

## Workshop Meeting, October 22, 2018

**The October 22, 2018, meeting** of the Moon Area Board of Education was held in the High School Board Meeting Room 7:00 p.m., for general purposes. The meeting was CALLED TO ORDER by President, Jerry Testa. The following directors were present:

Mr. Testa	Mr. Hauser	Mrs. Zieger	Mr. Harper
Mrs. Wolowicz	Mr. Dugan	Mr. Scappe	Mr. Bogatay

Mrs. Blair was absent.

Also seated at the Board table: Dr. Ungarean, Ms. Regan, Mr. Haslett, and Mr. Matta, Solicitor.

There were approximately 4 audience members.

Mr. Testa announced that prior to this evening's meeting, the Board met in Executive Session to discuss litigation and security issues.

Mr. Testa also announced that after the meeting held on October 8, 2018, the Board reconvened in Executive Session to discuss personnel and litigation.

### **Superintendent's Report**

Dr. Ungarean commented that the high school guidance department and administrative team are urging parents/students to complete the FAFSA application to seek additional funding for college tuition. All seniors need to complete the FAFSA form. Colleges are requesting that they fill out this form as soon as possible. There will be a Pre-K transition meeting at Brooks and Bon Meade for students entering Kindergarten next school year. Kindergarten teachers will be there to answer questions. The district is kicking off Rachel's Challenge. Assemblies have been held and will be held across the district. There will be a meeting held with parents and guardians one evening.

### **Audience Recognition (Agenda Items Only)**

None

### **Payment of Bills**

IT WAS MOVED by Mrs. Zieger, SECONDED by Mr. Dugan, "that the Board of Education approve the bills for payment as listed in the October Financial Reports below in the amounts totaling \$648,893.22 for the period October 5, 2018 to October 18, 2018 as attached:

General Fund	\$ 550,338.53
Food Service Fund	1,774.46
Activity Fund	7,842.64
Food Service Fund	19,382.62
Capital Reserve	<u>69,553.97</u>

Total \$ 648,893.22”

All directors voted in favor on a roll call vote.

**Change Order Request – J.H. Brooks Elementary School – Kitchen Floor Project Replacement Project**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Scappe “that the Board of Education approve the following change order related to the J.H. Brooks Elementary School – Kitchen Floor Replacement Project:

<u>Change Order No.</u>	<u>Contractor</u>	<u>Description</u>	<u>Increase (Decrease)</u>
GC-01	WK Thomas & Assoc.	Cafeteria Floor Refinishing.”	(\$2,026.30)

All directors voted in favor on a roll call vote.

**E-rate Service Agreement with Questeq, Inc.**

IT WAS MOVED by Mr. Bogatay, SECONDED by Mr. Dugan, “that the Board of Education approve the attached E-rate proposal from Questeq, Inc., in the amount of \$7,195.20 for the preparation and filing of Category 1 and 2 services for the 2019-2020 school year.”

All directors voted in favor on a roll call vote.

**PEPPM Mini-Bid-Switches for Lower and Upper Middle School E-rate and Non-E-rate Purchases**

IT WAS MOVED by Mr. Dugan, SECONDED by Mr. Bogatay, “that the Board of Education approve the attached E-rate purchase of equipment from Networking Technologies, in the amount set forth in the attached quotes. Total cost if \$144,122. District to pay approximately \$76,750.”

All directors voted in favor on a roll call vote.

**High School Gifted Education & Journalism Program Field Trip**

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Zieger, “that the Board of Education approve the High School Gifted Education & Journalism Program (Moon Beams & The Flame) to travel to Washington, D.C., November 7, 2018, to tour the Newseum exhibits that directly relate to journalism principles and knowledge. The cost to the district is one substitute teacher to cover for teacher.”

All directors voted in favor on a roll call vote.

**High School & Middle School Dance Team Field Trip**

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Zieger, “that the Board of Education approve the High School and Middle School Dance Team to travel to Lake Buena Vista, Florida, March 14 – 18, 2019, to participate in the International Dance Competition. There are no anticipated costs to the district.”

All directors voted in favor on a roll call vote.

**High School/Middle School Academic Games Team Field Trip**

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Zieger, “that the Board of Education approve the High School/Middle School Academic Games Team to travel to Orlando, Florida, April 24 – 30, 2019, to participate in the National Academic Games Tournament that students have qualified for in regional tournaments. The anticipated cost to the district is approximately \$1,100.00 per teacher, and the District will cover the costs of two (2) teachers.”

All directors voted in favor on a roll call vote.

**High School Biology Class Field Trip**

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Zieger, “that the Board of Education approve the High School Biology Class to travel to the Galapagos Islands, June 10 – 18, 2020, to give students a chance to experience and appreciate the islands where Darwin first formed his evolutionary theory, participate in research at the Darwin Research Center and observe animals and landforms they have read about. There are no anticipated costs to the district.”

All directors voted in favor on a roll call vote.

**Policies for First and Final Reading**

IT WAS MOVED by Mr. Bogatay, SECONDED by Mr. Hauser, “that the Board of Education approve the first and final reading of the following policies that have been revised for adoption:

- Policy No. 122 Extracurricular Activities
- Policy No. 122.1 Cocurricular Activities
- Policy No. 123 Interscholastic Athletics
- Policy No. 131 Religious Holiday Observance
- Policy No. 137.1 Extracurricular Participation by Home Education Students
- Policy No. 140.1 Extracurricular Participation by Charter/Cyber Charter Students
- Policy No. 302 Employment of Superintendent/Assistant Superintendent
- Policy No. 311 Reduction of Staff
- Policy No. 607 Tuition Income
- Policy No. 701 Facilities Planning
- Policy No. 704 Maintenance
- Policy No. 717.1 Employee Use of Electronic Devices.”

All directors voted in favor on a roll call vote.

**High School Club Approval for the 2018-2019 School Year**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Scappe, “that the Board of Education approve the Journalism Club to operate at the High School for the 2018-2019 school year. This club was not listed on the original list of clubs submitted to operate at the High School on September 24, 2018.”

All directors voted in favor on a roll call vote.

**Personnel**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Dugan, “that the Board of Education approve the items listed, including the supplemental agenda items:

**I. Approval of Special Education Personal Assistant – Learning Support**

“that the Board of Education approve Brianna Frank, 10 Trotter Lane, Clinton, PA 15026, to the position of Special Education Personal Assistant – Learning Support at the Middle School, pending receipt and review of clearances, with a start date retro to October 15, 2018.”

**II. Approval of Auxiliary Services Coordinator**

“that the Board of Education approve Constance Luksis, 49 Schley Avenue, Pittsburgh, PA 15205, to the position of Auxiliary Services Coordinator in the Business Office, pending receipt and review of clearances. The salary will be \$60,000 (prorated), with a start date to be determined.”

**III. Approval of Dishwasher/Server**

“that the Board of Education approve Eileen Dimirack, 355 Rt. 30 Lot 50, Clinton, PA 15026, to the position of Dishwasher/Server at McCormick Elementary School, pending receipt and review of clearances, with a start date to be determined.”

**IV. Approval of Long-Term Substitute Grade 2 Teacher**

“that the Board of Education approve Rachael Evans, 132 W. Manilla Avenue, Pittsburgh, PA 15220, to the position of Long-Term Substitute Grade 2 teacher at Brooks Elementary School, with a start date to be determined, through the remainder of the 2018-2019 school year. The salary for this position will be \$184.93 per day (75% of Bachelors Step 1), along with individual health insurance.”

**V. Approval of Mentor**

“that the Board of Education approve the following mentor for the 2018-2019 school year:

**Mentor**

**Inductee**

Amy Filosi

Rachael Evans.”

**VI. Approval of Extra Pay for Extra Duty Positions – High School**

“that the Board of Education approve the following extra pay for extra duty positions at the High School for the 2018-2019 school year:

Key Club

Jennifer Wilhelm

District Digital Leader

Sarah Durham.”

**VII. Approval of Extra Pay for Extra Duty Position – Allard Elementary School**

“that the Board of Education approve the following extra pay for extra duty position at Allard Elementary School for the 2018-2019 school year:

Literacy Night

Carolyn Andrews.”

**VIII. Approval of Extra Pay for Extra Duty Position – Hyde Elementary School**

“that the Board of Education approve the following extra pay for extra duty position at Hyde Elementary School for the 2018-2019 school year:

Elementary Strings

Abigail Iksic.”

**IX. Approval of High School Club Sponsors**

“that the Board of Education approve the following list of High School club sponsors for the 2018-2019 school year:

<b><u>Organization</u></b>	<b><u>Sponsor</u></b>	<b><u>Pay</u></b>
Academic Games League	Tracey Spinelli, Steve Palumbo	CLUB
American Cultures	Chris D’Eramo, Danielle McPherson	CLUB
Drama	Robert Michael	CLUB
Fellowship of Christian Athletes	Andrew Parshall, Brendan Hathaway	CLUB
Future Leaders	Elizabeth Orlovsky	CLUB
German	Brian Silvis	CLUB
Global Minds	Nicole Rojas	CLUB
Guitar (formerly Open Mic)	Justin Cook	CLUB
MAHSTV	Derek Kaminski	CLUB
Positive Living	Erin Ruggiero	CLUB
Science	Kate Robson, Kaylee Stewart	CLUB
Spanish	Kim Brown	CLUB
Youth for Christ	Dave Benson	CLUB.”

**X. Approval of Remediation Facilitators**

“that the Board of Education approve the following remediation facilitators for the 2018-2019 school year:

**Brooks Elementary**

Grade 4      Kristina Bracken  
Substitute    Melissa Guzek

Grade 3      Beth Carter  
Substitute    Danielle Baker

**XI. Approval of Remediation Facilitator Positions**

“that the Board of Education approve the following list of before/after school remediation facilitators retroactive to October 1, 2018, for the 2018-2019 school year:

**High School Remediation Facilitators**

- **Keystone Algebra = Jennifer Wilhelm**
- Keystone Algebra substitutes:
  - Julie Briggs
  - Ronele Gazda
  - Haley Martin
  - Kristi Miller
  - Paul Opie
  - Katy Temple
  - Brock Witkowski
  
- **Keystone Biology = Ken Firmstone**
- Keystone Biology substitutes:
  - Bethany Klisavage
  - Michelle Paige
  - Kate Robson
  - Mike Muraco
  - Misia Goodson
  
- **Keystone Literature = Maria McGrosky**
- Keystone Literature substitutes:
  - Jonathan Dodd
  - Erin Ricciardi

**Middle School Math & ELA Lab Facilitators**

- Pam Anderson
- Melissa Cronin

- Jennifer Custer
- Dianna Eberhardt
- Meghan Flannery-Foust
- Mary Fuentes
- Nicole Hallahan
- Patricia Hyland
- Lauren Kelly
- Barbara Lonnett
- Angela Marino
- Devin Miller
- Elaine Mitchell
- Jenna Napierski
- Jeanne Schreiber
- Kady Sealock
- Holly Sinatra
- Lynda Smiley
- Kerrie Turner
- Shannon Yanek

**Elementary Remediation Facilitators**

- Bon Meade
  - Dana Bauer
  - Bernadette Koter
  - Peggy Dellovade (substitute)
  - Abigail DePace (substitute)
  - Bridgette Hinterliter (substitute)
  - Gina Violi (substitute)
  - Hayley Wills (substitute)
- Allard
  - Nathania McCullough
  - Katie Wilson
  - Vicki Littell (substitute)
  - Cathy Villacis (substitute)
- Brooks
  - Kristina Bracken
  - Beth Carter
  - Danielle Baker (substitute)
  - Melissa Guzek (substitute)
- Hyde
  - Brenda Hall
  - Lauren Rothermel
  - Christine Dushack (substitute)
  - Betty Jochmann (substitute)

- McCormick
  - Barry Barthelemy
  - Caryn Glassbrenner
  - Marian Day (substitute)
  - Neal Jacoby (substitute).”

**XII. Approval of Pre-Student Teachers, Student Teachers, Interns, Nursing Students and Field Placements**

“that the Board of Education approve the following list of pre-student teachers, student teachers, interns, nursing students and field placements for the 2018-2019 school year, pending receipt and review of clearances and confidentiality agreements:

Melanie Mosniak	Robert Morris University	Nursing Student
Lisa Benjamin	Duquesne University	Student Teacher
Nikki Murbach	Western Governors University	Student Teacher.”

**XIII. Approval of STA Drivers/Monitors**

“that the Board of Education approve the following individuals employed by STA as bus drivers and monitors for the Moon Area School District for the 2018-2019 school year, pending receipt and review of clearances. Clearances will be kept on file in the transportation office and at STA:

**Monitors**

Mary Meyer  
908 First Street  
Coraopolis, PA 15108

**Bus Drivers**

Willard Barefoot  
201 Coraopolis Road  
Coraopolis, PA 15108

Michelle Tomalski  
1359 Paradise Avenue  
Belle Vernon, PA 15012.”

**XIV. Approval of Homebound Instructors**

“that the Board of Education approve the following individuals as Homebound Instructors for the 2018-2019 school year:

Natalie Groscost	Ashley Flynn
David Marker	Philip Mackin.”



**MOON AREA SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
October 22, 2018**

**Supplemental Agenda**

**XV. Resignation**

“that the Board of Education accept the resignation of Melissa Balkovec from her position as Clerical Class 1 – Business Office (Purchasing Clerk) in the Business Office effective November 2, 2018.”

**XVI. Approval to Hire and Fill Position**

“that the Board of Education authorize the Superintendent to hire and fill the vacant Clerical Class I – Business Office (Purchasing Clerk) position prior to the board meeting scheduled for November 12, 2018, if applicable.”

All directors voted in favor on a roll call vote.

**Audience Recognition (Non-Agenda Items)**

None

**Adjournment**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education adjourn this meeting, 7:23 pm.”

All directors voted in favor on a voice vote.

Respectfully submitted,

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Lisa Brown  
Clerk, Board of Education

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Lisa A. Wolowicz  
Secretary, Board of Education