

The July 17, 2017, meeting of the Moon Area Board of Education was held in the High School Board Meeting Room 7:00 p.m., for general purposes. The meeting was CALLED TO ORDER by President Jerry Testa. The following directors were present:

Mr. Testa	Mr. Hauser	Mrs. Wolowicz	Mr. Scappe
Mr. Harper	Mrs. Zieger	Mr. LaRue	Mr. Bussard

Mr. Bogatay was absent.

Also seated at the Board table: Dr. Ungarean, Mr. Bielby, Mr. Haslett and Mr. Cambest

There were approximately 6 people in the audience.

Mr. Testa commented that prior to this evening's meeting, the Board met in executive session to discuss personnel and litigation.

**Superintendent's Report**

No report.

**Audience Recognition (Agenda Items Only)**

None.

**Correspondence – Mrs. Wolowicz**

None.

**Education Committee Report**

Mr. Hauser reported that the Education Committee met on Tuesday, June 27, 2017. The committee discussed the several topics, including student assessment data from the last school year. The committee also discussed the possible adoption of a new learning management system from Lincoln Learning. Read 180/System 44 was discussed for possible adoption for elementary and middle school students specifically for reading support.

**Facilities Committee Report**

Mrs. Wolowicz reported that the Facilities Committee met on July 12, 2017. Several items were discussed: Brooks – stone façade, the kitchen, bathroom floor drains, guard rails, energy management system; Bon Meade - continue discussion on concrete work to be done at Bon Meade and the High School; the High School catch basin was discussed, the movie company that will be filming at the high school, and the repair of the tennis courts. Also, the Middle School main staircase was discussed.

Mr. Scappe commented that the issues at Brooks and Allard are from the previous construction project that were not completed two years ago and they are not new issues. They are the issues that are old and have not been taken care of. This is ongoing work from the past two years during the rush construction project. There will be legal issues coming out of this project as well.

Mr. Testa commented that the vote taken in November 2015 to approve a \$900,000 change order that was approved, should never have been approved. We are still dealing with issues that needed to be take care of now, two years later.

**Finance Committee Report**

No report.

**Moon Transportation Authority**

Mr. Scappe reported that the Moon Transportation Authority met on June 27, 2017. Update on the Thorn Run Project – Dept. of Environmental Protection – still tentative on schedule once they receive approval from the DEP and then will be able to move forward. Construction is supposed to start Spring 2018 and estimated time of completion is Spring 2019. The Cherrington Parkway area is ready to go, but the traffic impact at the intersection is a concern that they are working on that now. Hoping to entice corporations to come to the area.

Mr. Testa commented that we need more businesses in Moon along the Stevenson Mill Connector, University Boulevard and International Drive. Representative Mustio spoke about trying to get grant money and Congressman Murphy will speak about some other avenues that may be able to help the Township.

**Parkway West Career and Technology Center**

No report.

**Student Activities Committee Report**

No report.

**Solicitor's Report**

No report.

**Approval of Reports**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Hauser, “that the Board of Education approve the minutes from the meetings held on June 12 and June 26, 2017, and the following reports as reflected in the July financial report:

- Treasurer’s Report
- Investment Report
- Board Summary Report
- High School/Middle School Activities Report
- Food Service Profit and Loss Report
- Procurement Card Report.”

All directors voted in favor on a roll call vote.

**Payment of Bills**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education approve the bills for payment as listed in the July Financial Reports from June 25, 2017 to July 14, 2017:

General Fund	\$1,068,444.06
Activity Fund	8,620.28
Food Service Fund	13,524.17
Bond Fund	19,046.48
Capital Reserve Fund	<u>119,998.98</u>
Total	\$1,229,633.97.”

All directors voted in favor on a roll call vote.

**Resolution for Electronic Signature**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. LaRue, “that the Board of Education approve the attached Resolution to authorize Dr. Maureen Ungarean, Superintendent, to electronically sign any and all contracts, agreements, grants and/or licenses with the Department of Education.”

All directors voted in favor on a roll call vote.

**Approval of Paper Bid**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Hauser, “that the Board of Education award the bid for the 2017-2018 District copy, colored, and card stock paper from W.B. Mason in the amount of \$38,084.80.”

All directors voted in favor on a roll call vote.

**High School Tech Ed and Science Bids**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bussard, “that the Board of Education award the bids for the 2017-2018 Moon Area School District High School Industrial Arts and Science supplies as follows:

**HS Tech Ed Bid Awards**

School Specialty	\$ 133.22
Midwest Technology	\$2,387.64
Incom Supply	\$ 612.08
Paxton Patterson	\$1,130.58
Metco Supply	\$3,779.66
Travers Tool Company	<u>\$ 703.23</u>
Total Award:	\$8,746.41

**HS Science Bid Awards**

Sargent Watch	\$ 1,805.93
Frey Scientific	\$ 236.40
Nasco	\$ 1,343.88
Fisher Scientific	\$ 1,783.58
Flinn Scientific	\$ 1,320.17
Carolina Biological	\$ 4,448.00
Bio Rad Corporation	\$ 630.00
PASCO Scientific	<u>\$ 1,695.00</u>
Total Award:	\$13,262.96

All directors voted in favor on a roll call vote.

**Bon Meade Sidewalk and Curb Repair**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education approve TaylorMade Solution, LLC, to replace and/or repair the sidewalks and curbs at Bon Meade Elementary School at a cost not to exceed \$17,900, to be paid out of the bond fund as attached.”

All directors voted in favor on a roll call vote.

**Tennis Court Repair**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education authorize Sure Line, Inc., to repair and paint two (2) high school tennis courts at a cost not to exceed \$7,800.00, to be paid out of the bond fund as attached.”

All directors voted in favor on a roll call vote.

**Meeting Notices**

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Wolowicz, “that the Board of Education approve the 2018 calendar year school board meeting dates as attached.”

All directors voted in favor on a roll call vote.

**Approval of Students Moving to Allard Elementary School**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, to table the following motion: “that the Board of Education approve moving the elementary students living on the following streets to attend Allard Elementary School for the 2017-2018 school year:

- Aster Lane
- Lilac Lane
- Laurelridge Drive
- Cloverdale Lane
- Heather Heights Drive.”

All directors voted in favor on a roll call vote to table this item.

**Kennedy School of Driving**

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Wolowicz, “that the Board of Education approve Moon Area School District’s participation in the End-of-Course Skills Test Program as administered by the Kennedy School of Driving, Inc., for the 2017-2018 school year, as attached.”

All directors voted in favor on a roll call vote.

**Pupil Services Agreement between Allegheny Intermediate Unit and Moon Area School District for the 2017-2018 School Year**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Bussard, “that the Board of Education approve the Agreement for the Allegheny Intermediate Unit to provide the following Pupil Services for the 2017-2018 school year within the Moon Area School District:

School Social Worker services two days per week for 36 weeks, for a total of 72 days of service at a daily rate of \$552.50; not to exceed a total of \$37,620.00 to provide services as listed in the attachment.”

All directors voted in favor on a roll call vote.

**Student Assistance Program – Letter of Agreement between Holy Family Institute and Moon Area School District**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Hauser, “that the Board of Education approve the Student Assistance Program Letter of Agreement between Holy Family Institute and the Moon Area School District as attached.”

All directors voted in favor on a roll call vote.

**2017-2018 Waterfront Learning Services Contract (AIU) and Moon Area School District**

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Wolowicz, “that the Board of Education approve the 2017-2018 Waterfront Learning Services Contract and pricing information between the Allegheny Intermediate Unit and Moon Area School District, as attached. This is a contract put in place should we find ourselves in need of any Waterfront Learning Services. We will accrue no costs unless services are provided.”

All directors voted in favor on a roll call vote.

**Voluntary Student Accident Plan**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education approve the Voluntary Student Accident Plan, from the Goodwin & Gruber Agency, at no cost to the district, as attached.”

All directors voted in favor on a roll call vote.

**Requests for Exception to Policy No. 202 Non-Resident Enrollment**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education approve the requests for exception to Policy No. 202, Eligibility of Nonresident Students.”

All directors voted in favor on a roll call vote.

**High School Marching Band Field Trip**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. LaRue, “that the Board of Education approve the High School Marching Band to travel to Washington and Jefferson College, Washington, PA, July 30 – August 4, 2017, to participate in band camp to prepare for the upcoming fall season. The anticipated cost to the district will be the cost of buses.”

All directors voted in favor on a roll call vote.

**MAHS Varsity Swim Team Field Trip**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Zieger, “that the Board of Education approve the Moon Area High School Varsity Swim Team to travel to Spire Institute, Geneva,

Ohio, December 16, 2017, to participate in an upper level high school invitational swim meet. The anticipated costs to the district will be for the bus, team entry fee, and potentially food costs.”

All directors voted in favor on a roll call vote.

**High School Marching Band/Symphonic Band/Orchestra Field Trip**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Zieger, “that the Board of Education approve the High School Marching Band/Symphonic Band/Orchestra to travel to Orlando, Florida, February 13 – 19, 2018, to provide the opportunity for the MAHS Marching Band and MAHS Symphonic Band to perform at venues that are world renowned for outstanding entertainment and to an audience from across the world. Walt Disney World provides the ensembles an opportunity to experience what it is like to be a professional performer in a safe and educational environment. The anticipated costs to the district will be substitute teacher coverage.”

All directors voted in favor on a roll call vote.

**MAHS Honors Choir Field Trip**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Zieger, “that the Board of Education approve the Moon Area High School Honors Choir to travel to New York City, April 26 – 28, 2018, to perform at St. Patrick’s Cathedral and experience a Broadway choral clinic. The anticipated cost to the district will be substitute teacher coverage for 2 days.”

All directors voted in favor on a roll call vote.

**Authorization to Hire and Fill Positions**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Zieger, “that the Board of Education give authorization to Dr. Ungarean to hire as necessary for any unfilled positions prior to the August 14, 2017 school board meeting.”

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education amend the original motion to read: “that the Board of Education give authorization to Dr. Ungarean to hire, as necessary, for any unfilled positions prior to the start of school, August 29, 2017.”

All directors voted in favor on a roll call vote to amend the motion.

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Zieger, “that the Board of Education give authorization to Dr. Ungarean to hire, as necessary, for any unfilled positions prior to the start of school, August 29, 2017.”

All directors voted in favor on a roll call vote.

**Guidelines for Considering Experience in Salary Step Placement**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Bussard, “that the Board of Education approve the guidelines for considering experience in salary step placement for the 2017-2018 school year as attached.”

All directors voted in favor on a roll call vote.

**Conferences**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bussard, “that the Board of Education approve conferences costing over \$500 or requiring an overnight’s stay:

Lisa Jaworowski: 8<sup>th</sup> ANNUAL NEW YORK VOICES VOCAL JAZZ CAMP in Ithaca, New York on July 31, 2017 through August 6, 2017; approximate cost to the district is \$1,000.00. Purpose – individual musicianship development as well as methodology for teaching and growing a vocal jazz/choral program. Vocality, a vocal jazz ensemble, will be added to the choral ensembles this fall, providing learning opportunities to the students in a variety of ways and will set the MAHS Choral program apart from other programs in the region.”

All directors voted in favor on a roll call vote.

**Personnel**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education approve the items listed:

**I. Resignation**

“that the Board of Education accept the retirement resignation from Terri Bruzzese, from her position as Special Education Assistant at Brooks Elementary School effective July 10, 2017.

**II. Resignation**

“that the Board of Education accept the resignation from William Redd, from his elementary Instrumental Music teaching position within the Moon Area School District, effective the beginning of the 2017-2018 school year.”

**III. Approval of District School Psychologist**

“that the Board of Education approve Dr. Marissa Deleel, 2004 Croghan Drive, Carnegie, PA 15108, to the position of District School Psychologist, pending receipt and review of clearances, within the Moon Area School District. (200 days’ contract). The salary will be \$73,500, with a start date to be determined.”



**IV. Administrative Salary Adjustments**

“that the Board of Education approve the administrative and central office staff salary adjustments for the 2017-2018 school year, retro to July 1, 2017, as attached.”

**V. Approval of Kennedy School of Driving Drivers**

“that the Board of Education approve the following driving instructors employed by the Kennedy School of Driving for the 2017-2018 school year, pending receipt and review of clearances. Clearances will be kept on file in the personnel office:

Robert Brown  
37 Washington Avenue  
Hickory, PA 15340

Martha Heselbarth-Lang  
2353 Los Angeles Avenue  
Pittsburgh, PA 15216

Gerald Mancini  
110 Grant Street  
Coraopolis, PA 15108.”

**VI. Approval of Gymnastics Instructors**

“that the Board of Education approve the following list of gymnastics instructors for the 2017-2018 school year:

**Moon Gymnastics  
2017-2018  
Adult Instructors**

<u>Name</u>	<u>Rate</u> <i>Reg./Sp. Inst.</i>	<u>Increase</u>
Amy Caprino	\$22/\$24	
Kathy Hepak	\$18/\$20	
Michelle Kernan	\$15/\$17	Sept. \$16/\$18
Nicole Caprino	\$18/\$20	
Kristen Tucceri	\$13/\$15	
Kristen Crayton	\$12/\$14	
Jennifer Shaver	\$11/\$13	
Courtney Benard	\$13/\$15	
Nick Price	\$12/\$14	
Kaitlin Hogle	\$11/\$13	
Leah Hogle	\$10/\$12	
Hannah Evanuiik	\$10/\$12	

\*due for a rate increase during the session listed

**Reserve Instructors – (teach on & off) Seasonal**

Eliot Hawk	\$11/\$13
Kristy Hepak	\$12/\$14
Amy Pannebaker	\$12//\$14
Holly Foster	\$12/\$14
Taylor Furtado	\$11/\$13
Kara DiNofrio	\$10/\$12
Alexis Mitcheltree	\$10/\$12
Victoria Priola	\$10/\$12
Jessica Schreiber	\$10/\$12
Sunny Smolarek	\$10/\$12
Megan Tamilya	\$10/\$12
Michelle Tejchman	\$10/\$12
Holly Zucchero	\$10/\$12
Casey Rockenstein	\$10/\$12
Emily Mattioli	\$9/\$11
Elizabeth Eberts	\$9/\$11
Sabrina Picciani	\$9/\$11
Alexandra Bardusch	\$9/\$11
Loretta Carsone	\$9/\$11
Madison Taylor	\$9/\$11
<i>(as of graduation – summer '17)</i>	
Mackenzie Kraft	\$9/\$11
Samantha Barone	\$9/\$11
Megan Meneskie	\$9/\$11
Gianna D'Antonio	\$9/\$11

**Adult Pay Scale**

Upon graduation – seniors move to the adult list and increase to \$9 per hour.

Moon Gymnastics has four sessions during the school year.

When working special instruction hours, all workers receive \$2 more per hour for the added responsibilities.

**Moon Gymnastics  
2017-2018 n  
Student Instructors**

---

<u>Gr.</u>	<u>As of Summer '17 Name</u>	<u>Rate</u>	<u>*Increase</u>
12	Kaitlin Coulter	\$7.25	
12	Amanda Pawuk	\$7.25	
12	Katie Luca	\$7.25	
12	Susan Luca	\$7.25	
11	Else Obenreder	\$7.25	

11	Amanda Crago	\$7.25
11	Lucie Steinmetz	\$7.25
11	Jordan Bauer	\$7.25
11	Leah Bookser	\$7.25
11	Tricia Carosone	\$7.25
11	Jordan Frasier	\$7.25
11	Nikki Konley	\$7.25
11	Bailey Larson	\$7.25
11	Rachel McConaghy	\$7.25
11	Jenna Puhalla	\$7.25
11	Katie Shields	\$7.25
10	Mariona Haught	\$7.25
10	Eleanor Cooney	\$7.25
10	Julia Crago	\$7.25
10	Gabby Hahka	\$7.25
10	Cayla Carter	\$7.25
10	Alyssa Serbak	\$7.25
10	Haley Weiss	\$7.25
10	Bria Kosanovich	\$7.25
9	Isabelle Coulter	\$7.25
9	Emma Enos	\$7.25
9	Bree Hathaway	\$7.25
9	Alayna Hudzinski	\$7.25
9	Taylor Paul	\$7.25
9	Katie Kopay	\$7.25
9	Thea Woolslare	\$7.25
9	Anna DeBastiani	\$7.25
9	Alyson Seeley	\$7.25

*New additions during '17-'18 – in the process of having their clearances and all paperwork submitted and/or when the turn 14. Start at \$7.25 per hr.*

8	Kennedy Bowers	8	Sarah Merow
8	Catherine Bell	8	Vic Merow
8	Gianna Chenet	8	Amalia Simmons
8	Sammy Hahka	8	Grace Tobin
8	Lauren Hoff	8	Aleena Ulke
8	Alex Mamone		

If they work any special instruction hours, their normal pay rate increases by \$2 per hour. This is for the added responsibilities during these hour(s).”

**VII. Approval of STA Drivers**

“that the Board of Education approve the following individuals employed by STA as van drivers or school bus drivers for the Moon Area School District for the 2017-2018 school

year, pending receipt and review of clearances. Clearances will be kept on file in the transportation office.

Darlene Bridger  
357 Chadwick Street, Apt. 4  
Sewickley, PA 15143

Linda Harp  
124 W. Bellecrest Avenue  
Pittsburgh, PA 15227

Shaneiqua Harp  
124 W. Bellecrest Avenue  
Pittsburgh, PA 15227.”

All directors voted in favor on a roll call vote.

**Audience Recognition (Non-Agenda Items)**

None.

**Board Comments**

Mr. Scappe, Mr. Harper and Mr. LaRue had no comment this evening.

Mr. Bussard, Mrs. Zieger and Mrs. Wolowicz welcomed Dr. Ungarean back to the district.

Mr. Hauser also welcomed Dr. Ungarean back to Moon. He is looking forward to working with her over the next few years.

Mr. Testa also welcomed Dr. Ungarean back to Moon. He also congratulated Leah Baker, All American for swimming.

**Adjournment**

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Wolowicz, “that the Board of Education adjourn this meeting, 7:50 pm.”

All directors voted in favor on a voice vote.

Respectfully submitted,

---

Lisa Brown  
Clerk, Board of Education

---

Lisa A. Wolowicz  
Secretary, Board of Education