

**The October 14, 2019, meeting** of the Moon Area Board of Education was held in the High School Board Meeting Room 7:10 p.m., for general purposes. The meeting was CALLED TO ORDER by Vice President, Michael Hauser. The following directors were present:

Mr. Hauser                      Mr. Scappe                      Mrs. Blair                      Mrs. Wolowicz  
Mrs. Zieger                      Mr. Harper

Mr. Testa, Mr. Bogatay and Mr. Dugan were absent.

Also seated at the Board table: Mr. Balaski, Mr. Haslett, Ms. Regan and Mr. Cambest, Solicitor.

There were approximately 10 audience members.

**Superintendent’s Report**

Mr. Hauser recognized Raleigh Rickerd, a freshman at Moon Area High School and a member of Troop 198 in Moon Township, for achieving the highest award in Boy Scouting – the Eagle Scout Award. Raleigh’s project benefited the Fern Hollow Nature Center. He built an arbor trellis to mark the entranceway of an outdoor play area for children and added a carved sign that reads, “Welcome Friends.”

**Add Motion to Agenda – Settlement Agreement with First American Leasing**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education add the following motion to the agenda as Item 8.13:

“that the Board of Education approve a settlement agreement with First American Leasing, Inc., for schedules 1, 2 and 3 computers, subject to the execution of a settlement agreement.”

All directors voted in favor on a roll call vote.

**Audience Recognition (Agenda Items Only)**

None.

**Correspondence**

None

**Parkway West Career and Technology Center**

No report this evening.

**Moon Transportation Authority**

Mr. Scappe reported that there is still construction going on at the Thorn Run Interchange, the work is progressing at a good pace, however, we are still experiencing some delays. They are trying to get the traffic signals installed to alleviate some delays. The MTA is also working on the Stevenson Mill, Portvue and Market Place projects as well.

Mr. Hauser commented that he has served on the MTA for a couple years with Mr. Scappe. Mr. Scappe really takes an insightful roll as the President of the MTA. He is very proactive, and he is really is a leader over all of the things happening with the MTA.

**Student Activities**

Mr. Scappe reported that the Student Activities committee met on Monday, October 7, 2019. Some upcoming events –

High School

- Senior week – October 21-25, 2019
- picture make-up - October 22, 2019
- Career Fair – October 25, 2019
- Drama Club Fall Play – Frozen, Jr. - November 7 – 10, 2019
- NHS Blood Drive – November 27, 2019
- Inquiry about an Archery Club

Middle School

- Battle of the Books
- Butter Braid Sales week of October 21, 2019.

**Solicitor's Report**

No report.

Mr. Hauser announced that prior to this evening's meeting, the Board met in executive session to discuss personnel and litigation issues.

**Approval of Reports**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Scappe, “that the Board of Education approve the minutes from the meetings held on September 9 and September 23, 2019, and the following reports as reflected in the October Financial Reports:

- Treasurer's Report
- Investment Report
- Board Summary Report
- High School/Middle School Activities Report
- Procurement Card Report.”

All directors voted in favor on a roll call vote.

**Payment of Bills**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Blair, “that the Board of Education approve the bills listed for payment in the October Financial Reports below, in the amounts totaling \$6,434,866.75, for the period September 20, 2019 to October 10, 2019:

General Fund	\$ 681,572.39
Activity Fund	18,881.06
Food Service	33,297.96
General Fund	<u>5,701,115.34</u>
Total	\$ 6,434,866.75.”

All directors voted in favor on a roll call vote.

**Gift Acceptance from Day Apollo Subaru**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mrs. Zieger, “that the Board of Education accept a donation from Day Apollo Subaru, in the form of books, to be added to the Library/Makerspace at Allard Elementary School.”

All directors voted in favor on a roll call vote.

**McGuire Memorial Employment Options Center Services Agreement**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mrs. Zieger, “that the Board of Education approve the agreement between McGuire Memorial Employment Options Center Services and Moon Area School District as attached.”

All directors voted in favor on a roll call vote.

**Expulsion/Placement Agreement**

IT WAS MOVED by Mrs. Blair, SECONDED by Mr. Scappe, “that the Board of Education approve the Expulsion/Placement Agreement for Student #45607 as attached.”

All directors voted in favor on a roll call vote.

**Student Placement Agreement**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Scappe, “that the Board of Education approve the Placement Agreement for Student #46257 as attached.”

All directors voted in favor on a roll call vote.

**Recommendation of Reappointment to Moon Transportation Authority**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mrs. Zieger, “that the Board of Education recommend the reappointment of Mark Scappe to the Moon Transportation Authority.”

All directors voted in favor on a roll call vote.

**Moon Area High School Organizations – Request to Operate**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mr. Scappe, “that the Board of Education approve the Moon Area High School organizations request to operate for the 2019-2020 school year as attached.”

All directors voted in favor on a roll call vote.

**Middle School 8<sup>th</sup> Grade Field Trip**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education approve the Middle School 8<sup>th</sup> grade class to travel to Gettysburg and Hershey Park, May 29-30, 2020. Students will tour Gettysburg Battlefield which incorporates the 8<sup>th</sup> grade curriculum. The cost to the district will be substitutes for the chaperones.”

All directors voted in favor on a roll call vote.

**Approval of Field Trips**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education approve the attached field trips as listed for the 2019-2020 school year.”

All directors voted in favor on a roll call vote.

**Policy for Second Reading Approval**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mrs. Blair, “that the Board of Education approve the second reading of the following policy that has been revised for adoption, as amended below:

- Policy No. 702.1 – Crowdfunding.”

All directors voted in favor on a roll call vote.

**Personnel**

IT WAS MOVED by Mrs. Wolowicz, SECONDED by Mrs. Zieger, “that the Board of Education approve the items listed:

**I. Approval of Educational Sabbatical Leave of Absence**

“that the Board of Education approve an Educational Sabbatical Leave of Absence to Marian Day Vennero from her position as Art teacher at McCormick Elementary School for the second semester of the 2019-2020 school year.”

**II. Approval of an Intermittent Family Medical Leave of Absence**

“that the Board of Education approve an Intermittent Family Medical Leave of Absence to Melissa Mayo from her position as Social Studies teacher at the High School beginning sometime in potentially October or November 2019 and continue throughout the 2019-2020 school year. This request is to care for an ill family member.”

**III. Approval of Childbearing/Family Medical Leave of Absence**

“that the Board of Education approve a Childbearing/Family Medical Leave of Absence to Meghan Flannery Foust, from her position as Life Skills Support teacher at the Middle School, beginning on or about December 31, 2019 and returning to work on or about March 4, 2020 or pending release from physician.”

**IV. Approval of Medical Leave of Absence Extension**

“that the Board of Education approve an extended Medical Leave of Absence to Patricia Coulter from her position as Paraprofessional at the Middle School, effective immediately through March 1, 2020, or pending release from physician.”

**V. Retirement**

“that the Board of Education accept the retirement resignation of Melissa Vish from her position as Life Skills Paraprofessional at Bon Meade Elementary School effective January 10, 2020.”

**VI. Resignation**

“that the Board of Education accept the irrevocable letter of resignation from Alyse Evans from her position as Special Education teacher at Bon Meade Elementary School effective October 31, 2019.”

**VII. Approval of Separation Agreement and Release**

“that the Board of Education approve the Separation Agreement and Release for Employee #2877 as attached.”

**VIII. Approval of Long-Term Substitute Teacher – Grade 2 – Allard Elementary School**

“that the Board of Education approve Kirsten Kriss, 210 Allegheny River Boulevard, Apt. F, Oakmont, PA 15139, to the position of Long-Term Substitute Grade 2 teacher at Allard Elementary School effective October 14, 2019, through the remainder of the 2019-2020 school year. The salary for this position will be \$186.91 per day (75% of Bachelors’ Step 1), along with individual health insurance.”

**IX. Approval of Mentor**

“that the Board of Education approve the following mentor for the 2019-2020 school year effective October 14, 2019:

**Mentor**

Amanda Stofan

**Inductee**

Kirsten Kriss.”

**X. Approval of Equipment Manager**

“that the Board of Education approve the following individual as the Equipment Manager for the 2019-2020 school year:

Equipment Manager

Jason Persing.”

**XI. Approval of Digital Leader**

“that the Board of Education approve the following individual as Digital Leader for the 2019-2020 school year:

Digital Leader

Sarah Durham.”

**XII. Approval of Detention Supervision**

“that the Board of Education approve the following individual for detention supervision at the High School for the 2019-2020 school year:

Detention Supervision

Zachary Korzi.”

**XIII. Approval of Extra Pay for Extra Duty Positions – Allard Elementary School**

“that the Board of Education approve of the following extra pay for extra duty positions at Allard Elementary School 2019-2020 school year:

Elementary Choral Program Stephanie Fiala

Elementary Band Abigail Iksic

Elementary Orchestra Abigail Iksic.”

**XIV. Approval of Extra Pay for Extra Duty Position – Hyde Elementary School**

“that the Board of Education approve of the following extra pay for extra duty position at Hyde Elementary School for the 2019-2020 school year:

Elementary Choral Program Stephanie Fiala.”

**XV. Approval of Extra Pay for Extra Duty Positions – McCormick Elementary School**

“that the Board of Education approve of the following extra pay for extra duty positions at McCormick Elementary School for the 2019-2020 school year:

Elementary Band	Abigail Iksic
Elementary Orchestra	Abigail Iksic.”

**XVI. Rescind Approval of Extra Pay for Extra Duty Positions – Middle School**

“that the Board of Education rescind the approval of the following extra pay for extra duty positions at the Middle School:

Cafeteria Monitor	Christopher Menosky (effective September 27, 2019)
Bus/Hall Monitor (AM)	Jeanne Schreiber (effective October 1, 2019).”

**XVII. Approval of Extra Pay for Extra Duty Positions – Middle School**

“that the Board of Education approve the following extra pay for extra duty positions at the Middle School for the 2019-2020 school year:

Cafeteria Monitor	John Colaiacovo (effective September 30, 2019)
Bus/Hall Monitor (AM)	Lisa Tolliver-Lehman (effective October 2, 2019).”

**XVIII. Approval of Extra Pay for Extra Duty Position – Districtwide**

“that the Board of Education approve of the following extra pay for extra duty position district-wide for the 2019-2020 school year:

Odyssey of the Mind Coordinator	Lisa Puhalla.”
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**XIX. Approval of High School Keystone Portfolio Program Facilitators**

“that the Board of Education approve the following individuals as Keystone Portfolio Program Facilitators at the High School for the 2019-2020 school year retro to September 23, 2019:

Keystone Algebra 1:	Jennifer Wilhelm
Keystone Literature:	Maria McGrosky
Keystone Biology:	Ken Firmstone.”

**XX. Approval of Elementary Remediation Facilitator**

“that the Board of Education approve the following individual as elementary remediation facilitator for the 2019-2020 school year effective October 14, 2019:

**McCormick**

Barry Barthelemy.”

**XXI. Approval of Middle School Remediation Program Tutors/Facilitators**

“that the Board of Education approve the following individuals as remediation program tutors/facilitators at the Middle School for the 2019-2020 school year retro to October 1, 2019:

**Middle School**

Lynda Smiley – ELA.”

**XXII. Approval of Event Worker Positions**

“that the Board of Education approve the following event worker positions for the 2019-2020 school year per the recommendation of Mr. Ledbetter:

Football crowd control/incident command (retro to 8/30/19)David Snell  
Football crowd control/incident command (retro to 8/30/19)Barry Barthelemy.”

**XXIII. Approval of STA Drivers and Monitors**

“that the Board of Education approve the following individuals employed by STA as drivers and monitors for the Moon Area School District for the 2019-2020 school year, pending receipt and review of clearances. Clearances will be kept on file in the transportation office and at STA:

Connie Beck (monitor)  
71 Norfolk Drive  
McKees Rocks, PA 15136

Deborah Kinsey (monitor)  
836 5<sup>th</sup> Avenue  
Coraopolis, PA 15108

Josh Powell (monitor/mechanic)  
2349 Atmore St., Apt. 2  
Pittsburgh, PA 15212

Charles Toooh (bus driver)  
1704 Heather Heights Drive  
Crescent, PA 15046.”

All directors voted in favor on a roll call vote.



**Settlement Agreement with First American Leasing**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education approve a settlement agreement with First American Leasing, Inc., for schedules 1, 2 and 3 computers subject to the execution of a settlement agreement.”

All directors voted in favor on a roll call vote.

**Audience Recognition (Non-Agenda Items)**

Richard Farina, 123 S. Jamestown Road, Moon Township, PA 15108 spoke to the Board about the discipline issue regarding his child. He questioned if there are policies, guidelines or procedures in place regarding how situation was handled with his child.

**Board Comments**

Mr. Harper, Mrs. Wolowicz, Mrs. Zieger, Mrs. Blair, Mr. Scappe and Mr. Hauser had no comments this evening.

**Adjournment**

IT WAS MOVED by Mr. Scappe, SECONDED by Mrs. Wolowicz, “that the Board of Education adjourn this meeting, 7:48 pm.”

All directors voted in favor on a voice vote.

Respectfully submitted,

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Lisa Brown  
Clerk, Board of Education

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Lisa A. Wolowicz  
Secretary, Board of Education