

**The June 26, 2017, meeting** of the Moon Area Board of Education was held in the High School Board Meeting Room 7:00 p.m., for general purposes. The meeting was CALLED TO ORDER by President Jerry Testa. The following directors were present:

|             |            |                                   |            |
|-------------|------------|-----------------------------------|------------|
| Mr. Testa   | Mr. Hauser | Mrs. Wolowicz                     | Mr. Scappe |
| Mr. Bogatay | Mr. Harper | Mrs. Zieger (via conference call) |            |

Mr. LaRue, and Mr. Bussard were absent.

Mr. Bussard arrived at 7:13 pm

Also seated at the Board table: Mr. Bielby, Mr. Haslett and Mr. Cambest

There were approximately 3 people in the audience.

### **Superintendent's Report**

Keith Bielby, Acting Superintendent/Director of Fiscal and School Services, gave a presentation on the final 2017-2018 General Fund Budget.

Mr. Testa recognized and congratulated Nina Rizos, School and Community Relations Coordinator, for winning two national awards by The National Scholastic School Public Relations Association for her work on the school calendar, her writing abilities, and the graduation speech she wrote.

Mr. Testa commented that prior to this evening's meeting the board met in executive session to discuss personnel items and litigation matters.

### **Audience Recognition (Agenda Items Only)**

None.

### **Payment of Bills**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, "that the Board of Education approve the bills for payment as listed below in the amounts totaling \$637,360.60 for the period June 11, 2017 to June 23, 2017, as attached:

|                      |                  |
|----------------------|------------------|
| General Fund         | \$ 604,982.11    |
| Activity Fund        | 9,379.13         |
| Food Service Fund    | 7,822.35         |
| Capital Reserve Fund | <u>15,177.01</u> |
| Total                | \$ 637,360.60."  |

All directors voted in favor on a roll call vote.

**Adoption of the 2017-2018 Final Budget for the General Fund**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Bogatay, “that the Board of Education approve the final 2017-2018 General Fund Budget in accordance with the attached form PDE-2028 and the requirements of Special Session Act 1 of 2006. The following is a summary of the budget:

PROPOSED FINAL BUDGET SUMMARY

Fiscal Year 2017-18

|                                 |              |
|---------------------------------|--------------|
| Estimated Fund Balance 07/01/17 | \$ 7,681,931 |
|---------------------------------|--------------|

ESTIMATED REVENUE

|                           |                  |
|---------------------------|------------------|
| 6000 - Local Sources      | 55,475,756       |
| 7000 - State Sources      | 17,339,033       |
| 8000 - Federal Sources    | 1,546,695        |
| 9000 - Other Sources      | <u>0</u>         |
| Total Revenues            | \$74,361,484     |
| <br>Total Funds Available | <br>\$82,043,415 |

APPROPRIATIONS

|  |                |
|--|----------------|
| 1100 - Regular Instruction             | \$31,111,810   |
| 1200 - Special Instruction             | 9,989,898      |
| 1300 - Vocational Instruction          | 2,118,604      |
| 1400 - Other Instruction               | 881,250        |
| 1500 - Nonpublic School Programs       | 14,000         |
| 2100 - Pupil Personnel Service         | 2,131,326      |
| 2200 - Instructional Staff Services    | 2,087,809      |
| 2300 - Administrative Services         | 4,678,096      |
| 2400 - Pupil Health Services           | 734,215        |
| 2500 - Business Services               | 652,191        |
| 2600 - Operation/Maintenance of Plant  | 6,309,865      |
| 2700 - Student Transportation Services | 3,111,092      |
| 2800 - Central Services                | 357,626        |
| 2900 - Other Support Services          | 70,000         |
| 3200 - Student Activities              | 1,597,681      |
| 3300 - Community Services              | 659,752        |
| 5100 - Debt Services                   | 668,000        |
| 5200 - Fund Transfers                  | 10,926,832     |
| 5900 - Budgetary Reserve               | <u>400,000</u> |
| Total Appropriations                   | \$ 78,500,047  |

|                                 |              |
|---------------------------------|--------------|
| Budgetary Fund Balance 06/30/18 | \$ 3,543,368 |
|---------------------------------|--------------|

Mr. Scappe commented that administration has worked very hard on the budget. He also read an email to the Board he received from Rep. Mustio's office dealing with insurance regarding an underwriter that declined to quote us coverage due to what happened in prior years, but, would be willing to possibly work with us in the future. The public is seeing the changes and improvements the Board and administration are making. He also commended Mrs. Zieger for being on the phone to vote on the budget and tax increase. This is one of the major things we do as a Board and there is no excuse for anyone not to be calling in to vote on the budget if they cannot be in attendance.

Mr. Testa commented that the Board and administration has had numerous calls with Standard and Poors to try to stop them from lowering our bond ratings. So far, they like our plan and it is working. They will be reviewing our plan again in about six (6) months. No one likes to vote on raising taxes and it puts a burden on people. We are working on further spending cuts as well.

All directors voted in favor on a roll call vote.

**Final Tax Levy**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bogatay, "that the Board of Education approve the final tax levy resolutions for the 2017-2018 fiscal year with a .7452 mill real estate tax increase and all other tax rates to remain unchanged as follows:

**Real Estate Tax** – It is resolved that under the authority granted by the Pennsylvania Public School Code of 1949, as amended, that the Moon Area School District imposes for general revenue purposes an annual tax of 20.3028 mills or \$2.0328 per \$100.00 of assessed valuation on all real estate situated in the Moon Township and Crescent Township, Allegheny County, Pennsylvania to be effective 12:01 A.M. on July 1, 2017, and to continue in force on a fiscal year basis without an annual reenactment unless the rate of tax is subsequently changed. In the opinion of the Board of Education of the Moon Area School District, tax is necessitated by reason on the costs and expenses incident to the conduction of the activities and functions of the school district.

**Other Taxes** – All other tax rates are to remain unchanged and will continue to be levied at the following rates:

|                          |          |
|--------------------------|----------|
| Realty Transfer Tax      | ½ of 1%  |
| Wage & Earned Income Tax | ½ of 1%  |
| Local Services Tax       | \$5.00   |
| Parking Tax              | 7%       |
| Amusement Tax            | 10%      |
| Per Capita Tax           | \$0.00." |

All directors voted in favor on a roll call vote.

Mrs. Zieger left the meeting via conference call at 7:34 p.m.

**Insurance Renewals**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz,

- a) “that the Board of Education approve the purchase of a commercial package insurance policy which includes general liability, property, automobile, energy systems and inland marine insurance coverage, for the period of July 1, 2017 to June 30, 2018, from Liberty Mutual, via HHM Insurors, at a cost of \$213,235. This includes school leaders’ errors and omissions insurance liability coverage (an increase of \$31,918.)”
- b) “that the Board of Education approve the purchase of excess liability insurance for the period of July 1, 2017 to June 30, 2018, from Liberty Mutual, via HHM Insurors, at a cost of \$11,598. (A decrease in cost of \$5,985.)”
- c) “that the Board of Education approve the purchase of worker’s compensation insurance for the period of July 1, 2017 to June 30, 2018, from the UPMC Health Benefits, Inc., via HHM Insurors, at a cost of \$183,707. (A decrease in cost of \$620.)”
- d) “that the Board of Education approve the purchase of volunteer accident insurance for the period of July 1, 2017 to June 30, 2018, from the PSBA, via the PSBA Insurance Trust and HHM Insurors, at a cost of \$1,275. (No change in cost).”

Mr. Scappe spoke to Rep. Mustio about the errors and omission insurance liability coverage is increasing because of the past practices and all of the legal issues we have had over the previous two years. Potential for decreasing the deductible in the future.

Mrs. Zieger exited the board meeting at 7:34 pm.

All directors voted in favor on a roll call vote.

**Agreement Between the Moon Area School District and Crisis Center North**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Hauser, “that the Board of Education approve the Agreement between the Moon Area School District and Crisis Center North for services rendered relating to prevention education and individual school-based counseling programs, as attached.”

All directors voted in favor on a roll call vote.

**The Watson Institute Service Agreement**

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Wolowicz, “that the Board of Education approve the Service Agreement between the Watson Institute and Moon Area School District for training and consultation services as attached.”

All directors voted in favor on a roll call vote.

**HVAC, DDC, Security & Video Surveillance Contract**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education authorize a three (3) year HVAC, DDC, Security & Surveillance contract with Combustion Service & Equipment Co., (CS&E) at the annual cost of:

Year 1 - \$58,680

Year 2 - \$60,480

Year 3 - \$63,600, as attached.”

All directors voted in favor on a roll call vote.

**Preventive Maintenance Service Agreement Addendum**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Hauser, “that the Board of Education accept the addendum to the Combustion Service & Equipment Co. (CS&E) Preventive Service Agreement, as per the attached.”

All directors voted in favor on a roll call vote.

**Continuum Software Upgrade**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bogatay, “that the Board of Education accept the proposal from Combustion Service & Equipment Co. (CS&E) to upgrade the District’s HVAC continuum software at a cost of \$14,300, as per the attached.”

All directors voted in favor on a roll call vote.

**Annual Fire Extinguisher Inspection**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education approve Mongiovi & Son Fire Protection Services, L.P., to perform the annual portable fire extinguisher and kitchen suppression systems’ inspections, in accordance with NFPA 10, for the 2017-2018 school year, as attached.”

All directors voted in favor on a roll call vote.

**Approval of Textbooks**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Scappe, “that the Board of Education approve the following list of textbooks for middle school science, grades 6-7-8 and high school social studies for the 2017-2018 school year:

- *Life Science – Interactive Science*, Pearson
- *Earth Science – Interactive Science*, Pearson
- *Physical Science – Interactive Science*, Pearson
- *A History of Western Society*, McKay, Crowston, Wiesner-Hanks, Perry

- *Understanding Psychology*, McGraw-Hill
- *Sociology & You*, McGraw-Hill
- *Street Law*, McGraw-Hill.”

All directors voted in favor on a roll call vote.

**Middle School Program of Studies for the 2017-2018 School Year**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Hauser, “that the Board of Education approve the Middle School Program of Studies, with no changes, for the 2017-2018 school year, as attached.”

All directors voted in favor on a roll call vote.

**Marching Band Field Trip**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bogatay, “that the Board of Education approve the High School Marching Band to travel to Tom Benson Hall of Fame Stadium in Canton, Ohio, on September 16, 2017, to participate in the regional competition and performance. The anticipated costs to the district will be: school trucks to pull trailers, honorarium to aid in covering transportation costs of 3 Coach buses. Cost of buses are \$6,000 – approximately.”

All directors voted in favor on a roll call vote.

**Personnel**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education approve the items listed:

**I. Approval of Administrative Assistant – Special Education**

“that the Board of Education approve Renee Rock, 172 Rosemont Drive, Moon Township, PA 15108, to the position of Administrative Assistant – Special Education, pending receipt and review of clearances. Start date will be August 14, 2017. This is a 200-day position.”

**II. Rescind Family Medical Leave Request**

“that the Board of Education rescind the Family Medical Leave of Absence request from Meghan Flannery Foust during the 2017-2018 school year. She is planning to return to work with the onset of the 2017-2018 school year, pending release from physician.”

**III. Clerk to the Board**

“that the Board of Education approve Lisa Brown, 1106 Wade Street, Aliquippa, PA 15001, as Clerk to the Board for the 2017-2018 school year.”

**IV. Approval of Independent Contractors**

“that the Board of Education approve the following individuals for independent contract positions for the 2017-2018 school year:

**School Physician:**

Dr. Theresa Crocenelli  
974 Beaver Grade Road  
Moon Township, PA 15108

Rate for 2017/2018  
\$10 per exam  
\$25 work, make-up, and  
driving physicals (cost borne  
by student)

**School Dentist:**

Dr. Alene D’Alesio (dental exams)  
4001 Duckhorn Drive  
Moon Township, PA 15108

\$3.00 per exam  
\$18.00/hr dental health ed.

Dr. J. Matthew Stacy (orthodontic exams)  
133 West Allegheny Road  
Imperial, PA 15126

**Optometrist:**

Complete Family Vision Care  
Dr. Antonio Chirumbolo  
961 Brodhead Road  
Moon Township, PA 15108

\$3.00 per exam

**MAPS/Olweus Facilitator:**

Joseph Martonik  
1817 Madison Drive  
Moon Township, PA 15108

\$175/day 2 – 3 days per week

**Prevention Education Specialist:**

Leon Strimel  
Crisis Center North  
P.O. Box 101093  
Pittsburgh, PA 15237.”

\$100/day; 1 day per week

**V. Approval of Summer Help**

“that the Board of Education approve the following individuals for summer help workers, pending receipt and review of clearances:

Jared Gallegos  
115 Nyetimber Parkway  
Moon Township, PA 15108.”

**VI. Approval of STA Driver**

“that the Board of Education approve the following individual employed by STA as a van driver or school bus driver for the Moon Area School District for the 2017-2018 school year, pending receipt and review of clearances. Clearances will be kept on file in the transportation office.

Troyana Cook  
851 Neely Heights Avenue  
Coraopolis, PA 15108.”

**VII. Approval of Fall Coaches and Volunteers**

“that the Board of Education approve the following coaches and volunteers for the fall 2017 sports season per the recommendation of Mr. Ledbetter:

**Boys Soccer**

Varsity Volunteer                      Nicolas Marocco.”

**VIII. Approval of Spring Sports Head Coaches**

“that the Board of Education approve the following spring sports head coaches for the 2017-2018 school year:

|                               |                 |
|-------------------------------|-----------------|
| Varsity Baseball              | Todd Goble      |
| Varsity Track                 | Andrew Parshall |
| Varsity Boys Tennis           | Michael Lucente |
| Varsity Boys Volleyball       | Sarah Durham    |
| Varsity Softball              | Ryan Linn       |
| Varsity Boys LaCrosse (club)  | Mark Ringling   |
| Varsity Girls LaCrosse (club) | Tom Naugle      |
| Varsity Girls Rugby (club)    | Rocky Nurss     |
| Varsity Boys Rugby (club)     | Shawn Crago.”   |

All directors voted in favor on a roll call vote.

**Audience Recognition (Non-Agenda Items)**

None.



**Adjournment**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Bogatay, “that the Board of Education adjourn this meeting, 7:49 pm.”

All directors voted in favor on a voice vote.

Respectfully submitted,

---

Lisa Brown  
Clerk, Board of Education

---

Lisa A. Wolowicz  
Secretary, Board of Education