

**The March 23, 2015, meeting** of the Moon Area Board of Education was held in the High School Board Room 7:00 p.m., for general purposes. The meeting was CALLED TO ORDER by President A. Michael Olszewski. The following directors were present:

Mr. Olszewski	Mrs. Tatone	Mr. Tranter	Mr. Harbaugh	Mrs. Schisler
Mr. Bussard	Mr. Hauser	Mr. LaRue	Mr. Testa	

Also seated at the Board table: Mr. Baker and Mr. Weiss

Administrators present: Mrs. Johns, Mrs. Lindsey, Mr. Haslett, Mr. Addy, Mr. English, Mr. Balaski and Mr. Gallup

There were approximately 31 people in the audience during the evening, including administrators.

### **Superintendent's Report**

Mr. Baker introduced senior, Lauren Hundall, who performed the song "About a Quarter to Nine," which was just a glimpse of the high school's recent production of 42<sup>nd</sup> Street. Since October, nearly 150 students and their directors worked tirelessly to create a quality performance for the Moon Area community. And they did not disappoint. The show was a great celebration of the tremendous talent of our students – on the stage, in the orchestra pit and behind the scenes. The production included 63 cast members, 40 members of the student orchestra, 30 on the tech crew and 8 hair and makeup assistants. They performed four shows and toured all five elementary schools. We are grateful to Lauren, and her fellow students and their directors for sharing their talents with the Moon Area community.

### **Correspondence**

None.

### **Reports and Informational Updates**

Mrs. Tatone reported the following

- On Friday, March 20<sup>th</sup>, five teachers and a principal attended the 21<sup>st</sup> century learning conference at Robert Morris University. As a part of this conference Chris Caton, Director of K-12 Instruction and Curriculum, presented two sessions. These sessions were focused on assisting teachers and district leaders in moving toward meaningful change in literacy curriculum and instruction.
- Earlier this month Mr. Balaski and four of the high school teachers had the opportunity to attend the Marine Educators workshop in Parris Island, South Carolina. The purpose of this workshop is to provide educators with an inside look at their military so that they can share this information with their students. During their time there, the team was assigned a drill instructor who led them through experiences similar to what new recruits would go through. They also had the opportunity to talk with recruits and observe their training sessions. The feedback from the teachers was extremely positive. One of the teachers

shared that it was difficult to put into words how valuable the trip was for her as an educator. Some of the positives she noted were understanding how our students can potentially benefit from joining the military and what types of students would excel in this capacity. She also said she returned feeling more motivated than ever to ask more of herself and her students. The district would like to thank the Marines for providing the financial support which allowed our educators to participate in this experience.

- A reminder to parents, school will be closed next week, March 30<sup>th</sup> through April 3<sup>rd</sup> for spring break. We wish all of our students and their families a safe and enjoyable break.

Mr. Olszewski commented that the following items have been tabled from the agenda this evening:

- 7.03 - Food Service Equipment Contract
- 7.05 - Letter of Intent/Notice to Proceed – Elevator Equipment Contract, and
- 7.12 - Recommendation for Legal Services.

**Audience Recognition (Agenda items only)**

James Bogatay, 109 Shaffer Road, Moon Township, curious if there are any developments or additional information about the asbestos abatement issues that he asked about a couple meetings ago. Mr. Bogatay realizes that the asbestos abatement issue is not on the agenda, however, he has the right, under the Sunshine Act, to speak about this topic. Curious if board has returned any information that he is requesting regarding the particulates in the air testing, whether you have any additional information. He is concerned with the safety of his child. Feels the board is very arrogant with things they do not know.

Mia Muhanna, 111 Essex Knoll Drive, Moon Township, concerns about the asbestos abatement asked the board to consider delaying this project until the summer months. Concerns regarding the floor tile can lead to friable parts confirmed by the EPA. Local pediatrician advising of the concerns with children. Any risk is not acceptable. Children are very vulnerable. Air quality is not being tested by a third party. It needs to be safer for staff and students. Need to worry about the air quality, need to know that the ventilation is good, need 100% guarantee that a child could not come in contact with that. Start the kids back to school a week later. It really upsets her and sickens her that the kids are being put in harm's way. She is proceeding to register her kids at Rhema. There are lawsuits where things have gone wrong. Things are being rushed. We have nothing to gain but a week of schedule.

Tom Kruse, 503 Bonnie Brae Drive, Moon Township, commented that he has done some research on school districts in the United States that have had this asbestos abatement done and did have issues. There is a school in California, the Oceanview School District, that just went through something similar about 6 months ago. They were doing a wide scale renovation to all elementary schools. In the middle of renovation to two elementary schools, they found asbestos they needed to remove. They closed school for a week and removed the asbestos. When they went to do the testing, the air was not safe and they ended up having to close the school indefinitely. The schools are open again. Why would you rush this project?

Danielle Zieger, 2016 Penfolds Place, Moon Township, commented that even if you are not convinced of health concerns and information from a local pediatrician, and studies that have been done, one thing you should consider is the cost factor. We will be paying the moving company an additional \$186 per hour because we are completing the schedule now instead of in the summer. She finds the schedule the workers have to adhere to very disconcerting. Human error occurs when things are rushed. In Mr. Baker's previous school, a lead removal project was halted during the school year and had to be completed in the summer time. Teachers complained of illnesses. If the project wasn't rushed, you would not have to pay all of the overtime that is mentioned in the quote for moving. It is safer to wait until June to complete the project, it is only a delay of 8 weeks. Reconsider the children's health and safety by putting the safety of our children ahead of your construction timeline.

Chanda Wyatt, 2118 Montour Street, spoke about the health concerns regarding the asbestos abatement issue. What other health concerns have not been considered in this project? She references the breakfast and lunch menus and thought about how food is prepared. With the proposed central kitchen which will be taking place in the K-2, 3-4 models, the breakfast program currently has different start times, and after renovation, they will have different start times. It's going to be challenging making sure these foods have been cooked and heated at the state minimum levels and maintain those levels. The district will need to purchase at least two refrigeration trucks and have staff running them. And you have to think about how to get the food to stay at state minimum temps and what to do if they drop below. If not, this could lead to cross contamination, bacteria growing and poor food quality. What type of research have you done on this? West Allegheny had centralized kitchens and reverted back to separate kitchens due to these issues.

IT WAS MOVED by Mr. Testa, SECONDED Mr. Hauser, "that the Board of Education vote to add to the agenda the motion that no asbestos abatement work will take place in the schools until students and staff are out of school for summer vacation."

On a roll call vote, all directors voted in disfavor with the exception of Mr. Hauser and Mr. Testa who voted in favor. Motion fails.

**Payment of Bills**

IT WAS MOVED by Mr. Tranter, SECONDED by Mr. Harbaugh, "that the Board of Education approve the bills for payment as listed below in the amounts totaling \$1,369,547.49 for the period February 27, 2015 to March 20, 2015, as attached:

General Fund	\$1,283,072.15
Food Service	\$ 59,771.08
Activity Fund	\$ 26,731.26
Total	\$1,369,574.49."

Discussion was held regarding the payments to M&M Architects.

Mr. Testa noticed a payment to M&M Architects, and asked what that payment is for. Mr. Baker responded that the payment was made in accordance with the schedule. Mr. Testa asked if that payment includes construction management. Mr. Baker replied that it is not included in the payment. They have not been paid for construction management. Mr. Testa asked for a copy of the contract for construction management services. Mr. Baker commented that the documents that are being requested have already been supplied and he can supply them again if needed. With regard to contract, there is a payment schedule that has been identified and has been provided on multiple occasions identifying the specific areas of work for which payment is being made and billed against, percentage of work completed and what billing is. Follows a sequence. The current billing is being applied against construction documents. Mr. Testa is concerned the numbers are not matching in the reports.

IT WAS MOVED by Mr. Tranter, SECONDED by Mrs. Schisler, “to CALL THE QUESTION.”

All directors voted in favor on a roll call vote with the exception of Mr. Testa and Mr. Hauser who voted in disfavor. Motion passes.

Original motion:

All directors voted in favor on a roll call vote with the exception of Mr. Testa and Mr. Hauser who voted in disfavor of the payment to MM Architects, but voted in favor of remaining items.

**Approval of PlanCon F – Part C – Elevator Bid – Allard and Brooks Elementary Schools**

IT WAS MOVED by Mrs. Schisler, SECONDED by Mrs. Tatone, “that the Board of Education approve PlanCon F – Part C documents for the elevator bid for Allard Elementary School and Brooks Elementary School, from Marotta/Main Architects as attached.”

All directors voted in favor on a voice vote.

**Letter of Intent/Notice to Proceed – Food Service Equipment Contract**

IT WAS MOVED by Mr. Harbaugh, SECONDED by Mr. LaRue, “that the Board of Education approve the Letter of Intent/Notice to Proceed for the Food Service Equipment Contract for J.A. Allard Elementary School, J. H. Brooks Elementary School and Hyde Facility, from Clark Food Service Equipment as follows:

J.A. Allard Elementary School	\$ 59,832.87
J.H. Brooks Elementary School	\$ 90,027.06
Hyde Facility	<u>\$198,819.55</u>
Total Contract Value	\$348,679.48.”

Discussion was held on the food service equipment contract –

Mr. Tranter commented on the questions that a resident raised earlier and he’d like to hear the answers to her questions.

## Workshop Meeting, March 23, 2015

Mr. Hauser commented that hearing the information presented by the resident, regarding the logistics, costs associated with that, food being delivered, does not know if we have enough detail about how this will be managed about voting to make a purchase or this equipment. Consider tabling this item before we purchase this equipment.

Mr. LaRue asked if there were going to be staggered start times. He was under the impression that there was not. Mr. Baker commented that at this time there will not be staggered start times between the schools. Bus routes are designed for shortest amount of time on bus. Start and stop times during the day will be the same.

Mr. Testa commented that he spoke with someone at the bus company and they disagree with the start and stop times.

Mrs. Schisler commented on food safety. She was certified in food safety. There is a food danger zone for cooling and warming and certain time frames become effective, which is 4 hours, applicable to any food, fruit for example that is cut, 4 hour limit, and pasta is bad too. However there are very specific temps the foods fall in. It should not take 4 hours to be delivered to each kitchen.

Mr. Testa commented that costs involved with trucks and employees to deliver this food. Concerns with weather, cross contamination, kids are allergic to more things these days.

Mrs. Schisler commented that people working in the kitchens in our schools have been trained for this.

Mr. Testa, asked why we've never been given the total cost of this? We do not know the total cost so how can we make a decision? Does not know what the gain is by doing this.

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Testa, "that the Board of Education table Item 7.04 Letter of Intent/Notice to Proceed – Food Service Equipment Contract for further discussion to answer these questions."

All directors voted in disfavor with the exception of Mr. LaRue, Mr. Testa and Mr. Hauser who voted in favor of tabling this item to receive more information. Motion fails.

Mr. Testa asked again what the total cost of this project is. How can you vote on this without knowing the cost?

Mr. Baker commented that you have a program that has thrice been in front of the board and voted on before the board. The cost will be provided to you subsequently, or alternatively on previous minutes. Hyde cost: \$198,819.55; \$250,000 previously provided to you.

Mr. Testa asks, what is the total cost to make Hyde the main kitchen and the other buildings the warming kitchens, what is the total cost for this project?

IT WAS MOVED by Mr. Tranter, SECONDED by Mr. Harbaugh, “to CALL THE QUESTION.”

All directors voted in favor on a roll call vote, with the exception of Mr. Hauser and Mr. Testa who voted in disfavor. Motion passes.

Original motion.

All directors voted in favor on a roll call vote with the exception of Mr. Hauser and Mr. Testa who voted in disfavor.

**Letter of Intent/Notice to Proceed – Roofing Contract**

IT WAS MOVED by Mrs. Schisler, SECONDED by, Mr. Harbaugh, “that the Board of Education approve the Letter of Intent/Notice to Proceed for the Roof Project Contract for J. A. Allard Elementary School and J. H. Brooks Elementary School from The Garland Company, Inc. as follows:

J. A. Allard Elementary School	\$ 790,922.31
J. H. Brooks Elementary School	<u>977,966.41</u>
Total Contract Value	\$1,768,888.72.”

Discussion was held regarding the bids from the roofing contractors.

Mr. Testa asked how many bids were received. Mrs. Lindsay, responded that two companies worked through the cooperative procurement system that had multiple bids.

Mr. Olszewski called a recess at 8:10 pm. The board meeting reconvened at 8:21 pm.

Discussion resumed regarding the roofing contracts bids.

Mr. Testa commented that we received 3 bids.

Mrs. Lindsay confirmed these were not bid – it was on cooperative procurement with the contract. We did not bid out. Tremco and Garland are through the state. They sought out multiple different companies on the letter of intent as named here. Understands that Toscano Mayer is a subcontractor who will be supplying roofing materials. Letter of intent will be with Garland.

Mr. Testa commented questioned why we went with Garland, we are not limited to that one contractor. Should have put out for a general bid to drive prices lower. Would like to see us go back and re-bid and get the lowest possible cost.

Tremco sought out the recommendation from the architects. Tremco, was Triangle the only company that bid with them? Mrs. Lindsay did not know that. There was a salesman in the audience from Tremco and addressed the board. Suggestion Garland does a 3 ply, Tremco does a 4 ply, roof. Try to save district money, Brooks, did an infrared scan and could save some

insulation, only 5% of insulation was wet. Their number would have saved you over \$60,000. We did off this. We evaluated this further, saving insulation, saves money, gave an alternate bid to reuse insulation. They would guarantee no additional costs. Tremco would be general and their sub would be the roofer, they would use Triangle.

If the district opted to save the insulation, save about \$60,000. They would guarantee that by the infrared scan on the roof.

Mr. Weiss asked if the specs called for the removal of the insulation.

What was the use of the current insulation? It was an alternate that they proposed. It was not in the original spec to do that.

Did receive both bid specs, the architects had Tremco make recommendations on one end, submitted to architect his spec and put a very detailed spec together. Was only asked to provide this information to the architect. Also added in price of inspection of the project.

Mr. LaRue commented that you are at \$60,000 higher than what you provided.

Mr. Hauser commented that the architect should provide the best possible system for the duration for the project and the life cycle, should the firm have taken maybe a recommendation that there are some savings that can accrue to you and perhaps change their bid? A 3 ply roof, a 4 ply roof, do this at a cheaper price.

Mr. LaRue commented the architect required a 30 year minimum roof. Meets the 30 year requirements. Why wasn't the alternate proposed for Allard to resave the insulation? It wasn't proposed for Allard because a different construction was found there with more wet insulation. Cannot be easily scanned. The cores were wet and damp.

Mr. Testa is concerned that the architects should find ways to save money on this project.

Mr. Bussard commented that we are voting on a letter of intent on the table. Assumes that the architect recommended not reusing the insulation. Architect would rather use new insulation. If that is our question, we need to ask the architect why? Does that give us time to ask this question and stay on schedule?

Mr. Weiss answered that if you approve this motion you are voting to award this contract. There are legal consequences. Does think the architect has to explain the questions about specs and the alternate. Recommending to defer this approval until you get those answers. Recommend be tabled at this time.

IT WAS MOVED by Mr. Tranter, SECONDED by Mr. Testa, "that the Board of Education table Item 7.06, Letter of Intent/Notice to Proceed – Roofing Contract at this time until we receive answers from the architect."

All directors voted in favor on a roll call vote to table this item.

**Contract for Moving Services**

IT WAS MOVED by Mr. Bussard, SECONDED by Mrs. Schisler, “that the Board of Education approve the contract estimate from Mayflower Transit/Debo Moving & Storage, Inc., for moving services for Brooks Elementary School, at a cost not to exceed \$9,854.00, as attached.”

Discussion was held on the contract for moving services.

Mr. Testa’s main concern is for kids and staff safety and costs that we are paying more than we have to at this time. Not just all the health issues, also significantly cost increase to tax payers to do it this way.

Mr. Hauser asked do we have cost comparison that we can look at of what it may be doing this in the summer time instead of currently with overtime that is going to be required.

Mr. Testa commented that it is more costly to do this over spring break, for all companies involved. Is there a cost comparison?

IT WAS MOVED by Mrs. Schisler, SECONDED by Mrs. Tatone, “to CALL THE QUESTION.”

All directors voted in favor on a roll call vote with the exception of Mr. Testa and Mr. Hauser who voted in disfavor. Motion passes.

Original motion.

All directors voted in favor on a roll call vote with the exception of Mr. Testa and Mr. Hauser who voted in disfavor.

**MaherDuessel Engagement Letter – Audit Services**

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Bussard, “that the Board of Education approve the addendum to the services outlined in the original engagement letter of February 20, 2015, for audit services with MaherDuessel Certified Public Accountants regarding the audit of Real Estate Tax Collectors for Moon and Crescent townships for the calendar year ending 2014 in accordance with generally accepted auditing standards, as attached.”

All directors voted in favor on a voice vote.

**Comcast Cable Communications Management, LLC, Service Agreements for E-Rate**

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Harbaugh, “that the Board of Education approve, in accordance with the E-rate scope of work for WAN/Fiber (Wide Area Network) and PRIs (Primary Rate Interface) through Comcast Cable Communications Management, LLC, beginning July 1, 2015, the attached service agreements.”

Mr. Campbell explained that basically this is a renewal of the current contract we have with Comcast. This is a five (5) year contract that we renegotiated – out for 28 days bid and by renegotiating they came in as the lowest bidder. Will save this district \$1,155 a month over the next 60 months. We had a total of 3 bidders that came in, but it was out there for 28 days, which was the federal regulations.

All directors voted in favor on a voice vote.

**Ideal Integrations Proposal for E-Rate Network**

IT WAS MOVED by Mrs. Tatone, SECONDED by Mr. Bussard “that the Board of Education approve the attached proposal from Ideal Integrations for the Extreme Network and Wireless equipment necessary for full wireless coverage in all elementary schools and district network upgrades.”

All directors voted in favor on a voice vote.

**Marching Band/Symphonic Band/Orchestra Field Trip**

IT WAS MOVED by Mr. Bussard, SECONDED by Mr. Hauser “that the Board of Education approve the High School Marching Band/Symphonic Band/Orchestra to travel to Orlando, Florida, February 12-18, 2016. The purpose of the trip is for educational performance exposure. The anticipated cost to the district is the cost of substitute teachers.”

All directors voted in favor on a voice vote.

**School-Based Probation Agreement between Allegheny County Juvenile Court and Moon Area School District**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Harbaugh, “that the Board of Education approve the School-Based Probation Agreement between Allegheny County Juvenile Court and Moon Area School District, as attached.”

All directors voted in favor on a voice vote.

**Conferences**

IT WAS MOVED by Mr. Bussard, SECONDED by Mrs. Schisler, “that the Board of Education approve conferences costing over \$500 or requiring an overnight’s stay:

Bill Addy: FRONTLINE TECHNOLOGIES CONFERENCE in Philadelphia, Pennsylvania on April 14, 2015 thru April 15, 2015; cost to the district is approximately \$1,429.60; purpose – to gather information and learn about AESOP and Applitrak subfinder computer programs.”

All directors voted in favor on a voice vote.

**Personnel**

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. LaRue, “that the Board of Education approve the items listed:

**I. Approval of Coaches**

“that the Board of Education approve the following coaches for the 2014-2015 Spring sports season:

Softball

Asst. A-3 (7/8)	Ashley Neugebauer	*pending receipt and review of clearances
Volunteer Asst	Amanda Tice	*pending receipt and review of clearances
Volunteer Asst	Lea Kronz	*pending receipt and review of clearances.”

**II. Approval of Educational Sabbatical**

“that the Board of Education approve Erin Ruggiero for an Educational Sabbatical from her position as an English Teacher at the High School for the 2015-2016 school year.”

**III. Approval of Retirement**

“that the Board of Education approve the retirement of Mary Hufnagel from her position as a Title 1 Reading Specialist at Hyde and Allard Elementary Schools effective at the end of the 2014-2015 school year.”

**IV. Approval of Retirement**

“that the Board of Education approve the retirement of Mary McConnell from her position as a 4<sup>th</sup> Grade Teacher at Bon Meade Elementary School effective at the end of the 2014-2015 school year.”

**V. Approval of Retirement**

“that the Board of Education approve the retirement of Michelle Goehring from her position as a Teacher at Brooks Elementary School effective at the end of the 2014-2015 school year.”

**VI. Approval of Retirement**

“that the Board of Education approve the retirement of Debra Navickas from her position as a Special Education Assistant at the Middle School effective December 3, 2015, with her last day being December 2, 2015.”

**VII. Approval of Teacher Teaching a 6th Class for 2014-2015 School Year**

“that the Board of Education approve the following teacher teaching a 6th class for the 2014-2015 school year, retroactive to March 10, 2015:

Middle School

Mark Jeffries.”

### **VIII. Approval of Substitutes**

“that the Board of Education approve the following substitutes for the 2014-2015 school year:

#### Teacher

Trista Jacob  
224 Boden Ave, Fl 1  
Carnegie, PA 15106.”

\*pending receipt and review of clearances

All directors voted in favor on a voice vote.

#### **Approval of Act 80 Day**

IT WAS MOVED by Mrs. Tatone, SECONDED by Mr. Harbaugh, “that the Board of Education approve December 1, 2014 as an Act 80 day.”

All directors voted in favor on a voice vote.

#### **Overview of 2015-2016 Budget Issues**

Mr. Baker presented an introductory informational review of the 2015-2016 budget issues covering the following topics (a copy of the presentation is on file):

- Proposed Revenue Summary (Local Real Estate Tax)
- Proposed Millage (taxpayer effect)
- Proposed Revenue Summary (State Sources – Governor’s Proposal)
- Proposed Revenue Summary (Federal/Other Sources)
- Revenue History
- State Performance vs. Millage Rate (Allegheny County Districts)
- State Performance vs. Millage Rate (Allegheny County Districts in Top 100)
- 2015-2016 Budget – Initial Goal: No Tax Increase, No FB Draw Down
- MEA Contract Negotiation (Definition of “Step” and “Structural” Increase)
- MEA Contract Negotiation (Key Points – Projected Cost)
- MEA Contract Negotiation (Key Points – Projected Change in Cost)
- Moon Area School District – What Does This Mean for Homeowner?
- MEA Contract Negotiation – Comparison of Current Offers
- MEA Contract Negotiation – Many other significant negotiation issues
- 2015-2016 Budget – Have Administrative Expenditures Increased?
- Moon Area School District – Debt Service Schedule
- Series of 2005 – The Big Change
- Moon Area School District – Debt Service Schedule (several slides)

**Workshop Meeting, March 23, 2015**

Mr. Hauser left the meeting at 9:39 pm due to the MEA Contract Negotiations being discussed in public.

Mr. Olszewski announced that the board will recess, 9:47 pm. The board meeting reconvened at 9:57 pm. Mr. Bussard and Mr. LaRue left the meeting at 10:00 pm.

**Adjournment**

IT WAS MOVED by Mrs. Schisler, SECONDED by Mr. Tranter that the Board of Education adjourn this meeting, 10:06 pm.”

All directors voted in favor on a voice vote.

Respectfully submitted,

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Lisa Brown  
Clerk, Board of Education

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Gia R. Tatone  
Secretary, Board of Education