

**The September 8, 2014, meeting** of the Moon Area Board of Education was held in the High School Board Room 7:00 p.m., for general purposes. The meeting was CALLED TO ORDER by President A. Michael Olszewski. The following directors were present:

Mr. Olszewski	Mrs. Schisler	Mrs. Tatone	Mr. Harbaugh
Mr. Testa	Mr. Bussard	Mr. Hauser	Mr. LaRue

Mrs. Tatone arrived at 8:17 pm.

Also seated at the Board table: Mr. Baker and Mr. Maiello.

Administrators present: Mrs. Johns, Mrs. Lindsey, Mr. Caton, Mr. Addy, Mr. Haslett, Mr. Heck, Mrs. Prevost, Mr. English, Mr. Addy

There were approximately 19 people in the audience, including administrators.

### **Superintendent's Report**

Mr. Baker invited everyone to attend homecoming and the events this weekend, including a parade, bon fire and a tour of the high school. There will be a sock hop on Saturday evening for the students.

### **Approval of Reports**

IT WAS MOVED by Mr. Tranter, SECONDED by Mr. Harbaugh, "that the Board of Education approve the minutes from the meetings of June 25, July 21, July 30, August 11 and August 25, 2014, and the following reports as reflected in the September Financial Report:

- Treasurer's Report
- Investment Report
- Board Summary Report
- High School/Middle School Activities Fund Report
- Food Service Profit and Loss Report – no report this month."

All directors voted in favor on a voice vote.

### **Payment of Bills**

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. LaRue, "that the Board of Education approve the bills for payment as listed in the September Financial Report as follows:

General Fund	\$ 561,342.44
Activities Fund	\$ 2,120.00

Food Service	\$ 5,051.60
Investment Account	\$ 0.00
Capital Project Fund	\$ <u>3,156.50</u>
Total	\$ 571,670.54.”

All directors voted in favor on a voice vote.

**Correspondence**

None.

**Committee Reports**

**Education Committee**

The administration will be presenting two reports at the upcoming board meeting on September 22<sup>nd</sup>. The first will be a comprehensive staffing update for the 2014-15 school year. The second report will be an update on the high stakes testing performance at all grade levels. This will include School Performance Profile information if available.

**Finance Committee**

No report.

**Policy Committee**

No report.

**Student Activities Committee**

No report for this evening. Mr. Hauser reiterated the homecoming events spanning over 3 days.

**Facilities Committee**

No report.

**Legislation Committee**

No report.

**Moon Transportation Authority**

The Moon Transportation Authority met on Tuesday, September 2, 2014. The meeting agenda included a presentation and further discussion from the Moon Area School District concerning a plan for MASD to withdraw from further continuous tax diversion participation with the MTA. The plan includes to support and oversee the Thorn Run Intersection upgrade project to

completion and to formally approve participation in any future projects, if any, on an individual basis. MASD is seeking an amicable separation from MTA that will avoid outside legal activity.

Progress review on the Thorn Run Interchange project was also discussed. Project schedule was updated and presented.

**Transportation Committee**

The Transportation Committee met on August 15, 2014. Discussions were held regarding various bus stops and bus issues for the coming year. It appears that everything is working well for the beginning of the year. The committee will continue to meet throughout the year.

**Parkway West Career and Technical Center**

Parkway West met September 4, 2014. The first week of school went quite well. They are in final few days of finishing remodeling of the food services area. Several districts have included their 9<sup>th</sup> graders to attend Parkway and Mr. Tranter encourages the education committee to look into including our 9<sup>th</sup> graders to attend Parkway. A great opportunity, free education for our students. More and more districts are going this route – tech education is becoming the #1 way to go.

**Solicitor’s Report**

A written report is being prepared and will be submitted to the superintendent for distribution to the board.

**Audience Recognition (Agenda Items only)**

None.

**Elementary Capital Improvement Program**

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Harbaugh “that the Board of Education approve the attached contract for architectural, engineering and construction management services with MM Architects.”

IT WAS MOVED by, Mr. Testa, SECONDED by Mr. Hauser “that the Board of Education amend the original motion to include the address of MM Architects, 103 South Duke Street, Lancaster, PA 17602.”

All directors voted in favor on a voice vote. The motion passes to amend the original motion to include address of MM Architects.

Mr. Testa had a few suggestions to add protections to the contract for the taxpayers. Requested audited financials. Mr. Baker did receive the financials; will be happy to share with the board in private. He has reviewed them and is comfortable with them. They sent one year of current financials and balance sheet.

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Hauser, “that the Board of Education to amend the original motion to table item #9.01 until such time the board has received the financials, has had ample time to review the financials and ask any pertinent questions and have those questions answered.”

Mr. Hauser asked Mr. Baker if anyone else in the senior administration had an opportunity to review the financials and provide feedback. Given the circumstances that the district found itself in with a prior firm, it would be imprudent to potentially make the same mistake twice. For the sake of being fiscally responsible, a good thing for district to do.

Mr. LaRue partially agrees and commented that the firm is bonded, which is required for any construction agreement. Most construction agreements from development standpoint do not include financials because they are bonded. Just because they have what appears to have a sound balance sheet, they can be manipulated.

Mr. Testa asked for audited balance sheets to exercise a level of due diligence. He does not see a copy of the bond in the contract. In every level of business before approving a contract over \$26 million of taxpayer money, the board should exercise every level of due diligence and caution before we commit.

All directors voted in disfavor on a roll call vote, with the exception of Mr. Hauser, Mr. Testa and Mr. LaRue who voted in favor. Motion fails.

IT WAS MOVED by Mr. Bussard, SECONDED by Mr. Hauser, “that the Board of Education amend the original motion to include, contingent upon receiving a performance bond and a successful review of the last three (3) years of P&L balance sheets by the Chief Financial Officer.”

Mr. Baker assured the board that counsel has adequately reviewed the information to protect the district.

All directors voted in favor on a roll call vote, with the exception of Mr. Tranter and Mr. Testa who voted in disfavor. Motion passes.

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Hauser, “that the Board of Education amend the original motion to include to amend the contract to state under architect’s compensation, Article 11, 11.1, that 5.6% will be paid to the architect based on the cost of construction that’s estimated based on Plan Con Part D or design development estimate or based on the bid amounts that they are lower, we will pay on the lower amount either Plan Con D or actual bids received.”

All directors voted in disfavor on a roll call vote with the exception of Mr. Hauser and Mr. Testa who voted in favor. Motion fails.

**Regular Meeting, September 8, 2014**

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Hauser, “that the Board of education amend the original motion to include, to hire a separate company as construction manager.”

All directors voted in disfavor on a roll call vote with the exception of Mr. Hauser and Mr. Testa who voted in favor. Motion fails.

IT WAS MOVED by Mr. Testa, SECONDED by Mr. Hauser, “that the Board of Education table this 9.01 until such time we receive proper reference checks for review and comment.”

All directors voted in disfavor on a roll call vote with the exception of Mr. Hauser and Mr. Testa who voted in favor. Motion fails.

IT WAS MOVED by Mt. Testa, SECONDED by Mr. Hauser, “that the Board of Education strike 11.8, 11.8.1 reimbursable expenses be removed from this contract.”

All directors voted in disfavor on a roll call vote with the exception of Mr. Hauser and Mr. Testa who voted in favor. Motion fails.

IT WAS MOVED by Mr. Larue, SECONDED by Mr. Hauser, “that the Board of Education amend the original motion to include as a contingency for Mrs. Lindsay or Mr. Baker to conduct reference checks.”

All directors voted in favor on a roll call vote with the exception of Mr. Testa who voted in disfavor. Motion passes.

IT WAS MOVED by Mr. Bussard, SECONDED by Mr. Harbaugh, “to call the question.”

All directors voted in favor on a roll call vote to call the question with the exception of Mr. Testa.

IT WAS MOVED by Mr. LaRue SECONDED by Mr. Harbaugh, “that the Board of Education approve the attached contract for architectural, engineering and construction management services with MM Architects, Inc., 103 South Duke Street, Lancaster, PA 17602 and contingent upon the recommendation by Moon Area School District’s Chief Operating Officer of a review and recommendation of the P&L and balance sheet financials of the last three (3) years, as well as reference checks.”

Mr. Baker will check into the contract to have the work hours changed from 8:00 am – 3:00 pm to 8:00 am – 4:30 pm in construction contract.

All directors voted in favor on a roll call vote with the exception of Mr. Testa who voted in disfavor.

**Approval of Accident Insurance Coverage**

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Bussard, “that the Board of Education authorize the purchase of catastrophic accident insurance for all interscholastic athletic programs, the cheerleaders, the band and all non-sport extracurricular activities at premium cost of \$1,454.85.”

All directors voted in favor on a voice call.

**Conferences**

IT WAS MOVED by Mrs. Tatone, SECONDED by Mr. Bussard, “that the Board of Education approve conferences costing over \$500 or requiring an overnight’s stay:

Curt Baker: 2014 PASA/PSBA SCHOOL LEADERSHIP CONFERENCE in Hershey, Pennsylvania on October 21, 2014 thru October 24, 2014; cost to the district is approximately \$1,286.00; purpose – To gather latest Pennsylvania Public School leadership information.”

Mr. Testa, Mr. Hauser, Mrs. Tatone and Mrs. Schisler would like to hear feedback on folks going to conferences as they attend. The true value is played out throughout the course of the year. Workshops that board members can attend to help sharpen skills and other important opportunities for initiatives in the school district.

Mr. Baker suggested that individuals that attend conferences report to the education subcommittee.

IT WAS MOVED by Mr. Olszewski, SECONDED, Mr. Harbaugh, “that any administrator or school district employee going to a conference, their summation would be included in the superintendent’s report. Any board member that attends a conference would report individually. These are for conferences costing over \$500 or requiring an overnight’s stay.

All directors voted in favor on a voice call.

**Personnel**

IT WAS MOVED by Mr. Tranter, SECONDED by Mr. Bussard, “that the Board of Education approve the items listed:

**I. Approval of Resignation**

“that the Board of Education accept the retirement resignation from James Heck from his position as Director of Facilities effective September 30, 2014.”

**II. Approval of Childbearing Leave of Absence**

“that the Board of Education approve a Childbearing Leave of Absence to Julie Briggs from her position as Mathematics teacher at the High School beginning on or about October 7, 2014 and ending six or eight weeks, pending release by the physician.”

**III. Approval of Extra Pay for Extra Duty Position**

“that the Board of Education approve the following extra pay for extra duty position at Allard Elementary School for the 2014-2015 school year:

Bus Monitor (pm): Kevin Hancock.”

**IV. Approval of Extra Pay for Extra Duty Positions**

“that the Board of Education approve the following extra pay for extra duty position at McCormick Elementary School for the 2014-2015 school year:

Rescind:

Bus Monitor (am/pm day 3): Susan McKenna

Approve:

Bus Monitor: (am/pm day 3): Barry Barthelemy.”

**V. Approval of Remediation Program Facilitators**

“that the Board of Education approve the following Elementary Before/After School Remediation Program Facilitators, Middle School Math Lab Facilitators and High School Keystone Literature Remediation Facilitators for the 2014-2015 school year:

Allard: Gina Violi, Kristy Pindilli, Lauren Rothermel, Mary Jo Logelin, Sidney Wood

McCormick: Lauren McCutcheon, Suzanne Durham

Brooks: Nancy Jackson, Natalie Eaton, Kristina Kocis, Beth Carter

Hyde: Betty Jochmann, Kelsey Halackna, Amy Knox, Matt Fontana (sub)

Bon Meade: Joni Soroka, Nathania McCullough, Barb Rocca, Marian Day

**Middle School Math Lab Facilitators:**

Brooke Covington

Joe Espey

Elaine Mitchell

Jeanne Schreiber

Dan Yourd

Chris Petrie

**High School Keystone Literature Remediation Facilitators**

Erin Ricciardi

Virginia LaFramboise.”

**VI. Approval of Fall Event Management Staff**

“that the Board of Education approve the following fall event management staff for the 2014-2015 fall sports season per the recommendation of Mr. Ricci Rich:

**Football**

**Varsity**

Event Manager	Joe Martonik
Ticket Manager	Amy Finnegan
Ticket Sellers	Jackie Tidd Susan White Karen Neptune Amy Finnegan
Ticket Collectors	Doreen McCormick Joyce Garbera Maureen Hutton Melissa Bonura
Statistician	Kevin Ganska
Score, Operator JV/9 <sup>th</sup>	Chuck Herbert
Scoreboard Operator	Mark Ganska
Message Center P/O	David Benson
Announcer	Chuck Herbert
Spotter	Andrew Parshall
Video Photographer	Carmen Marchionda
Crowd Supervision	Tom Gaona Tom Karczewski James Petrina Brock Witkowski Ed Elbel James Mangan John Trapizona Scott Taylor Dom Santuefemio Adam Kaufman
Cleaning Crew	Tony White Mia White Anthony Taylor Emilia Zimmel Nicholas Zimmel

**Boys Soccer**

Event Manager	Justin Cook
Announcer/Scoreboard	*TBD
Crowd Supervision	Tracey Spinelli
7/8 Event Manager	Shannon Martindale



**Girls Soccer**

Event Manager	Tracey Spinelli
Announcer/Scoreboard	Amy Schultz
Crowd Supervision	Justin Cook

**Girls Volleyball**

Event Manager	Kim Mosberger
Scorekeeper/Clock	Jackie Tidd
Crowd Supervision	Amy Finnegan

**7/8 Girls Volleyball**

Event Manager	Jackie Tidd
Crowd Supervision	Karen Neptune

**7/8 Girls Basketball**

Event Manager	Marc Kopay
Crowd Supervision	*TBD

**Substitutes**

Gary McCutcheon  
Barb Blake  
Mike Marasco  
Grace Mackin  
Bill Moore  
Jeff Osegueda  
Judy McCutcheon  
Doug Saklad.”

**VII. Approval of Substitutes**

“that the Board of Education approve the following substitutes for the 2014-2015 school year:

**Teachers**

Courtney Garuccio Raisley  
228 Long Ridge Drive  
Coraopolis, PA 15108

**SmartStart Substitutes**

John Fitzgerald.”

**VIII. Approval of Payroll Specialist**

“that the Board of Education approve Julie Pacholarz, 1306 Silver Lane, Coraopolis, PA 15108, to the Payroll Specialist position in the Moon Area School District, pending

receipt and review of clearances. The start date will be September 22, 2014. The salary will be \$38,000 and will be prorated.”

**IX. Approval of Resignation**

“that the Board of Education accept the retirement resignation from Karen Rugg from her position as Middle School Guidance Secretary effective December 31, 2014.”

**X. Approval to Eliminate Position**

“that the Board of Education authorize the Superintendent to eliminate the following position:

Director of Facilities.”

**XI. Approval to Create and Post New Position**

“that the Board of Education authorize the Superintendent to create and post the following new position, as the Board further approves the job description:

Facilities Supervisor.”

All directors voted in favor on a voice call.

**MAHS Choral Program (CANTARI) – Field Trip**

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Tatone, “that the Board of Education approve the MAHS Choral Program (CANTARI) to travel to Walt Disney World, Orlando, Florida, April 15, 2015 (after school day) – April 20, 2015, to participate in the Disney Performing Arts Program. All performing ensembles undergo an audition process, regardless of previous performances. Lifelong lessons in teamwork, discipline and artistic growth, at one of the most extraordinary venues in the world are instilled and reinforced in students. Some students will participate in a Disney Sings Workshop, which has earned educational support from NAME (National Association for Music Education). The anticipated costs to the district would be paying for two substitute teachers for three (3) days.”

All directors voted in favor on a voice call.

**Audience Recognition (Non-Agenda Items)**

None.

**Adjournment**

IT WAS MOVED by Mrs. Tatone, SECONDED by Mrs. Schisler, that the Board of Education adjourn this meeting, 8:52 pm.”

Respectfully submitted,

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Lisa Brown  
Clerk, Board of Education

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Gia R. Tatone  
Secretary, Board of Education