

The May 22, 2017, meeting of the Moon Area Board of Education was held in the High School Board Meeting Room 7:00 p.m., for general purposes. The meeting was CALLED TO ORDER by President Jerry Testa. The following directors were present:

Mr. Testa	Mrs. Zieger	Mrs. Wolowicz	Mr. Hauser
Mr. LaRue	Mr. Bogatay	Mr. Scappe	Mr. Bussard

Mr. Harper was present via conference call.

Also seated at the Board table: Dr. Milanovich, Mr. Bielby and Mr. Cambest

There were approximately 10 people in the audience.

Superintendent's Report

Keith Bielby, Director of Fiscal and School Services, gave a presentation on the 2017-2018 Proposed Final Budget.

Education Committee Report

No report this evening.

Facilities Committee Report

No report this evening.

Finance Committee Report

No report this evening.

Moon Transportation Authority Report

No report this evening.

Parkway West Career and Technology Center

Parkway West met on May 2, 2017. Parkway West approved salaries for professional and support staff for the 2017-2018 school year. They also gave approved to hire two (2) full time positions Workforce Development Coordinator, with full benefits. A fulltime security guard was also hired. Moon Area School District high school student, Christina Walter, participated in Skills USA and came in first place in the field of Health Occupation and will be moving on to the next competition in Louisville July 21 – 22, 2017.

Student Activities Committee Report

The Student Activities Committee met on May 6, 2017. Work is being done to update athletic manuals, student activity policy procedures, booster club procedures and club sports.

Audience Recognition (Agenda Items Only)

None.

Payment of Bills

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser “that the Board of Education approve the bills for payment as listed

General Fund	\$ 336,952.13
Activity Fund	29,638.97
Food Service Fund	26,815.46
Bond Fund	17,445.00
Capital Reserve Fund	<u>19,527.65</u>
Total	\$ 430,379.21.”

All directors voted in favor on a roll call vote.

Approval of Superintendent of Schools

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education approve a motion to appoint Maureen Ungarean, Ed.D., 13512 Mandarin Circle, Naples, Florida, 34109, as Superintendent of the Moon Area School District for a three (3) year term beginning July 1, 2017.”

Mr. Testa commented that the Board conducted a very rigorous process which started a year ago with community meetings that were held during the summer and fall, posted the position, received applications and conducted the interviews. From community feedback, we were looking for someone who is an educator, familiarity with Moon and had innovative ideas to maintain and enhance the education process. Dr. Ungarean’s focus has been on early childhood learning emphasis. She is familiar with the families, staff, and students in Moon. She will also be living in Moon, sending her children to Moon.

Mr. Bogatay commented that he will be voting no to this motion tonight. He believes that Dr. Ungarean will do a very good job. She is capable do this job and will be a positive force for the district and will lead us into a better place. His vote is not to be construed as a vote against her. Dr. Ungarean was simply not his choice for a number of reasons. However, he does think she will do very well.

Mr. Hauser appreciated Mr. Bogatay’s comments and his voting decision tonight and thanked him for giving some background on his voting decision. Mr. Hauser said that he will be voting

affirmative for Dr. Ungarean. She is a capable person, qualified, and has experience and will serve the district and district's children very well.

Mr. Testa said that the interviews were handled internally. The Board saw no value in having an outside source conduct the interview process. The vetting of the candidate was outsourced through CSI Investigations, located in Monaca, PA. They did a very thorough job of vetting of the candidate with a thorough background check.

All directors voted in favor on a roll call vote with the exception of Mr. LaRue, Mr. Harper and Mr. Bogatay who voted in disfavor.

Approval of the Proposed Final 2017-2018 General Fund Budget

IT WAS MOVED by Mr. Bogatay, SECONDED by Mr. Hauser, "that the Board of Education approve the proposed final 2017-2018 General Fund Budget in accordance with the attached form PDE-2028 and the requirements of Special Session Act 1 of 2006. The following is a summary of the budget:

PROPOSED FINAL BUDGET SUMMARY

Fiscal Year 2017-18

Estimated Fund Balance 07/01/17 \$6,920,399

ESTIMATED REVENUE

6000 - Local Sources	54,924,075
7000 - State Sources	18,038,994
8000 - Federal Sources	1,525,266
9000 - Other Sources	0
Total Revenues	\$74,488,335

Total Funds Available \$81,408,734

APPROPRIATIONS

1100 - Regular Instruction	\$31,114,767
1200 - Special Instruction	10,317,488
1300 - Vocational Instruction	2,118,604
1400 - Other Instruction	881,250
1500 - Nonpublic School Programs	14,000
2100 - Pupil Personnel Service	2,246,241
2200 - Instructional Staff Services	2,087,809
2300 - Administrative Services	4,612,882
2400 - Pupil Health Services	720,907
2500 - Business Services	652,191

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2600 - Operation/Maintenance of Plant	6,348,961
2700 - Student Transportation Services	3,122,934
2800 - Central Services	357,626
2900 - Other Support Services	70,000
3200 - Student Activities	1,607,681
3300 - Community Services	659,752
5100 - Debt Services	668,000
5200 - Fund Transfers	10,926,832
5900 - Budgetary Reserve	400,000
Total Appropriations	<u>\$78,927,925</u>
Budgetary Fund Balance 06/30/18	<u>\$2,480,809</u>

All directors voted in favor on a roll call vote.

Summer Help Program

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Hauser, “that the Board of Education approve the 2017 Summer Help Program for the Facilities Department and authorize the Administration to fill the positions per the attached.”

All directors voted in favor on a roll call vote.

Cell Phone Boosters

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education approve the attached proposals from Cabletechs, Inc., to install additional cell phone boosters in the following buildings. These will be paid for out of the 2015 Bond Fund.

Brooks Elementary School - \$4,995.00
McCormick Elementary School - \$9,990.00
High School - \$4,995.00.”

All directors voted in favor on a roll call vote.

Crescent Township Deputy Tax Collector

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. LaRue, “that the Board of Education approve the appointment of a Crescent Township Deputy Tax Collector as attached.”

All directors voted in favor on a roll call vote.

Twenty Mile Productions, LLC, Location Agreement

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Zieger, “that the Board of Education approve a Location Agreement from Twenty Mile Productions, LLC, pending solicitor’s review, to film a portion of *Where 'd You Go, Bernadette* in the Moon Area High School auditorium.”

All directors voted in favor on a roll call vote.

Agreement between MASD and DJ Morgan Educational Consulting, LLC

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Zieger, “that the Board of Education approve the Agreement between Moon Area School District and DJ Morgan Educational Consulting, LLC, as an independent contractor to provide transition consulting services for special education for the district at a total sum, not to exceed the amount of \$13,860.00, as attached.”

All directors voted in favor on a roll call vote.

Policies for First and Final Reading Approval

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Bogatay, “that the Board of Education approve the first and final reading of the following policies that have been revised for adoption:

- Policy No. 100 Comprehensive Plan
- Policy No. 212 Reporting Student Progress
- Policy No. 712 Use of Wireless Devices by Employees
- Policy No. 801 Requests for Public Records
- Policy No. 901 Public Relations Objectives
- Policy No. 902 Publications Program
- Policy No. 903 Public Participation in Board Meetings.”

All directors voted in favor on a roll call vote.

Odyssey of the Mind Field Trip

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education approve the Odyssey of the Mind to travel to Michigan State University, May 24 – 29, 2017, to participate in the WORLDS Odyssey of the Mind Tournament. There are no anticipated costs to the district.”

All directors voted in favor on a roll call vote.

Technology Student Association (TSA) Team Field Trip

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education approve the High School Technology Student Association (TSA) team to travel to Orlando, Florida, June 21 – 25, 2017, to attend the 2017 TSA National Convention to participate in STEM-based competitions. The anticipated cost to the district is \$1,300 for teacher chaperone to accompany students.”

All directors voted in favor on a roll call vote.

Conferences

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bussard, “that the Board of Education approve conferences costing over \$500 or requiring an overnight’s stay:

Chris Caton: PSSA Range Finding in State College, Pennsylvania on June 5, 2017 thru June 9, 2017; approximate cost to the district is \$0.00; Purpose: to work to develop scoring guidelines for state testing. The small committee formed for this conference develops the training materials for those individuals scoring the PSSAs and assists in developing strategies used in everyday instruction. “

All directors voted in favor on a roll call vote.

Kelly Services, Inc. Agreement

IT WAS MOVED by Mr. LaRue, SECONDED by Mr. Bussard, “that the Board of Education approve the agreement for educational staffing for teacher and nurse substitute services between the Moon Area School District and Kelly Services, Inc., as attached.”

All directors voted in favor on a roll call vote.

Precision HR Solutions, Inc. Agreement

IT WAS MOVED by Mr. LaRue, SECONDED by Mr. Bussard, “that the Board of Education approve the agreement for support staff substitute services between Moon Area School District and Precision HR Solutions, Inc., as attached.”

All directors voted in favor on a roll call vote.

Personnel

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Zieger, “that the Board of Education approve the items listed:

I. Approval of Childbearing/Childrearing Leave of Absence

“that the Board of Education approve a Childbearing/Childrearing Leave of Absence to Elizabeth Peglow Seiler, from her position as Kindergarten teacher at Hyde Elementary

School, beginning on or about August 28, 2017 and returning on or about December 1, 2017, or pending release from physician.”

II. Approval of Part Time Custodian

“that the Board of Education approve Tonya Banks, PO Box 945, Coraopolis, PA 15108, to the position of part time Custodian at McCormick Elementary School, with a start date to be determined.”

III. Resignation

“that the Board of Education accept the retirement resignation from Gloria Ramsey, from her Paraprofessional position at Brooks Elementary School effective the last day of school of the 2016-2017 school year.”

IV. Resignation

“that the Board of Education accept the resignation of Bethany Swisher, from her position as Grade 1 teacher at McCormick Elementary School effective the last day of school of the 2016-2017 school year.”

V. Resignation

“that the Board of Education accept the retirement resignation from Frank DiFiore from his Custodian position at the High School effective August 4, 2017.”

VI. Approval of Separation Agreement and Release

“that the Board of Education approve the Separation Agreement and Release for Employee #421.”

VII. Approval of Job Descriptions

“that the Board of Education approve the following job descriptions:

Satellite Worker/Administrative
Administrative Assistant – Special Education
Payroll/Confidential Secretary.”

VIII. Approval of Payroll/Confidential Secretary

‘that the Board of Education approve Julie Pacholarz, 1306 Silver Lane, Coraopolis, PA 15108, to the position of Payroll/Confidential Secretary to the Director of Fiscal & School Services, effective July 1, 2017. The salary for this position will be \$46,185.”

IX. Eliminate Position

“that the Board of Education authorize the administration to eliminate the Nurse Assistant position at the Middle School effective at the end of the 2016-2017 school year.”

X. Approval to Create Position

“that the Board of Education authorize administration to create a full time Nurse Assistant position at the High School to travel between the High School and Middle School.”

XI. Approval of Summer Keystone Test Administrators

“that the Board of Education approve the following individuals as Summer Keystone Test Administrators for the Summer 2017 test administration:

Jennifer Wilhelm
Maria McGrosky
Tracey Spinelli
Heather Mitchell
Danielle Hadden
Kelly Hankey
Danielle DiBenedetto
Jacqueline Battaglia
Robert Michael
Katelyn Danko
Carlene Charochak.”

XII. Approval of Gymnastics Instructor

“that the Board of Education approve the following gymnastics instructor for the 2016-2017 school year:

<u>Adult Instructor</u>	<u>Rate</u>
Nick Price	\$12/\$14.”

XIII. Approval of Coaches and Volunteers

“that the Board of Education approve the following coaches and volunteers for Fall 2017, per the recommendation of Mr. Ledbetter, pending receipt and review of clearances:

Football

Head Coach	Ryan Linn
Asst. Coach A-1	Shane Newhouse
Asst. Coach A-1	Bill Bacu

JV Coach A-2	Scott McMullen
Asst. Coach A-3	Mike Muraco
Asst. Coach A-3	Neil Tkatch
Asst. Coach A-3	Shawn Besong
MS Head Coach A-3	Mark Jeffries
MS Coach A-3 (Co)	Greg Krawchyk
MS Coach A-3 (Co)	Derek Blyzwick
MS Coach A-3 (Co)	TBA
MS Coach A-3 (Co)	TBA
Volunteer	Tyler Krokonko
Volunteer	Fred Cercone
Volunteer	Bryan Keys
Volunteer	Brendan Hathaway

Girls Soccer

Asst. Coach A-1	Arne Thomas
MS Coach A-3	Mike Maines
Volunteer	Jordan Calabria

Boys Golf

JV Coach	Kevin Gallagher
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Girls Golf

Volunteer	Jill Scally
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Girls Volleyball

Asst. Coach A-2	David Snell
MS Coach A-3	Kady Sealock
MS Coach A-3	Amanda Tice
Volunteer	Tyler Trimbath

Cross Country

Asst. Coach A-1	Natalie Eaton
MS Coach A-2	Jenna Napierski
MS Coach A-3	Frank Todd
Volunteer	Marshall Bruce
Volunteer	Bob Mercer

Girls Tennis

Asst. Coach JV	Mike Lucente
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Girls Basketball

MS Coach A-3 Chuck Toal
MS Coach A-3 Diamond Linn.”

XIV. Approval of Substitutes

“that the Board of Education approve the following substitutes for the 2016-2017 school year, pending receipt and review of clearances and required documentation:

Teachers

Rachel Hunziker
330 Indian Ridge Drive
Moon Township, PA 15108

Kimberly Padovani
300 College Park Drive
Moon Township, PA 15108

Custodian

Seth Bowers
108 West Wind Drive
Moon Township, PA 15108.”

All directors voted in favor on a roll call vote.

Approval of Independent Consulting Agreement

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bogatay, “that the Board of Education approve a motion to enter into an Independent Consulting Agreement with Donna K. Milanovich, Ed.D., to provide consulting services to the Moon Area School District, subject to the execution of an agreement.”

All directors voted in favor on a roll call vote.

Approval of Acting Superintendent

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Scappe, “that the Board of Education approve a motion to appoint Keith Bielby, Director of Fiscal and School Services, as Acting Superintendent of the Moon Area School District.’

All directors voted in favor on a roll call vote.

Audience Recognition (Non-Agenda Items)

Lou Cisar, 604 Fieldstone Drive, Moon Township, thanked Dr. Milanovich for her professionalism and stepping in to this mess to help out. He doesn't know many retired superintendents that would take this on task. He also congratulated Mr. Bielby for being appointed Acting Superintendent. Dr. Ungarean has a lot of experience as a principal and an administrator. She is fair, a professional leader, she cares about the kids, and she is a hard worker. She is fantastic, she listens to what people have to say. He worked with her at Western Beaver. He's very happy that the Board went with someone who is an educator. Congratulated the Board for doing a nice job with this very important hire.

Corbin Bender, 242 LaRue Drive, Moon Township, thanked the Board for approving a new superintendent. He also thanked Dr. Milanovich for coming out of retirement and helping us over the last year and a half. He also thought this was a good meeting tonight.

Sharon Cisar, 604 Fieldstone Drive, Moon Township, commented that she has worked with Dr. Ungarean in the past at Sto Rox. She cannot say enough about her skills and working with children. She genuinely cares about people and especially the students. She is a very hands on person. She also thanked Dr. Milanovich for coming out of retirement and for all of her hard work this past year and half.

Adjournment

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bogatay, "that the Board of Education adjourn this meeting, 8:45 pm."

All directors voted in favor on a voice vote.

Respectfully submitted,

Lisa Brown
Clerk, Board of Education

Lisa A. Wolowicz
Secretary, Board of Education