeting and presentation on the elementary feasibility study. There were approximately 50 people in the audience. Dr. Shelby Stewman presented the demographic school analysis regarding demographic and economic processes impacting student enrollment, ten year projection of students by grade and level and ten year projections of student enrollment for the five elementary schools. Also a development and analysis of a specific district student projection for the five elementary schools by grade: 2013-2022 was presented.

Mr. Rob Pillar presented the feasibility study by Stantec and also discussed different options. Mr. Bennett discussed the cost savings analysis for the elementary schools configurations options. Two additional meetings will be held in the near future. The first meeting will be held on Monday, September 23 at 7 pm in the high school cafeteria. Several questions will be asked to each small group to get people talking, hear opinions, etc.

Legislation Committee – Mr. Bussard

No report.

Moon Transportation Authority – Mr. Bussard

No report.

Transportation Committee – Mr. Testa

No report.

Parkway West Career and Technology Center – Mr. Tranter

Mr. Tranter announced that Parkway West met on September 3, 2013. They had a great start to the new school year. There were 290 students enrolled in a.m. program and 351 student enrolled in the p.m. program, with a total of 641 students, which is an increase of 30 students. Two new programs were added this year: Veterinary Technology and Electrical Systems Technology. The also reached an agreement with the teaching staff.

Technology Committee – Mr. Steele

No report.

Solicitor’s Report – Mr. Maiello

Mr. Maiello announced that a formal report has been submitted to the Board.

Audience Recognition (Agenda Items)

None.

Policy Second Reading Approval

IT WAS MOVED by Mrs. Tatone, SECONDED by Mrs. Schisler, “that the Board of Education approve the second reading of the following policies that are new and/or revised by PSBA and MASD:

- | | |
|------------|--------------------------------------|
| Policy 200 | Enrollment of Students |
| Policy 202 | Eligibility of Non Resident Students |

Policy 202 AT Non Resident Student (New Resident – 45 Day Waiver) (new)
Policy 913.2 Commercial Advertisement.”

Mr. Testa commented under Policy 913.2, Commercial Advertising, under delegation of responsibility. He thinks the language needs to be firmed up. Mr. Testa will send the language he is proposing to Mr. Bennett to share with the Policy Committee for consideration.

All directors voted in favor on a voice vote.

Policy First Reading Approval

IT WAS MOVED by Mr. Tranter, SECONDED by Mrs. Schisler, “that the Board of Education approve the first reading of the following policies that are new and/or revised by PSBA:

Policy 104 Nondiscrimination in Employment and Contract Practices (new)
Policy 104 AT Report Form for Complaints of Discrimination (new)
Policy 106 Course Guides
Policy 107 Adoption of Courses of Study
Policy 108 Adoption of Textbooks
Policy 109 Resource Materials
Policy 109 AT #1 Request for Reconsideration of Program and/or Instructional Materials (new)
Policy 109 AT #2 Administrative Investigation Form (new)
Policy 110 Instructional Supplies
Policy 111 Lesson Plans
Policy 112 Guidance Counseling
Policy 113 Special Education
Policy 113.1 Discipline of Students with Disabilities
Policy 113.2 Positive Behavior Support Plan
Policy 113.3 Screening and Evaluations for Students with Disabilities (new)
Policy 113.4 Confidentiality of Special Education Student Information
Policy 114 Programs for Gifted Pupils
Policy 115 Vocational Education
Policy 116 Tutorial Instruction.”

Mrs. Tatone commented on enclosure #11, Policy #108, that the policy states that the books have to be on display for 30 days but they have found it necessary to have curriculum on display for 30 days but perhaps textbooks for only 15 days. She would like to keep the same sentence but change 30 days to 15 days. Mrs. Schisler commented that we can approve the first reading of this policy and ask that it be brought back as a second reading with the revision.

All directors voted in favor on a voice vote.

PSBA Voting

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Bussard, “that the Board of Education approve voting for the following officers of Pennsylvania School Boards Association for the upcoming term:

1. President-elect – William S. Laccoff
2. Vice President – Larry B. Breech
3. Treasurer – Otto W. Voit III
4. At Large Representative (West) – Daniel J. O’Keefe.”

Mrs. Schisler pointed out that the PSBA election of officers has changed this year. This is the first year that we are casting our vote as a full board for the candidates and then once that has been approved she will cast one electronic vote as the assigned delegate for Moon Area School District.

All directors voted in favor on a voice vote.

Personnel

IT WAS MOVED by Mrs. Tatone, SECONDED by Mr. Harbaugh, “that the Board of Education approve the personnel items listed:

I. Resignation

“that the Board of Education accept the resignation of Autumn Cairns from the extra pay for extra duty position of Bus Monitor (pm) at the Middle School effective immediately.”

II. Approval of Salary Adjustment

“that the Board of Education approve a salary adjustment to Susan Kazmierczak in the amount of \$5,000 due to assignment as Principal, Bon Meade Elementary School, retro to August 27, 2013.”

III. Approval of Librarian

“that the Board of Education approve Jessica McCullough Huzzard, 4545 Bucktail Drive, Allison Park, PA 15101, to the position of 2/5ths Librarian at McCormick Elementary School for the 2013-2014 school year. The salary for this position will be 2/5 Masters Step 1 \$18,724.”

IV. Approval of Dishwasher/Server

“that the Board of Education approve Kiersten Camacho, 222 Beagle Drive, Moon Township, PA 15108, to the position of Dishwasher/Server at the High School for the 2013-2014 school year.”

V. Approval of Medical Leave of Absence

“that the Board of Education approve a Medical Leave of Absence to Melissa Vish from her position as Special Education Assistant at the Middle School beginning September 27, 2013 for approximately 2 to 4 weeks, or pending release from physician.”

VI. Approval of Mentor

“that the Board of Education rescind the approval of Peggy Dellovade as mentor for Zackary Kizak and approve as follows for the 2013-2014 school year:

Mentor

Peggy Dellovade

Inductee

Jessica McCullough Huzzard.”

VII. Approval of Extra Pay for Extra Duty Positions

“that the Board of Education approve the following extra pay for extra duty position at the Middle School for the 2013-2014 school year:

5th Grade Class Co-Sponsors Jennifer Werner and Carolyn Andrews
Bus Monitor (am) Nathan Baumgardner.”

VIII. Resignation

“that the Board of Education accept the resignation of Rebecca Binder from the extra pay for extra duty position of Bus Monitor (am) at McCormick Elementary School effective immediately.”

IX. Approval of Extra Pay for Extra Duty Position

“that the Board of Education approve the following extra pay for extra duty position at McCormick Elementary School for the 2013-2014 school year:

Bus Monitor (am) Kayla McLaughlin (3 days/ Days 3, 4, 5).”

X. Approval of Extra Pay for Extra Duty Positions

“that the Board of Education approve the following extra pay for extra duty position at Bon Meade Elementary School for the 2013-2014 school year:

Bus Monitor (am) Tony DiFiore (1 day per week)
Bus Monitor (pm) Eric Jacoby
Breakfast Monitor Kristina Kocis
Choral Director Lisa Jaworowski.”

XI. Approval of Extra Pay for Extra Duty Positions

“that the Board of Education approve the following extra pay for extra duty position at Hyde Elementary School for the 2013-2014 school year:

Bus Monitor (am/pm)	Betty Jochmann
Bus Monitor (am) (2/5ths)	Kelsey (Bird) Hanackna
Bus Monitor (pm) (2/5ths)	Kelsey (Bird) Hanackna
Bus Monitor (pm)	Erin Kavanshansky.”

XII. Approval of Extra Pay for Extra Duty Position

“that the Board of Education approve the following extra pay for extra duty positions at the Middle School for the 2013-2014 school year:

Bus Monitor (am/pm)	Timothy Gaertner.”
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XIII. Resignation

“that the Board of Education accept the resignation of Thomas Karczewski from the extra pay for extra duty position of Bus Monitor (am) at the High School effective immediately.”

XIV. Approval of Extra Pay for Extra Duty Positions

“that the Board of Education approve the following extra pay for extra duty positions at the High School for the 2013-2014 school year:

Bus Duty (am)	Christine Engle
Intramural co-sponsor	Kevin Gallagher
Debate Sponsor	Tracey Spinelli
Speech Sponsor	Tracey Spinelli
Freshman Class Sponsor	Misia Goodson

Clubs

Drama
Guitar
French
Science & Environmental
Fellowship of Christian Athletes
Youth for Christ
Art & Literature
Students Against Dest. Dec.
Spanish
Gay Straight Alliance
Key

Sponsors

Laura Mitchell, Nichole Wilson, Shannon Watt
Kenneth Firmstone
Kathleen Tatala
Andrea Schriver and Jeanne Hardies
Andrew Parshall
David Benson
Anne Willette and Erin Ruggiero
Joe Martonik, Misia Goodson, Paul Hawthorne
Kimberly Brown
Monica Ianarelli and Erin Berger
Jennifer Wilhelm and Nicole Fogarty

American Cultures	Christopher D'Eramo and Danielle Haddan
Ski	Haley Martin and Bethany Klisavage
German	Brian Silvis
E-Readers	Cynthia Yount
National Arts Honor Club	Jacquelyn Gasior
Chess	Matthew Marraway
Cooking	Justin Cook.”

XV. Approval of Teachers Teaching a 6th Class for 2013-2014 School Year

“that the Board of Education approve the following teachers teaching a 6th class for the 2013-2014 school year:

Middle School

Harry Watts	1 st and 2 nd semesters
Lisa Tolliver	1 st and 2 nd semesters

High School

Anne Willette	1 st and 2 nd semesters.”
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XVI. Rescind Approvals

“that the Board of Education rescind the approvals of the following teachers teaching a 6th class for the 2013-2014 school year effective immediately:

Jason Persing
Christopher D'Eramo.”

XVII. Resignation

“that the Board of Education accept the resignation of Greg Angerett, from his position as Assistant Football coach (A-3), effective immediately.”

XVIII. Approval of Fall Sports Coaching Staff

“that the Board of Education approve the following coaches for the 2013 fall sports season per the recommendation of Mr. Ricci Rich:

Girls Volleyball

Asst. A-2	Rob Yaggi*
Volunteer	Sarah Durham

Football

Asst A-3	Draper Gilliam
Volunteer	Greg Angerett

Pending receipt and review of clearances.

XIX. Approval of Fall Event Management Staff

“that the Board of Education approve the following event management positions for the 2013 fall sports season per the recommendation of Mr. Ricci Rich:

Football

Varsity

Event Manager	Joseph Martonik
Ticket Manager	Amy Finnegan
Ticket Sellers	Jacqueline Tidd Susan White Karen Neptune Amy Finnegan
Ticket Collectors	Doreen McCormick Joyce Garbera Maureen Hutton
Statistician	Felicia Mycyk
Score. Operator JV/9 th	Chuck Herbert
Scoreboard Operator	Matthew Marraway
Message Center P/O	David Benson
Announcer	Chuck Herbert
Spotter	Larry Covelli
Video Photographer	Carmen Marchionda
Crowd Supervision	Thomas Karczewski James Petrina Jeff Ackermann Ryan O’Toole James Mangan Kevin Gallagher Jason Ferri Scott Taylor
Substitutes	Gary McCutcheon Barbara Blake Mike Marasco Dom Santuefemio Dan Work

Bill Moore
Justin Cook

Cleaning Crew Tony White
 Mia White
 Cassie White
 Nancy Burgunder
 Kendra Hartman Mason

Boys Soccer

Event Manager Kevin Gallagher
Announcer/Scoreboard Heather Frenz
Crowd Supervision Dan Work
7/8 Event Manager Shannon Martindale

Girls Soccer

Event Manager Kevin Gallagher
Announcer/Scoreboard Amy Schultz
Crowd Supervision Dan Work

Girls Volleyball

Event Manager Julie Briggs
Scorekeeper/Clock Jacqueline Tidd

7/8 Girls Volleyball

Event Manager Julie Briggs
Crowd Supervision Katy Smith

7/8 Girls Basketball

Event Manager Katy Smith
Crowd Supervision Marc Kopay.”

XX. Approval of Substitutes

“that the Board of Education approve the following substitutes for the 2013-2014 school year:

Teacher Assistants

Beverly Black
5023 Bocktown Road
Aliquippa, PA 15001

Teachers

Stephanie Novotny
225 Lincoln Highlands Drive
Coraopolis, PA 15108

Brenda Ford (pending receipt & review of clearances)
110 Pleasant Rise Drive
McDonald, PA 15017

SmartStart Teachers (2013-2014 school year

John Fitzgerald
Cristiane Fontaine
Sharon Gross
Barbara Hinkle
Erin Rainsberger
Marlo Rankin
Sharon Rush
Michele Sanvito
Alicia Schooley
Abigail Sewald Naeser
Susan Sniezek
Susan Trella
Debra Ulven
Lynne Vandenbosche.”

XXI. Approval of Childbearing Leave of Absence

“that the Board of Education approve a Childbearing Leave of Absence to Amy Hepak from her 5th grade teaching position at the Middle School beginning on or about November 6, 2013 for approximately 6 – 8 weeks or pending release from physician.”

XXII. Approval of Childbearing/Childrearing/Extended Sick Leave Absence

“that the Board of Education approve a Childbearing/Childrearing/Extended Sick Leave of Absence to Adrienne Kaminsky from her position as Spanish teacher at the Middle School beginning on or about November 19, 2013 and concluding on or about January 20, 2014.”

XXIII. Approval of Childbearing Leave of Absence/Extended Sick Leave Absence

“that the Board of Education approve a Childbearing/Extended Sick Leave of Absence to Natalie Fratangeli from her position as First Grade teacher at Bon Meade Elementary School beginning on or about October 28, 2013 through January 2, 2014.”

XXIV. Approval of Extra Pay for Extra Duty Position

“that the Board of Education approve the following extra pay for extra duty position at Bon Meade Elementary School for the 2013-2014 school year:

Elementary Art Show Sponsor Marian Day.”

XXV. Approval of Elementary Special Education Coordinator K-4

“that the Board of Education approve the following Coordinator for the 2013-2014 school year:

Elementary Special Education Coordinator K-4 Neal Jacoby.”

XXVI. Approval of Facilitators

“that the Board of Education approve the following coordinators and facilitators for the 2013-2014 school year:

Elementary Before/After School PSSA Remediation Facilitators

Brooks: Nancy Jackson, Natalie Eaton, Beth Carter
Bon Meade: Sabrina Verdecchia (sub), Joni Soroka
McCormick: Angela Poliziani
Allard: Mary Jo Logelin, Gina Violi
Hyde: Betty Jochmann

Middle School PSSA & Keystone Remediation Program Facilitators

Shannon Yanek, Lisa May, Holly Sinatra, Devin Miller, Deborah Pro,
Dianna Eberhardt, Heidi Gariti

Middle School Math Express Center Facilitators

Brooke Covington, Amy Hepak, Joe Espey, Jeanne Schreiber, Elaine Mitchell

Middle School Algebra 1 Keystone Remediation Coordinator

Patricia Hyland

High School Keystone Remediation Facilitators

Algebra 1 – Angela Ciamacco, Jennifer Wilhelm, Julie Briggs, Loni Iannessa,
Ronele Gazda, Beth Orlovsky, Anne Willette, Paul Opie, Nicole Fogarty
Katy Smith, Michele Eger, Kristi Miller

Literature – Maria McGrosky, Nichole Wilson, Christine Engle, Jordan Galino,
Heather Mitchell, Erin Ruggiero, Cyndi Yount

Biology – Tim Hrivnak, David Benson, Lana Groer, Ken Firmstone, Bethany Klisavage,
Misia Goodson, Jana Joseph.”

XXVII. Approval of Substitutes

“that the Board of Education approve the following substitutes for the 2013-2014 school year:

Teachers

Bethany Knicely
736 Gaywood Drive
Pittsburgh, PA 15235

Alisha Fahlgren
943 Shenango Road
Beaver Falls, PA 15010

SmartStart Teachers (2013-2014 school year)

Alyson Zacher.”

All directors voted in favor on a voice vote.

Textbook Display Approval

IT WAS MOVED by Mrs. Tatone, SECONDED by Mrs. Schisler, “that the Board of Education authorize administration to place the updated version of the textbook titled Century 21 Accounting General Journal 2014 on public display for 15 days prior to a vote on approval and for an additional 15 days after a vote on approval. This textbook is intended for use in the Accounting 1 and Advanced Accounting courses at the high school.”

All directors voted in favor on a voice vote.

Approval of Textbooks

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Bussard, “that the Board of Education approve the listed books for the purpose of elementary guidance instruction:

- *Sticky Fingers* by Julia Cook
- *Wilma Jean the Worry Machine* by Julia Cook
- *Tough!* by Erin Frankel
- *I Just Want to Do It My Way!* by Julia Cook
- *Tease Monster* by Julia Cook
- *Stand in My Shoes* by Bob Sornson

- *What If Everyone Did That?* by Ellen Javernick.”

All directors voted in favor on a voice vote.

Refrigerator Purchase

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Testa, “that the Board of Education authorize the purchase of a TFS Model TS-72 reach-in refrigerator from U.S. Foods at a cost of \$4,153.00, plus freight. (Food Service Fund).”

All directors voted in favor on a voice vote.

Ms. Volpe McCurdy announced that prior to the meeting, the Board met in Executive Session to discuss personnel matters. The Board will return to Executive Session after this meeting to discuss personnel matters.

Audience Recognition (non-agenda items)

None.

Board Comments

Mr. Harbaugh had no comment.

Mr. Tranter welcomed the staff and students back and hopes they have a great year!

Mrs. Schisler mentioned that the date for Kindergarten cutoff for next year has been changed from October 1 to September 1 and the child must be 5 years old by that date.

Mrs. Tatone welcomed back the staff and students and hopes they have a great year!

Mr. Bussard also welcomed everyone back to school. He reminded everyone to be careful and watch out for the kids and school buses! He urges the public to come and see the campus.

Mr. Testa also welcomed back the teachers, students and staff and is glad that we are off to a very smooth start. He also thanked Mrs. Johns for stepping into the role as Acting Superintendent. He commented that the sports teams are doing well and are off to a great start this year! He urges the public to come to the next home football game, and help support the team and the West Hills Food Pantry. The football team has teamed up with the West Hills food pantry to collect donations.

Ms, Volpe McCurdy also thanked Mrs. Johns for stepping into the role as Acting Superintendent while the board continues their search for a permanent superintendent.

Adjournment

IT WAS MOVED by Mrs. Schisler, SECONDED by Mrs. Tatone, “that the Board of Education adjourn this meeting, 7:30 p.m.”

Respectfully submitted,

Lisa Brown
Clerk, Board of Education

Laura J. Schisler
Secretary, Board of Education