

The January 8, 2018, meeting of the Moon Area Board of Education was held in the High School Board Meeting Room 7:00 p.m., for general purposes. The meeting was CALLED TO ORDER by President Jerry Testa. The following directors were present:

|                         |            |               |            |
|-------------------------|------------|---------------|------------|
| Mr. Testa               | Mr. Hauser | Mrs. Wolowicz | Mr. Scappe |
| Mrs. Zieger             | Mr. Harper | Mrs. Blair    | Mr. Dugan  |
| Mr. Bogatay (via phone) |            |               |            |

Also seated at the Board table: Dr. Ungarean, Mr. Bielby, Mr. Haslett and Mr. Cambest, Solicitor.

There were approximately 12 people in the audience.

### **Superintendent's Report**

Dr. Ungarean recognized London Rickerd and Aaron Tilton for earning highest rank in scouting – the Eagle Scout Award.

A presentation was done this evening by our auditors, Brian McCall and Chad Alviani, from Maher Duessel, CPA.

Mr. Testa commented that prior to this evening's meeting, the Board met in Executive Session to discuss personnel and litigation matters and they will be returning to Executive Session for further discussion on litigation after this meeting.

### **Audience Recognition (Agenda Items Only)**

None.

### **Correspondence – Mrs. Wolowicz**

None.

### **Committee Reports**

#### **Education Committee Report**

No report this evening. The next Education Committee meeting is scheduled for Tuesday, January 16, 2018.

#### **Parkway West Career and Technical Center**

No report this evening.

**Facilities Committee**

Mr. Scappe commented that several issues were discussed at the meeting: the pool update on the ventilation issues were addressed, technology switches at the middle school will be replaced over the summer, cell tower boosters, home side bleachers will have a wind screen installed to help block the storage area and the committee also discussed the playground fencing at the elementary schools which had been discussed by the safety committee as well.

**Moon Transportation Authority**

The Moon Transportation Authority met on Tuesday, January 2, 2018. Mr. Hauser commented that Mr. Scappe was appointed president of the Moon Transportation Authority for the 2018 year. The authority did approve several other items: an operating budget for 2018; three major activities including: continuing with the Robert Harper Interchange, hoping to get that project going in the spring; also included in the budget was approval to get the Stevenson Mill Project started; and finally the authority was looking at an additional project to bring more development to the township--approval of development for Portvue Road. Discussion was held with local developers in the community and they stressed that Portvue connections are very important as it connects the Robert Harper Interchange to Stephenson Mill to University Boulevard, which will open up a lot of land and possibly a lot of businesses will come to the area.

**Student Activities Committee**

The Student Activities Committee met on January 2, 2018. At the middle school, DARE continues with Officer Zane. There is an upper house dance and math counts competition. On January 12, a tour of Parkway West Career and Technical Center is scheduled. Parkway will host 8<sup>th</sup> graders interested in attending Parkway West.

**Solicitor's Report**

No report this evening.

**Approval of Reports**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, "that the Board of Education approve the minutes from the reorganization meeting and the regular business meeting held on December 4, 2017, and the following reports as reflected in the January financial report:

- Treasurer's Report
- Investment Report
- Board Summary Report
- High School/Middle School Activities Report
- Food Service Profit and Loss Report
- Procurement Card Report."

All directors voted in favor on a roll call vote.

**Payment of Bills**

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Wolowicz, “that the Board of Education approve the bills for payment as listed in the January Financial Reports from December 4, 2017 to January 4, 2018, in the amount totaling \$1,721,414.24 as follows:

|                       |                  |
|-----------------------|------------------|
| General Fund          | \$1,442,185.32   |
| Activity Fund         | 45,625.10        |
| Food Service Fund     | 75,059.77        |
| Capital Projects Fund | 105,566.75       |
| Capital Reserve Fund  | <u>52,977.30</u> |
| Total                 | \$1,721,414.24.” |

All directors voted in favor on a roll call vote.

**Settlement Agreement and Mutual Release**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Scappe, “that the Board of Education approve the proposed Settlement Agreement and Mutual Release as attached.”

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education amend the motion by adding “subject to final documentation and execution of the agreement.”

All directors voted in favor on a roll call vote to amend the motion.

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Scappe, “that the Board of Education approve the proposed Settlement Agreement and Mutual Release as attached, subject to final documentation and execution of the agreement.”

All directors voted in favor on a roll call vote.

**Language Translation and Interpretation Proposal**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education approve the proposal from Global Wordsmiths for Language Translation and Interpretation Services, as attached.”

All directors voted in favor on a roll call vote.

**Policies for First and Final Reading Approval**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Hauser, “that the Board of Education approve the first and final reading of the following policies that have been revised for adoption:

Policy No. 218.4 – Drugs and Alcohol

Policy No. 218.6 – Smoking, Tobacco, Nicotine and Electronic Cigarettes

Policy No. 819 – Suicide Awareness, Prevention and Response.”

Mrs. Wolowicz asked if Policy No. 218.6 is a revamped policy. Mr. Testa commented that yes, it is a revamped policy. Dr. Ungarean will be sending out communications to all district parents and it will be posted on the website.

Mr. Dugan asked if electronic smoking devices will be treated as drug paraphernalia? Dr. Ungarean responded that they have been treated as such and we are making it more official keeping pace with the changes.

Mr. Scappe commented that it would be a good idea to have a copy of the policy put in the Moon magazine as well so the community understands what these instruments are.

All directors voted in favor on a roll call vote with the exception of Mr. Dugan who voted in disfavor. Mr. Dugan provided he doesn't believe these vaping instruments have any place on the campus; however, he doesn't see the need to classify them as drug paraphernalia unless the oils they contain are TAC. Then the student would be in violation of the controlled substance act. He votes no, but still does not think they have place within this campus.

#### **Speech and Debate Team Field Trip**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education approve the Speech and Debate team to travel to Bloomsburg University, Bloomsburg, Pennsylvania, March 15 – 17, 2018, to participate in the State Debate tournament. The anticipated costs to the district will be \$600.00 to cover the cost of lodging and meals for the speech and debate coaches.”

All directors voted in favor on a roll call vote.

#### **Conferences**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Dugan, “that the Board of Education approve conferences costing over \$500 or requiring an overnight's stay:

Ron Ledbetter: PSADA State AD's Conference in Hershey, PA on March 20, 2018 thru March 23, 2018; approximate cost to the district is \$1,203.66. Purpose – professional development and networking.

Julie Sitko: The Issues Facing School Counselors – Today and Beyond in Storrs, CT on April 22, 2018 thru April 24, 2018; approximate cost to the district is \$24.00. Purpose – This conference provides an opportunity to visit the University of Connecticut campus, learn about their programs and make connections that will benefit the students.

Keith Bielby: PASBO Annual Conference in Hershey, PA on March 6, 2018 thru March 9, 2018; approximate cost to the district is \$1,210.48. Purpose – To receive updated information on the latest changes in PA school code and accounting practices and the ability to network with other school business office employees.

Emily Eckman: PASBO Annual Conference in Hershey, PA on March 6, 2018 thru March 9, 2018; approximate cost to the district is \$1,210.48. Purpose – To receive updated information on the latest changes in PA school code and accounting practices and the ability to work with other school business office employees.”

All directors voted in favor on a roll call vote.

**Personnel**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Dugan, “that the Board of Education approve the items listed:

**I. Approval of Family Medical Leave of Absence**

“that the Board of Education approve a Family Medical Leave of Absence to Vanessa Fontana from her position as Special Education teacher at the Middle School beginning January 2, 2018 for approximately 2 to 4 weeks to take care of an ill family member.”

**II. Approval of Childbearing/Childrearing/FMLA**

“that the Board of Education approve a Childbearing/Childrearing/Family Medical Leave of Absence to Lauren Perkins, from her position as Grade 4 teacher at Allard Elementary School beginning on or about March 8, 2018 and returning on or about May 21, 2018.”

**III. Approval of Childbearing/Childrearing/FMLA**

“that the Board of Education approve a Childbearing/Childrearing/Family Medical Leave of Absence to Kattreena Amodeo from her position as Kindergarten teacher at Bon Meade Elementary School beginning on or about March 15, 2018 through the remainder of the 2017-2018 school year.”

**IV. Approval of Childbearing/Childrearing/FMLA**

“that the Board of Education approve a Childbearing/Childrearing/Family Medical Leave of Absence to Lauren Quallich from her position as Reading Specialist at Hyde Elementary School beginning on or about March 21, 2018, returning on or about June 6, 2018.”

**V. Approval of Childbearing/Childrearing/FMLA**

“that the Board of Education approve a Childbearing/Childrearing/Family Medical Leave of Absence to Jessica Martinos from her position as Speech Language Pathologist at the Middle School, Brooks Elementary and Bon Meade Elementary Schools beginning on or about March 23, 2018 for the remainder of the 2017-2018 school year.”

**VI. Approval of Childbearing/Childrearing/FMLA**

“that the Board of Education approve a Childbearing/Childrearing/Family Medical Leave of Absence to Alexis Tarquinio from her position as Grade 2 teacher at Hyde Elementary School beginning on April 3, 2018 for the remainder of the 2017-2018 school year.”

**VII. Approval of Childbearing Leave of Absence**

“that the Board of Education approve a Childbearing Leave of Absence to Bethany Klisavage from her position as Biology teacher at the High School beginning on or about April 5, 2018 for approximately 8 weeks, and returning on or about May 30, 2018, or pending release from physician.”

**VIII. Approval of Medical Leave of Absence**

“that the Board of Education approve a Medical Leave of Absence to Joan Joyce from her Cafeteria position at the High School beginning December 20, 2017 through January 8, 2018, tentatively, pending release from physician.”

**IX. Approval of Medical Leave of Absence**

“that the Board of Education approve a Medical Leave of Absence to Lou Pares from his position as Librarian at the Middle School beginning January 2, 2018 and returning on or about January 29, 2018, or pending release from physician.”

**X. Approval of Family Medical Leave of Absence**

“that the Board of Education approve a Family Medical Leave of Absence to Megen Harmon from her position as Science teacher beginning January 8, 2018 and returning pending release from physician.”

**XI. Resignation**

“that the Board of Education accept the irrevocable resignation from Janay Lorkovich from her position as Special Education teacher at the Middle School, effective 4:00 pm, January 8, 2018.”

**XII. Resignation**

“that the Board of Education accept the resignation from Morgane Evans from her extra pay for extra duty position as French Club sponsor effective retroactive to the start of the 2017-2018 school year.”

**XIII. Resignation**

“that the Board of Education accept the resignation from Parker Paine from her extra pay for extra duty position as Bus Monitor (PM) at Allard Elementary School effective January 8, 2018.”

**XIV. Approval of Extra Pay for Extra Duty Position – Allard Elementary School**

‘that the Board of Education approve the following extra pay for extra duty position at Allard Elementary School effective January 9, 2018 through the remainder of the 2017-2018 school year:

Bus Monitor (PM) Cathy Villacis.”

**XV. Approval of Dishwasher/Server**

“that the Board of Education approve Jessica Fassett, 282 Coralwood Drive, Moon Township, PA 15108, to the position of Dishwasher/Server at McCormick Elementary School, pending receipt and review of clearances. Start date to be determined.”

**XVI. Approval Additional Compensation for Department Heads**

“that the Board of Education approve additional compensation for the following Department Heads for the 2017-2018 school year, for the partial compensation of \$500.00 each:

Patricia Perry  
Kristin Baumgardner.”

**XVII. Tenure**

“that the Board of Education award tenure to the following individual who has successfully completed three (3) years of satisfactory service:

Alicia Schooley.”

**XVIII. Approval of Fall Sports Coaches**

“that the Board of Education approve the following Fall Sports Coaches for the 2018-19 school year, pending receipt and review of clearances:

**Head Coach**

|                               |                 |
|-------------------------------|-----------------|
| Varsity Football              | Ryan Linn       |
| Varsity Girls Volleyball      | Sarah Durham    |
| Varsity Boys Soccer           | Earl Pannebaker |
| Varsity Girls Soccer          | Bill Pfeifer    |
| Varsity Boys Golf             | Jason Persing   |
| Varsity Girls Golf            | Ken Firmstone   |
| Varsity Cross Country         | Tim Hrivnak     |
| Varsity Girls Tennis          | Nick Wilson     |
| Varsity Football Cheerleading | Alyse Evans     |

**Volunteer Coaches**

**Football**

Jason Bennett  
Dean Shazer.”

**XIX. Approval of Event Worker**

“that the Board of Education approve the following event worker for the 2018-19 school year:

Film Girls Basketball Games            Mia Manna.”

**XX. Approval of STA Drivers**

“that the Board of Education approve the following individuals employed by STA as drivers for the Moon Area School District for the 2017-2018 school year, pending receipt and review of clearances. Clearances will be kept on file in the transportation office and at STA:

Perry Drum  
247 Ash Lane  
Bairdford, PA 15006

Clarissa Clinger  
2205 17<sup>th</sup> Avenue  
Altoona, PA 16601

Linda Nagle  
219 27<sup>th</sup> Avenue  
Altoona, PA 16601.”

All directors voted in favor on a roll call vote.

**Audience Recognition (Non-Agenda Items)**

Corbin Bender, 242 LaRue Drive, Moon Township, PA, welcomed the two new board members, Mrs. Blair and Mr. Dugan and he congratulated Mr. Testa and Mr. Hauser on being re-elected.

**Board Comments**

Mr. Harper commented on the comments he has seen on social media regarding the 2-hour delays and the temperature not changing much in 2 hours--that is why we wait and have the two-hour delay, the temperatures usually go up. He thinks a great job is being done on getting the delays and closings announced early so parents can plan. He also commended the police officers who were at the bus stops in the mornings looking for people who may be passing the buses. He appreciates the work they have been doing.



Mr. Dugan had no comments this evening, and wished everyone a Happy New Year!

Mrs. Wolowicz wished everyone a Happy New Year! She echoed Mr. Harper's comments that it is very helpful for the early notifications of school delays or closings for parents.

Mrs. Zieger wished everyone a Happy New Year! She also thanked Dr. Ungarean for the early notifications of the delays and school closings. She received positive feedback from parents regarding early notifications of school delays and closings. Dr. Ungarean commented that it was joint effort between herself, Mr. Testa, Mr. Haslett and Ms. Rizos and other parties, in coordinating the delays and closings.

Mr. Bogatay commented on the substance policy and reminded everyone that we are in charge of minors and children. Our administrators need to be able to enforce the policies. Students are not allowed to use substances on campus.

Mrs. Blair and Mr. Scappe had no comments this evening.

Mr. Hauser appreciates both Mr. Dugan and Mr. Bogatay's insightful discussion on the policy matter. He also congratulated former Chief Leo McCarthy on his retirement after 41 years of service to the community saying he is a good friend and an advocate for the school district. Chief McCarthy is being replaced by Capt. Greg Seaman and we look forward to continuing working with him and the Moon Township Police Department.

Mr. Testa echoed Mr. Hauser's comments. Chief McCarthy and the department helps us out a lot. He congratulated Chief McCarthy on his retirement and wished good luck to Captain Seaman, who is also very committed to the district. We wish him well in his new role and he will do a fantastic job.

### **Adjournment**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, "that the Board of Education adjourn this meeting, 8:12 pm."

All directors voted in favor on a voice vote.

Respectfully submitted,

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Lisa Brown  
Clerk, Board of Education

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Lisa A. Wolowicz  
Secretary, Board of Education