

The August 22, 2016, meeting of the Moon Area Board of Education was held in the High School Board Meeting Room 7:05 p.m., for general purposes. The meeting was CALLED TO ORDER by President Jerry Testa. The following directors were present:

Mr. Testa	Mr. Scappe	Mr. LaRue	Mrs. Wolowicz
Mr. Harper	Mr. Zieger	Mr. Bussard	Mr. Hauser
Mr. Bogatay			

Also seated at the Board table: Dr. Milanovich, Mr. Haslett, Mr. Bielby, and Mr. Cambest, Solicitor

Administrators present: Mr. Campbell, Mr. Lanna, Mr. Gallup

There were approximately 15 people in the audience.

Mr. Testa announced that prior to this evening's meeting, the board met in executive session to discuss personnel, litigation and safety matters.

Superintendent's Report

No report.

Audience Recognition (Agenda Items Only)

None.

Correspondence – Mrs. Wolowicz

No correspondence.

Agreement between the Moon Area School District and the Moon Education Association 2016-2021

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Zieger, "that the Board of Education approve the Agreement between the Moon Area School District and the Moon Education Association effective July 1, 2016 through June 30, 2021."

All directors voted in favor on a roll call vote.

Payment of Bills

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bogatay "that the Board of Education approve the bills for payment as listed below in the amounts totaling \$861,825.20 for the period of August 8, 2016 – August 19, 2016:

General Fund	\$ 701,028.95
Activity Fund	11,408.81
Food Services Fund	1,570.45
Capital Project Fund	<u>147,816.99</u>
Total	\$ 861,825.20.”

All directors voted in favor on a roll call vote.

ArbiterPay™

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education approve ArbiterPay for payment of athletic officials for the 2016-2017 school year.”

All directors voted in favor on a roll call vote.

PNC Bank Organization Account Authorization

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bogatay, “that the Board of Education approve the “PNC Bank – Organization Account Authorization” in order to establish a new Moon Area School District account for the purpose of investment of District funds, per the attachment.”

All directors voted in favor on a roll call vote.

Approval of Tax Resolution

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education approve Resolution No. 2016-3 Adopting a Schedule of Attorney Fees and a Schedule of Charges, Expenses and Fees in Connection with the Collection of Taxes (Delinquent Real Estate Tax Collection Resolution) per the attachment.”

All directors voted in favor on a roll call vote.

Approval of Capital Projects for 2016-2017

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Zieger “that the Board of Education approve the Capital Projects for the 2016-17 Fiscal Year (FY17), per the attachment.

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Bogatay, “that the Board of Education table the motion at this time.”

All directors voted in favor on a roll call vote with the exception of Mr. Testa, Mrs. Wolowicz and Mr. Harper who voted in disfavor.

Middletown Tractor Sales Proposal

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Testa, “that the Board of Education accept the proposal from Middletown Tractor Sales, dated August 10, 2016, for the purchase of four (4) lawn tractors with mower decks, at a total PA State Power Equipment Contract price of \$31,567.10, per the attached.”

All directors voted in favor on a roll call vote with the exception of Mr. Bogatay who voted in disfavor.

Bobcat of Pittsburgh Proposal

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Wolowicz, “that the Board of Education accept the proposal from Bobcat Co. of Pittsburgh, dated August 4, 2016, for the purchase of a hydraulic concrete breaker, in the amount of \$7,715.20.”

All directors voted in favor on a roll call vote with the exception of Mr. LaRue, Mr. Bussard and Mr. Bogatay.

Contract of Service – PAEducator.net

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Zieger, “that the Board of Education approve the Contract of Service between Pennsylvania Educators’ Clearinghouse, PA-Educator.net, and Moon Area School District for the period July 1, 2016 through June 30, 2017, as attached. The user fee will be \$2,375.00.”

All directors voted in favor on a roll call vote.

TaylorMade Solutions LLC Proposals for Bon Meade and Hyde Elementary Schools

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education accept the attached proposals from TaylorMade Solutions LLC to remove and replace deteriorated curbs and sidewalks at Bon Meade at a cost of \$18,200.00 and Hyde Elementary Schools at a cost of \$7,600.00.”

All directors voted in favor on a roll call vote.

Policies for First and Final Reading Approval

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education table the following motion at this time:

“that the Board of Education approve the first and final reading of the following policies that have been revised for adoption:

Policy No. 626.1 – Travel Reimbursement – Federal Programs

Policy No. 827 Vol. II 2016 – Conflict of Interest.”

All directors voted in favor on a roll call vote to table this motion with the exception of Mr. Testa who voted in disfavor.

Policies for First Reading Approval

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education table the following motion at this time:

“that the Board of Education approve the first reading of the following policies that have been revised for adoption:

- Policy No. 304.1 – Conflict of Interest
- Policy No. 305 – Employment of Substitutes and Short-Term Employees
- Policy No. 306 – Employment of Summer School Staff
- Policy No. 307 – Student Teachers/Interns
- Policy No. 310 – Abolishing a Position
- Policy No. 341 – Benefits for Regularly Employed Part-Time Personnel
- Policy No. 342 – Jury Duty
- Policy No. 344 – Legal Assistance
- Policy no. 346 – Accidents and Injuries.”

All directors voted in favor on a roll call vote to table this motion with the exception of Mr. Testa who voted in disfavor.

Policies for Third and Final Reading

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education table the following motion at this time.:

“that the Board of Education approve the third and final reading of the following policies that were revised for adoption:

- Policy No. 317 – Conduct/Disciplinary Procedures
- Policy no. 806 – Child Abuse
- Policy No. 819 – Suicide Awareness, Prevention and Response.”

All directors voted in favor on a roll call vote to table this motion with the exception of Mr. Testa who voted in disfavor.

Conferences

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Zieger, “that the Board of Education approve conferences costing over \$500 or requiring an overnight’s stay:

Julie Pacholarz: ANNUAL PENNSYLVANIA PAYROLL STATEWIDE CONFERENCE: A WONDERFUL PAYROLL LIFE in Indiana, Pennsylvania on October 6, 2016 thru October 7, 2016; approximate cost to the district is \$404.60; purpose – The conference will feature speakers who are experts in areas of multi-state taxation, international payroll, the new FLSA exemption changes, automated payroll systems and many other helpful subjects that deal with everyday payroll questions and issues.

Amy Finnegan: ANNUAL PENNSYLVANIA PAYROLL STATEWIDE CONFERENCE: A WONDERFUL PAYROLL LIFE in Indiana, Pennsylvania on October 6, 2016 thru October 7, 2016; approximate cost to the district is \$81.00; (as a board member and part of the planning committee for this conference, there is no cost to attend the conference or for the hotel stay) purpose – The conference will feature speakers who are experts in areas of multi-state taxation, international payroll, the new FLSA exemption changes, automated payroll systems and many other helpful subjects that deal with everyday payroll questions and issues.

All directors voted in favor on a roll call vote.

Personnel

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Bogatay, “that the Board of Education approve the items listed, along with the supplemental agenda:

I. Approval of Unpaid Leave of Absence

“that the Board of Education approve an Unpaid Leave of Absence to Bethany Swisher from her position as first grade teacher at McCormick Elementary School for the 2016-2017 school year.”

II. Approval of Long Term Substitute Teacher

“that the Board of Education approve Misty Bennett, 2123 Clairmont Drive, Pittsburgh, PA 15241, to the position of first grade Long Term substitute teacher at McCormick Elementary School for the 2016-2017 school year. The salary for this position will be \$184.93 per day (75% of Bachelors Step 1), along with individual health insurance.”

III. Approval of Teacher Teaching a 6th Class

“that the Board of Education approve the following teacher who will be teaching a 6th class at the Middle School for the 2016-2017 school year:

Harry Watts – Health/PE.”

IV. Retirement Resignation

“that the Board of Education accept the retirement resignation from Lori Cole, from her music teaching position as Director of Choral Activities at the High School, effective January 3, 2017.”

V. Resignation

“that the Board of Education accept the resignation of Karin Lenigan from her position as Building Assistant at McCormick Elementary School effective immediately.”

VI. Approval of Fall Event Workers

“that the Board of Education approve the following fall event workers for the 2016-2017 school year, pending receipt and review of clearances, per the recommendation of Mr. Ledbetter:

Football Event Manager

Jerry MacFarland

Substitutes

Jake Spinelli
Bill Spinelli.”

VII. Approval of Coaches

“that the Board of Education approve the following coaches for the 2016-2017 school year, pending receipt and review of clearances, per the recommendation of Mr. Ledbetter:

Volleyball

Volunteer Assistant Girls Volleyball Coach Tyler Trimbath

Soccer

Varsity Assistant Soccer Coach Anthony (Max) Shinsky

Football

Volunteer Coach Felicia Mycyk

Golf

Volunteer Coach Girls Golf Jill Finlan Scally

Independent Swimmer

Independent WPIAL/PIAA Swimmer Anthony J. Kraus
12th Grade Representing Ambridge Area
School District to practice with the

Moon Aqua Club for 2016-2017.”

VIII. Approval of Substitutes

“that the Board of Education approve the following individuals as substitutes for the 2016-2017 school year, pending receipt and review of clearances:

Teacher

Stephanie Fairley
109 Minnock Drive
Pittsburgh, PA 15237

Teacher Assistant

Karin Lenigan
223 Lytton Road
Moon Township, PA 15108.”

IX. Approval of SmartStart Substitute Teachers

“that the Board of Education approve the following SmartStart substitute teachers for the 2016-2017 school year:

Lynne Vandenbosche
Alyson Zacher
Colleen Henry.”

X. Approval of STA Employee Drivers

“that the Board of Education approve the following employees employed by STA as CDL, van drivers and monitors for the Moon Area School District for the 2016-2017 school year, pending receipt and review of clearances. Clearances will kept on file in the transportation office:

Cornelius Munger, Jr.
526 Mount Vernon Avenue
Coraopolis, PA 15108

Deborah Aston
722 4th Avenue
Coraopolis, PA 15108

Goran Bencic
914 Forest Green Drive
Coraopolis, PA 15108

Deborah Slayton
244 Lytton Road
Coraopolis, PA 15108

Robert Rondinelli
201 Grant Street, Unit 311
Sewickley, PA 15143

Karen Tooch
1704 Heather Heights Drive
Crescent, PA 15046

Peggy Jackson
1020 State Avenue, Apt. 103
Coraopolis, PA 15108

Eugene Nicoletti
4627 Elizabeth Street
Coraopolis, PA 15108

Sheryl Benamati
930 Walnut Street
Ambridge, PA 15003

Robin Bane
1340 4th Avenue
Coraopolis, PA 15108.”

XI. Approval of High School PSSA/Keystone Tutoring/Remediation Program Coordinators and Facilitators

“that the Board of Education approve the following list of High School PSSA/Keystone Tutoring/Remediation Program Coordinators and Facilitators for the 2016-2017 school year:

Coordinator: Literature Maria McGrosky (retroactive to August 4, 2016)

Coordinator: Algebra Jennifer Wilhelm (retroactive to August 4, 2016)

Coordinator: Biology Kenneth Firmstone (retroactive to July 1, 2016)

Facilitators: Literature

- Maria McGrosky
- Erin Ruggiero
- Heather Mitchell
- Robert Michael

Facilitators: Algebra

- Jennifer Wilhelm
- Paul Opie
- Elizabeth Orlovsky
- Anne Willette
- Haley Martin
- Katy Temple

Facilitators: Biology

- Ken Firmstone
- Mike Muraco
- Misia Goodson
- Megen Harmon
- Bethany Klisavage.”

XII. Approval of Middle School Remediation Program Coordinators/Tutors/Facilitators: Lower House Math Lab, Upper House Math Lab, Lower House ELA Lab, Upper House ELA Lab

“that the Board of Education approve the following list of Middle School Remediation Program Coordinators/Tutors/Facilitators for the 2016-2017 school year:

Math Lab Coordinator: Jeanne Schreiber

ELA Lab Coordinator: Lauren Kelly

Tutors/Facilitators:

- Jeanne Schreiber
- Lauren Kelly
- Lisa May
- Angela Marino
- Vanessa Fontana
- Selena Rowan
- Christopher Petrie
- Elaine Mitchell
- Marianne Slater
- Kady Sealock
- Renee Covington
- Jennifer Custer
- Janay Lorkovich
- Patricia Hyland
- Candace Shaffer
- Kelly Miller
- Pam Anderson
- Holly Sinatra.”

XIII. Approval for Leave of Absence for Good Cause

“that the Board of Education approve a Leave of Absence for Good Cause to Terry Camardese from her position as Library Assistant at Allard/Hyde Elementary Schools beginning with the first day of school, August 26, 2016 and returning January 3, 2017.”

XIV. Approval of Assistant High School Principal

“that the Board of Education approve Jason D’Alesio, 4001 Duckhorn Drive, Moon Township, PA 15108, to the position of Assistant Principal at the High School. The salary for this position will be \$82,000.”

XV. Approval of Elementary Teacher

“that the Board of Education approve Krystyn Palsa Kokan, 204 Durham Court, Yorktown, VA 23693, to the position of Grade 2 teacher at Bon Meade Elementary School, pending receipt and review of clearances. The salary for this position will be Masters Step 10, \$58,010.”

XVI. Approval of Building Based Substitute Teachers

“that the Board of Education approve the following building based substitute teachers at the Middle School for the 2016-2017 school year at a rate of \$110 per day:

Katelyn Danko
Nicole Henson.”

XVII. Approval of Nurse Assistant

“that the Board of Education approve Heather Hostutler, 102 Hunters Run Drive, Moon Township, PA 15108, to the position of Nurse Assistant at the Middle School for the 2016-2017 school year.”

XVIII. Approval of Cafeteria Monitor

“that the Board of Education approve Sandra Spada, 101 Norman Drive, Moon Township, PA 15108, to the position of Cafeteria Monitor at the Middle School, pending receipt and review of clearances, for the 2016-2017 school year.”

XIX. Approval of Building Assistant

“that the Board of Education approve Charlotte Register, 701 Manor Drive, Oakdale, PA 15071, to the position of Building Assistant at McCormick Elementary School, pending receipt and review of clearances, for the 2016-2017 school year.”

XX. Approval of Dishwasher/Server

“that the Board of Education approve Jill Cone, 121 Cimarron Drive, Moon Township, PA 15108, to the position of Dishwasher/Server at Allard Elementary School, pending receipt and review of clearances, for the 2016-2017 school year.”

XXI. Approval of Custodian (4 hours)

“that the Board of Education approve Tammy Melnick, 133 Darnley, Drive, Moon Township, PA 15108, to the position of part time Custodian at McCormick Elementary School, which is a 4-hour position.”

XXII. Approval of Custodian (full time)

“that the Board of Education approve Sharon Gallagher, 401 Sharon Road, Moon Township, PA 15108, to the position of full time Custodian at the High School for the 2016-2017 school year.”

XXIII. Approval of Substitutes

“that the Board of Education approve the following substitutes for the 2016-2017 school year pending receipt and review of clearances:

Support Staff

Vicki Morris
296 Shady Glen Drive
Moon Township, PA 15108

Custodians

David Serkoch
1845 Devonshire Road
Coraopolis, PA 15108.”

All directors voted in favor on a roll call vote.

Temporary Closure of All District Campuses, Facilities and Buildings

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bogatay, “that the Board of Education approve the temporary closure of all district campuses, facilities and buildings during school sessions for the elementary, middle and high schools effective August 31, 2016.”

All directors voted in favor on a roll call vote.

Adjournment

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bogatay, “that the Board of Education adjourn this meeting, 8:25 pm.”

All directors voted in favor on a voice vote.

Respectfully submitted,

Lisa Brown
Clerk, Board of Education

Lisa A. Wolowicz
Secretary, Board of Education