

## Workshop Meeting, August 27, 2018

The August 27, 2018, meeting of the Moon Area Board of Education was held in the High School Board Meeting Room 7:13 p.m., for general purposes. The meeting was CALLED TO ORDER by President Jerry Testa. The following directors were present:

Mr. Testa	Mr. Hauser	Mrs. Wolowicz	Mrs. Blair	Mrs. Zieger
Mr. Harper	Mr. Dugan	Mr. Scappe	Mr. Bogatay	

Also seated at the Board table: Dr. Ungarean, Mr. Haslett and Mr. Cambest, Solicitor.

There were approximately 8 audience members.

Mr. Testa announced that prior to this evening's meeting, the Board met in Executive Session to discuss personnel and litigation.

### **Superintendent's Report**

Dr. Ungarean extended a welcome back to the staff and students for the first day of school, August 28, 2018. Bus stops will be posted in Skyward. She also thanked Nina Rizos for all of her messages to families throughout the summer. She urges parents to reread the safety information that went home with students. Congratulations to the jazz group, WPXI filmed them this morning. She also thanked the Moon Township Police Department for the training held at all of the schools this past week. Also, lead testing has been done in the district. If there are any concerns, they will be addressed and retested. Fountains are no risk to students and staff. If a problem should arise, it will be remediated.

### **Audience Recognition (Agenda Items Only)**

None.

### **Payment of Bills**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, "that the Board of Education approve the bills for payment as listed below in the amounts totaling \$469,916.87 for the period August 10, 2018 to August 23, 2018, as attached:

General Fund	\$ 437,968.87
Activity Fund	1,610.00
Capital Reserve	<u>30,338.00</u>
Total	\$ 469,916.87"

All directors voted in favor on a roll call vote.

**Kennywood School Picnic**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Bogatay “that the Board of Education approve the Kennywood School Picnic agreement as attached. The date of the school picnic for the 2018-2019 school year will be Monday, June 17, 2019.”

All directors voted in favor on a roll call vote.

**Approval of Attachment to Policy No. 705 - Safety**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bogatay, “that the Board of Education approve the administrative procedure “Event Guidelines and Procedures” to Policy No. 705 – Safety, as attached.”

All directors voted in favor on a roll call vote.

**Personnel**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Bogatay, “that the Board of Education approve the items listed, including the supplemental agenda item:

**I. Approval of Medical Leave of Absence**

“that the Board of Education approve a Medical Leave of Absence to R. Brooke Covington from her position as 5<sup>th</sup> grade teacher at the Middle School, beginning September 24, 2018 and returning on or about October 22, 2018, or pending release from physician.”

**II. Approval of a Restoration of Health Medical Sabbatical Leave of Absence**

“that the Board of Education approve a restoration of health medical sabbatical leave of absence to Melissa Sebastian from her position as Grade 6 English Language Arts teacher at the Middle School for the 2018-2019 school year.”

**III. Approval of Elementary Computer Teacher**

“that the Board of Education approve Natalie Malliet, 2413 Ventana Drive, Coraopolis, PA 15108, to the position of Elementary Computer teacher at Hyde and Allard Elementary Schools, pending receipt and review clearances and certification credentials, retro to August 22, 2018. The salary for this position will be Bachelors Step 1 \$46,850 for the 2018-2019 school year.”

**IV. Approval of Long-Term Substitute Reading Specialist**

“that the Board of Education approve Anna Benvin, 227 Hazel Lane, Edgeworth, PA 15143, to the position of Long-Term Substitute Reading Specialist at Bon Meade Elementary School for the 2018-2019 school year, retro to August 22, 2018. The salary

for this position will be \$184.93 per day (75% of Bachelors Step 1), along with individual health insurance.”

**V. Approval of Long-Term Substitute Grade 2 Teacher**

“that the Board of Education approve Kathy O’Malley, 29 Westchester Court, McKees Rocks, PA 15136, to the position of Long-Term Substitute Grade 2 teacher at Hyde Elementary School for the 2018-2019 school year, retro to August 22, 2018. The salary for this position will be \$184.93 per day (75% of Bachelors Step 1), along with individual health insurance.”

**VI. Approval of Long-Term Substitute Grade 6 Teacher**

“that the Board of Education approve Carlene Charochak, 502 Hidden Court, McKees Rocks, PA 15136, to the position of Long-Term Substitute Grade 6 English Language Arts teacher at the Middle School for the 2018-2019 school year, retro to August 22, 2018. The salary for this position will be \$184.93 per day (75% of Bachelors Step 1), along with individual health insurance.”

**VII. Approval of Special Education Classroom Assistant LSS**

“that the Board of Education approve Teresa Robes, 1613 Lilac Lane, Crescent, PA 15046, to the Special Education Classroom Assistant LSS position at the Middle School, pending receipt and review of clearances.”

**VIII. Resignation**

“that the Board of Education accept the resignation of Carly Gongaware, from her position as Life Skills PACE Classroom Assistant (ABA) at Brooks Elementary School effective immediately.”

**IX. Resignation**

“that the Board of Education accept the resignation of Stephanie Olenik from her position as Dishwasher/Server in the High School Cafeteria at effective immediately.”

**X. Resignation**

“that the Board of Education accept the resignation of Megan Martz from her position as the High School and Elementary Orchestra Director effective August 21, 2018.”

**XI. Resignation**

“that the Board of Education accept the resignation of Alyse Evans from the position as Head Cheerleading Coach for the Varsity squad effective immediately.”

**XII. Resignation**

“that the Board of Education accept the resignation of Corey Barnes from the Long-term Substitute Special Education teacher position at the High School effective immediately.”

**XIII. Tenure**

“that the Board of Education award tenure to the following individuals who have successfully completed three (3) years of satisfactory service:

Catherine Taylor  
Marcia Kephart  
Suzanne Durham  
Amber Graves  
Jacqueline Battaglia  
Lindsay Cox  
Victoria Littell  
Amanda Stofan  
Bridgette Hinterliter  
Amanda Schiff  
Hayley Wills  
Meghan Flannery Foust  
Ray Saut  
Katelyn Schulmeister  
Jenna Napierski  
Leighann Migliozi.”

**XIV. Approval of Teachers Teaching a 6<sup>th</sup> Class**

“that the Board of Education approve the following list of teachers that will be teaching a 6<sup>th</sup> class for the 2018-2019 school year:

**High School**

Kimberly Mosberger – Health & Phys. Ed.  
Michael Muraco – Chemistry  
Nick Barthen – Music.”

**XV. Approval of Extra Pay for Extra Duty Positions – Allard Elementary School**

“that the Board of Education approve the following extra pay for extra duty positions at Allard Elementary School for the 2018-2019 school year:

AM/PM Bus Monitor	Victoria Littell
AM Bus Monitor	Adam Kaufman
AM Bus Monitor	Tony DiFiore
PM Bus Monitor	Nathania McCullough
PM Bus Monitor	Cathy Villacis and Katie Wilson (split)

Student Council Co-Sponsors	Victoria Littell and Neil Tkatch
Art Show	Steve Izzo
Winter Concert/Spring Concert	Stephanie Fiala
Breakfast Monitor	Allison Misenko.”

**XVI. Approval of Extra Pay for Extra Duty Positions – Bon Meade Elementary School**

“that the Board of Education approve the following extra pay for extra duty positions at Bon Meade Elementary School for the 2018-2019 school year:

AM Bus Monitor	Andrew Fiorante
AM Bus Monitor	Peggy Dellovade
AM Bus Monitor	Lauren Iannessa
AM Bus Monitor	Lara Seifarth

PM Bus Monitor	Barbara Rocca
PM Bus Monitor	Ellen Csaszar
AM/PM Bus Monitor	Abigail DePace
AM/PM Bus Monitor	Tim Ford

Breakfast Monitor	Sabrina Verdecchia
Literacy Night	Peggy Dellovade
Art Show	Kristin Teeple
Winter Concert	Laura Seifarth
	Abigail Iksic
Spring Concert	Laura Seifarth and Abigail Iksic.”

**XVII. Approval of Extra Pay for Extra Duty Positions – Brooks Elementary School**

“that the Board of Education approve the following extra pay for extra duty positions at Brooks Elementary School for the 2018-2019 school year:

Breakfast Monitor	Lana Lamb
Breakfast Monitor	Amber Hilpert
AM Bus Monitor	Kelsey Currie
AM Bus Monitor	Allison Scanlon
AM Bus Monitor	Anna Benvin

PM Bus Monitor	Lana Lamb
PM Bus Monitor	Amber Hilpert
PM Bus Monitor	Kelsey Currie
PM Bus Monitor	Marcia Kephart
PM Bus Monitor	Catherine Taylor.”

**XVIII. Approval of Extra Pay for Extra Duty Positions – Hyde Elementary School**

“that the Board of Education approve the following extra pay for extra duty positions at Hyde Elementary School for the 2018-2019 school year:

Breakfast Monitor	Matthew Fontana (2 days)
Breakfast Monitor	TBD (2 days)
Breakfast Monitor	TBD (1 day)
AM Bus Monitors	Amber Graves/Elizabeth Seiler (split)
AM Bus Monitor	Lauren Quallich
PM Bus Monitors	Lauren Rothermel/Deanna Shaver (split)
PM Bus Monitor	Alicia Schooley
AM/PM Bus Monitor	Betty Jochmann.”

**XIX. Approval of Extra Pay for Extra Duty Positions – McCormick Elementary School**

“that the Board of Education approve the following extra pay for extra duty positions at McCormick Elementary School for the 2018-2019 school year:

Breakfast Monitor	Suzanne Durham
AM Bus Monitor	Neal Jacoby
AM Bus Monitor	Meghan Mastroianni
PM Bus Monitor	Neal Jacoby
PM Bus Monitor	Jeanna Postupac
Student Council Sponsor	Caryn Glassbrenner
Art Show Sponsor	Marian Day
Music Elem Director/Chorus	Jaime Rea.”

**XX. Approval of Extra Pay for Extra Duty Positions – Middle School**

“that the Board of Education approve the following extra pay for extra duty positions at the Middle School for the 2018-2019 school year:

Intramurals	TBD
Student Council	Erin Gilligan
Musical	TBD
Duquesne English Festival	James Winner
Math Counts	Angela Marino
Middle School Band Director	Michael Minamyer
Middle School Asst. Band Director	Alan Fear
Auditorium Co-Directors	Daniel Kobaly and Michael Minamyer
Choral Co-Directors	Janice Barthen and Daniel Kobaly
Strings	Amanda Neville
Art Show Co-Sponsors	Lisa Griffin, Amy Esposito, Elizabeth Blair
Middle School Yearbook Co-Sponsors	Jenna Napierski and Shannon Martindale
Middle School Newspaper Co-Sponsors	James Winner and Kady Sealock
NJHS Co-Sponsors	James Winner and Pam Tripathy
5 <sup>th</sup> Grade Class Sponsor	Amy Hepak
6 <sup>th</sup> Grade Class Sponsor	Autumn Cairns
7 <sup>th</sup> Grade Class Co-Sponsors	Tiffany Broderick and Angela Marino
8 <sup>th</sup> Grade Class Sponsor	Pam Tripathy

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Middle School Odyssey of the Mind	TBD
Elementary Odyssey of the Mind	TBD
Breakfast Monitor	Christopher Menosky
Breakfast Monitor	Amanda Tice
Breakfast Monitor	Jeanne Schreiber
AM/PM Bus Monitor	David Snell Tim Gaertner Colleen Marchinsky Scott Slater
AM Bus Monitor	Nathan Baumgardner Michael Hepak Julie Armstrong Ray Saut Tiffany Broderick Monica Zajicek Karen Yagatich
PM Bus Monitor	Leighann Migliozi Harry Watts Marianne Slater Lynda Smiley Erin Gilligan Christopher Menosky Monica Zajicek Shannon Yanek.”

**XXI. Approval of Fall Event Workers**

“that the Board of Education approve the following list of event workers for the Fall 2018 sports season, per the recommendation of Mr. Ledbetter:

**Football**

**Varsity Football**

Event Manager	Jerry MacFarland
Ticket Manager	Amy Finnegan
Ticket Sellers	Denise Blodis Linda Desselle Karen Neptune Amy Finnegan
Ticket Collectors	Judy McCutcheon Katelynn Danko Joan Joyce

	Melissa Bonura
Statistician	John Torhan Chris Skwartz
Sideline Supervisor	Fred Cercone (H & A)
Announcer	Chuck Herbert
Score. Operator JV/9 <sup>th</sup>	Chuck Herbert
Scoreboard Operator	Matthew Marraway
Message Center P/O	Eric D'Antonio
Video Photographer	Carmen Marchionda
Spotter	Felicia Mycyk
Game Clock Operator	Frank Druzinsky
25 Second Clock	Brady Temple
Crowd Supervision	Brock Witkowski Rosalind Taylor Tom Ganoa Lynette Marchionda Viktor Kiritchenko Scott Taylor James Mangan Leighann Migliozi Jenna Napierski
Parking	Grace Mackin Jeff Osegueda
Cleaning Crew	TBA-Crew Chief Monica Zajicek Greg Christian Sheila Tierney
<b><u>7/8 Football</u></b>	
Scoreboard	Chuck Herbert
<b><u>JV/ &amp; 7/8 FB</u></b>	
Event Manager	Fred Cercone
<b><u>Boys Soccer</u></b>	
Event Manager	Katelyn Danko
Announcer/Scoreboard	Boosters
7/8 Event Manager	TBD



**Girls Soccer**

Event Manager	Melissa Bonura
Announcer/Scoreboard	Boosters
7/8 Event Manager	Grace Mackin

**Girls Volleyball**

Event Manager	Susan White
Scoreboard/Clock	Mike Neptune

**Cross Country**

Crowd Control	Becky Kuklish
Crowd Control	Jeff Osegueda
Starter	Joe Martonik

**7/8<sup>th</sup> Girls Volleyball**

Event Manager	Karen Neptune
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**7/8<sup>th</sup> Girls Basketball**

Event Manager	Karen Neptune
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**Substitutes**

Katelynn Danko  
Shannon Yanek  
Bill Moore  
Judy McCutcheon  
Ryan Finnegan  
Amy Finengan  
Maureen Spezialietti  
Denise Blodis  
Lynette Marchionda  
Rebecca Kuklish  
Rosalind Taylor  
Mike Spezialietti  
Sheila Tierney  
Bill Spinelli  
Jake Spinelli  
Tracey Spinelli  
Jerry MacFarland.”

**XXII. Approval of Pre-Student Teachers, Student Teachers, Interns, Nursing Students and Field Placements**

“that the Board of Education approve the following list of pre-student teachers, student teachers, interns, nursing students and field placements for the 2018-2019 school year, pending receipt and review of clearances and confidentiality agreements:

Kristen Trohaugh	Robert Morris University	Pre-Student Teacher
Veronica Steigerwald	Robert Morris University	Pre-Student Teacher
Karen Lugaila	Robert Morris University	Student Teacher
Amanda Pantaleo	Robert Morris University	Student Teacher
Alexander Pacich	Robert Morris University	Nursing Student
Isabella Riordan	Robert Morris University	Nursing Student
Ally Yurkovich	Robert Morris University	Nursing Student
Natalie Stineli	Robert Morris University	Nursing Student
Justine Wickham	Robert Morris University	Nursing Student
Kelly Wojciechowski	Robert Morris University	Nursing Student
Craig Yarger	Robert Morris University	Nursing Student.”

**XXIII. Approval of Teachers Teaching a 6<sup>th</sup> Class**

“that the Board of Education approve the following list of teachers that will be teaching a 6<sup>th</sup> class for the 2018-2019 school year:

**Middle School**

Michael Minamyer – Music  
Janice Barthen – Music (5.5 classes)  
Harry Watts – Health & PE  
Ryan Lynn – Heath & PE (5.5 classes)  
Amy Pitkins – German  
Adrianna Kaminsky – Spanish  
Nancy Custeau – French.”

**XXIV. Approval of High School Department Heads/Middle School Department Heads (5-8) and Coordinators**

“that the Board of Education approve the following High School Department Heads/Middle School Department Heads (5-8) and Coordinators for the 2018-2019 school year as follows:

**High School Department Heads**

Language Arts (Reading)	Maria McGrosky
Mathematics	Jennifer Wilhelm
Social Studies	Jason Ferri
Science	Kenneth Firmstone
Tech Ed, FCS and Business	Scott Adams
Special Education	Patricia Perry

Health & Physical Education  
World Language

Mistydae Junko  
Monica Ianarelli

**Middle School Department Heads (5-8)**

Mathematics	Patricia Hyland
Language Arts (Reading)	James Winner
Science	Frank Todd
Social Studies	Jane Joyce
Special Education	Kristin Baumgardner
Signature (one represents entire dept.)	Nancy Burgunder
Encore (one represents entire dept.)	Michael Minamyer

**Coordinators**

P.E./Library/Computer (K-4)	Jessica Huzzard
Art (K-12)	Lisa Griffin
Music (K-12)	Nicholas Barthen
Guidance (K-12)	Amanda Spirnak
Special Education (K-4)	Neal Jacoby
Elementary Grade Level Coord. – Kindergarten	Ellen Csaszar
Elementary Grade Level Coord. – Grade 1	Lauren Rothermel
Elementary Grade Level Coord. – Grade 2	Amy Pannebaker
Elementary Grade Level Coord. – Grade 3	Beth Carter
Elementary Grade Level Coord. – Grade 4	Christine Dushack.”

**XXV. Approval of STA Drivers**

“that the Board of Education approve the following individuals employed by STA as drivers for the Moon Area School District for the 2017-2018 school year, pending receipt and review of clearances. Clearances will be kept on file in the transportation office and at STA:

Caryn Code  
855B 6<sup>th</sup> Avenue  
Coraopolis, PA 15108

Andrew Dillon  
1425 Crawford Street  
Imperial, PA 15126

Nicole Eleby  
640 Pleasant Ridge Road  
McKees Rocks, PA 15136

Michele Ferguson  
1225 Hiland Avenue

Coraopolis, PA 15108

Sherell Johnson  
191 Steuben Street  
Pittsburgh, PA 15220

Jamie Lorenc  
61 Orchard Street  
McKees Rocks, PA 15136

Francis Lubawy  
1226 First Avenue  
Coraopolis, PA 15108

Gregory Murdzak  
124 Elm Lane  
Moon Township, PA 15108

Keith Story  
164 Rivercrest Drive  
Coraopolis, PA 15108

Jasmen White  
910 Colony West Drive  
Moon Township, PA 15108.”

**XXVI. Approval of Student Teacher**

“that the Board of Education approve the following student teacher for the 2018-2019 school year, pending receipt and review of clearances and confidentiality agreements:

Carlye D’Angelo                      Geneva College                      Student Teacher.”

**XXVII.              Approval to Hire and Fill Positions**

“that the Board of Education authorize the Superintendent to hire and fill vacant positions prior to the board meeting scheduled for September 10, 2018.”

All directors voted in favor on a roll call vote.

**Approval of First and Final Reading of Policy**

IT WAS MOVED by Mr. Bogatay, SECONDED by Mr. Hauser, “that the Board of Education approve the first and final reading of the following policy that has been revised for adoption:

Policy No.103 – Nondiscrimination in School and Classroom Practices.”

Mr. Scappe would like Mr. Cambest to research and give the board clarification on the procedures of how the first, second, third and final reading process for policies should be.

All directors voted in favor on a roll call vote.

**Audience Recognition (Non-Agenda Items)**

No comments.

**Adjournment**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education adjourn this meeting, 7:23 pm.”

All directors voted in favor on a voice vote.

Respectfully submitted,

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Lisa Brown  
Clerk, Board of Education

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Lisa A. Wolowicz  
Secretary, Board of Education