

**The December 4, 2017, meeting** of the Moon Area Board of Education was held in the High School Board Meeting Room 7:00 p.m., for general purposes. The meeting was CALLED TO ORDER by President Jerry Testa. The following directors were present:

Mr. Testa	Mr. Hauser	Mrs. Wolowicz	Mr. Bogatay	Mr. Scappe
Mrs. Zieger	Mr. Harper	Mrs. Blair	Mr. Dugan	

Also seated at the Board table: Dr. Ungarean, Mr. Bielby, Mr. Haslett and Mr. Hammon, Solicitor.

There were approximately 60 people in the audience.

### **Superintendent's Report**

The Moon Area High School girls' soccer team was recognized for their back-to-back state championship titles.

Dr. Kim Prevost gave an overview on the State Assessment Performance for Moon Area School District.

Mr. Testa commented that prior to this evening's meeting, the Board met in Executive Session to discuss personnel and litigation matters.

### **Audience Recognition (Agenda Items Only)**

None.

### **Correspondence – Mrs. Wolowicz**

None.

### **Committee Reports**

There were no committee reports this evening.

### **Solicitor's Report**

No report this evening.

### **Approval of Reports**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Hauser, "that the Board of Education approve the minutes from the meeting held on November 13, 2017, and the following reports as reflected in the December financial reports:

- Treasurer’s Report
- Investment Report
- Board Summary Report
- High School/Middle School Activities Report
- Food Service Profit and Loss Report
- Procurement Card Report.”

All directors voted in favor on a roll call vote.

**Payment of Bills**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Bogatay, “that the Board of Education approve the bills for payment as listed in the December Financial Reports from November 12, 2017 to November 30, 2017, in the amount totaling \$671,613.17 as follows:

General Fund	\$ 537,770.15
Activity Fund	34,744.70
Food Service Fund	14,728.62
Capital Projects Fund	23,164.08
Capital Reserve Fund	<u>61,205.62</u>
Total	\$ 671,613.17.”

All directors voted in favor on a roll call vote.

**2018-2019 Budget Timeline**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Bogatay, “that the Board of Education approve the 2018-2019 Budget Timeline as attached.”

All directors voted in favor on a roll call vote.

**Release of Bills**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education authorize the Superintendent of Schools and the Director of Fiscal and School Services to release the payments of bills during the month of December 2017, prior to approval at the January 8, 2018 meeting.”

All directors voted in favor on a roll call vote.

**Proposal for Middle School NVR Replacement**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Scappe, “that the Board of Education approve the attached proposal from Tri-State Security to replace seven (7) old Dell servers with seven (7) new Interlogix Network Video Recorders (NVRs) at a cost not to exceed \$29,932.50.”

All directors voted in favor on a roll call vote.

**E-Rate Proposal**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bogatay, “that the Board of Education approve the attached E-rate proposal from Questeq, Inc., 420 Rouser Road, Suite LL1, Coraopolis, PA 15108, in the amount of \$8,995.00, for the E-Rate preparation and filing of Category 1 and 2 and services for the 2018-2019 school year.”

All directors voted in favor on a roll call vote.

**Request for Exception to Policy No. 202 – Non-Resident Enrollment**

IT WAS MOVED by Mr. Bogatay, SECONDED by Mr. Hauser, “that the Board of Education approve the request for exception to Policy No. 202, Eligibility of Nonresident Students.”

All directors voted in favor on a roll call vote.

**Translation Services Agreement**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Hauser, “that the Board of Education approve the Memorandum of Understanding regarding Translation Services with the Allegheny Intermediate Unit and Moon Area School District effective February 10, 2018 through February 10, 2019, as attached.”

All directors voted in favor on a roll call vote.

**Approval of High School Club for the 2017-2018 School Year**

IT WAS MOVED by Mr. Hauser, SECONDED by Mrs. Wolowicz, “that the Board of Education approve the attached club to operate at the High School for the 2017-2018 school year.”

All directors voted in favor on a roll call vote.

**High School Varsity Wrestling Field Trip**

IT WAS MOVED by Mr. Bogatay, SECONDED by Mr. Scappe, “that the Board of Education approve the Varsity Wrestling team to travel to Canonsburg High School December 29 and 30, 2017, to participate in the Varsity Wrestling Tournament. The anticipated cost to the district will be the use of school vans.”

All directors voted in favor on a roll call vote.

**Middle School Girls Gymnastics Team Field Trip**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education approve the Middle School Girls Gymnastics Team to travel to Waynesboro Area High School

December 30, 2017 to participate in a dual meet/competition. The anticipated cost to the district is the use of a school bus.”

All directors voted in favor on a roll call vote.

**Varsity Gymnastics Team Field Trip**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education approve the Varsity Gymnastics Team to travel to St. Mary’s High School January 12 and 13, 2018, to participate in the varsity gymnastics competition. The anticipated cost to the district will be the use of school vans.”

All directors voted in favor on a roll call vote.

**Conferences**

IT WAS MOVED by Mr. Hauser, SECONDED by Mr. Bogatay, “that the Board of Education approve conferences costing over \$500 or requiring an overnight’s stay:

Maria McGrosky: MARINE CORPS EDUCATORS WORKSHOP in Parris Island, South Carolina, on January 9 2017 through January 12, 2017; approximate cost to the district is \$492.00. Purpose – to learn first-hand the opportunities offered to young men and women.

Paul Opie: MARINE CORPS EDUCATORS WORKSHOP in Parris Island, South Carolina, on January 9 2017 through January 12, 2017; approximate cost to the district is \$492.00. Purpose – to learn first-hand the opportunities offered to young men and women.

Ryan O’Toole: MARINE CORPS EDUCATORS WORKSHOP in Parris Island, South Carolina, on January 9 2017 through January 12, 2017; approximate cost to the district is \$492.00. Purpose – to learn first-hand the opportunities offered to young men and women.

Haley Martin: MARINE CORPS EDUCATORS WORKSHOP in Parris Island, South Carolina, on January 9 2017 through January 12, 2017; approximate cost to the district is \$492.00. Purpose – to learn first-hand the opportunities offered to young men and women.”

All directors voted in favor on a roll call vote.

**Personnel**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education approve the items listed:

**I. Approval of Childbearing/Childrearing/FMLA**

“that the Board of Education approve a Childbearing/Childrearing/Family Medical Leave of Absence to Erin Ricciardi from her position as English teacher at the High School beginning on or about January 12, 2018 and returning on or about April 27, 2018.”

**II. Approval of Family Medical Leave of Absence**

“that the Board of Education approve a Family Medical Leave of Absence to Amy Finnegan from her position as HR & Benefits Manager, beginning December 12, 2017 for approximately one (1) week to care for a family member.”

**III. Approval of Medical Leave of Absence**

“that the Board of Education approve a Medical Leave of Absence to George McLaughlin from his Maintenance position beginning January 18, 2018 for approximately four (4) to six (6) weeks, pending release from physician.”

**IV. Resignation**

“that the Board of Education accept the resignation from William Weyand from his position as Maintenance – Tradesman – HVAC in the Moon Area School District effective November 14, 2017.”

**V. Resignation**

“that the Board of Education accept the resignation from Maryann Frank from her position as Special Education Assistant at the Middle School effective December 4, 2017.”

**VI. Resignation**

“that the Board of Education accept the resignation from Brad Lasenburg from his position as Middle School Wrestling Coach (A-3) effective immediately.”

**VII. Approval of High School Club Sponsor**

“that the Board of Education approve the following High School club sponsor for the 2017-2018 school year:

<b><u>Organization</u></b>	<b><u>Sponsor</u></b>	<b><u>PAY</u></b>
Outdoor Club	James Petrina	CLUB.”

**VIII. Approval of Extra Pay for Extra Duty Position – Brooks Elementary School**

“that the Board of Education approve the following extra pay for extra duty position at Brooks Elementary School for the 2017-2018 school year:

Breakfast Monitor                      Jordan Mastrangelo  
(Days 1, 2 and 3) retro to November 14, 2017.”

**IX. Approval of Extra Pay for Extra Duty Positions – Hyde Elementary School**

“that the Board of Education approve the following extra pay for extra duty positions at Hyde Elementary School for the 2017-2018 school year:

Choral Director	Stephanie Fiala
Elementary Orchestra Director	Megan Martz.”

**X. Approval of Extra Pay for Extra Duty Position**

“that the Board of Education approve the following extra pay for extra duty position for the 2017-2018 school year effective November 20, 2017:

Odyssey of the Mind Coordinator	Lisa Puhalla.”
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**XI. Approval of Student Teacher and Student Nurse Placements**

“that the Board of Education approve the following list of student teacher and student nurse placements for the 2017-2018 spring semester, pending receipt and review of clearances and confidentiality agreements:

Briana Bell	Slippery Rock University	Student Teaching
Caroline Watson	Robert Morris University	Student Nurse - Clinical Rotation
Angela Bagwell	Robert Morris University	Student Nurse - Clinical Rotation.”

**XII. Approval of Boys Rugby Coach**

“that the Board of Education approve the following Boys Rugby Coach for the 2017-2018 school year, pending receipt and review of clearances:

Volunteer	Todd Fabec.”
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**XIII. Approval of Event Worker**

“that the Board of Education approve the following winter event worker for the 2017-2018 school year, pending receipt and review of clearances:

Substitute Winter Event Worker	Tom Gaona.”
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**XIV. Approval of STA Drivers**

“that the Board of Education approve the following individuals employed by STA as drivers for the Moon Area School District for the 2017-2018 school year, pending receipt and review of clearances. Clearances will be kept on file in the transportation office and at STA:

Thomas J. Blazanin  
748 Galloway Drive  
Valencia, PA 16059

Sandra L. Hall  
501 Brittany Drive  
Valencia, PA 16059

Elaine Johnson  
1010 1<sup>st</sup> Avenue  
Apt. B  
Coraopolis, PA 15108

John Kleysteuber  
130 Short Line Lane  
Wexford, PA 15090

Edward Kwiatek  
355 Rt. 30, Lot 66  
Clinton, PA 15026

Nichole M. Lang  
298 Christy Road  
Tarentum, PA 15084

Brandon Scholl  
106 Cranston Drive  
Moon Township, PA 15108

James H. Shirley  
105 Amity Road  
Glenshaw, PA 15116

Jonathan Spataro  
604 ½ Center Avenue  
Butler, PA 16001.”

**XV. Approval of Special Education Assistant**

“that the Board of Education approve Rebecca Brown, 1610 Cloverdale Lane, Crescent, PA 15046, to the position of Special Education Assistant at the Middle School, pending receipt and review of clearances. Start date to be determined.”

**XVI. Approval of Cafeteria Monitor**

“that the Board of Education approve Kelly Bender, 813 Vine Street, Coraopolis, PA 15108, to the position of Cafeteria Monitor at the Middle School, pending receipt and review of clearances. Start date to be determined.”

**XVII. Approval of Cafeteria Monitor**

“that the Board of Education approve Lori Gerhardt, 1646 Aster Lane, Crescent, PA 15046, to the position of Cafeteria Monitor at the Middle School, pending receipt and review of clearances. Start date to be determined.”

All directors voted in favor on a roll call vote.

**Audience Recognition (Non-Agenda Items)**

Eric Vogel, 111 Bentley Down Drive, Moon Township, PA, congratulated the new and returning board members. He thanked the board for supporting the Brooks playground. He’s happy to see that a new coordinator, Ms. Puhalla, has been approved as the Odyssey of the Mind Coordinator. It is a big job for one person and he is concerned. He is very glad to see the program is continuing, as he has been a coach for 3 years. Mr. Vogel would like the teams to have access to the website as soon as possible.

Mr. Testa commented that is a unique year. The board has always supported Odyssey of the Mind and still does. We’ve had 2 – 3 coordinators each year. Two coordinators resigned and this slowed down the progress. The person that we have hired has been an Odyssey Coach for many years and knows the ins and outs and will do a great job. The board is committed to supporting Odyssey of the Mind program. We are still hosting the regional competition.

**Addition of Personnel – Supplemental Agenda**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Bogatay, “that the Board of Education add the Supplemental Personnel Agenda to the board agenda for approval this evening.”

All directors voted in favor on a roll call vote.

**Personnel – Supplemental Agenda**

IT WAS MOVED by Mr. Scappe, SECONDED by Mr. Hauser, “that the Board of Education approve the items listed on the Supplemental Personnel Agenda as follows:

**XVIII. Approval of Dishwasher/Server**

“that the Board of Education approve Dawn Wildasin, 1706 Wheatland Drive, Coraopolis, PA 15108, to the position of Dishwasher/Server at Brooks Elementary School, pending receipt and review of clearances. Start date to be determined.”



All directors voted in favor on a roll call vote.

**Board Comments**

Mr. Harper congratulated the new and returning board members. This is a great committee that has been put together. He also congratulated the Girls Soccer team on their athletic and academic accomplishments.

Mrs. Wolowicz welcomed the new board members and welcomed back the returning board members. She hopes the new members find it as rewarding as she does to serve on the board. She also congratulated the Girls Soccer team. Keep bringing the kids in to be recognized, that's what it's all about. She also wished everyone happy holidays!

Mrs. Zieger congratulated the board members that were sworn in tonight. She also congratulated the music department for putting on a fabulous concert last week. She also pointed out the fantastic students' artwork in the boardroom. Mrs. Zieger also wished everyone happy holidays!

Mr. Bogatay congratulated the board members sworn in this evening and wished everyone happy holidays!

Mr. Scappe congratulated all the new and returning board members. He congratulated the Girls Soccer team. He also commented on the state assessments; hoping they will be posted on our website for the community to see how we have done over the years (the years we dipped and then rebounded). He thanked the staff and students for getting the scores up. He also wished everyone happy holidays!

Mrs. Blair thanked the board for welcoming her and said she is looking forward to working with everyone.

Mr. Dugan thanked everyone for welcoming him, and thanked everyone for their help leading up to this day. He is looking forward to working with everyone.

Mr. Hauser congratulated the two new board members and hopes they will find their time serving on the board as interesting as it has been for him; because what we do is very important. He also extended his thanks to the residents for their votes of confidence and giving him the privilege of serving another 4 years on the school board. He encourages the public to come out and see our programs. He complimented Dr. Prevost on a job well done on her presentation. She looks at the data and presents to the board so we can see what our teachers and kids are doing. We are here to be fiscally responsible to the residents of the school district. It is a privilege to serve on the board. He wished everyone happy holidays!

Mr. Testa thanked the residents for reelecting him and Mr. Hauser to office. This is his third term and he's happy to be here for another 4 years. He looks forward to Mrs. Blair and Mr. Dugan joining the board. They will bring a lot of ideas and bring a different perspective to the board and it's an honor to serve with them. We have a great administrative team in place as

well. For Moon Area School District, the arrow is pointing up. Merry Christmas and Happy New Year to everyone!

**Adjournment**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Hauser, “that the Board of Education adjourn this meeting, 8:11 pm.”

All directors voted in favor on a voice vote.

Respectfully submitted,

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Lisa Brown  
Clerk, Board of Education

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Lisa A. Wolowicz  
Secretary, Board of Education