

# J.H. Brooks PTC General Meeting Minutes

16 March 2022 / 6:00 PM / Zoom Meeting

**Call to Order:** Aundrea Henderson, President

**Report of the Principal:** Lucas Furlow, Principal

**Report of the Officers:**

Aundrea Henderson - President, [aundrea.henderson@gmail.com](mailto:aundrea.henderson@gmail.com)

Darlene Sandridge - VP, [dsandridge15@gmail.com](mailto:dsandridge15@gmail.com)

Cynthia McDonough - Secretary, [cynthiamcdngh@gmail.com](mailto:cynthiamcdngh@gmail.com)

Edward Diaz - Treasurer, [edward.diaz07@gmail.com](mailto:edward.diaz07@gmail.com)

**Members in attendance:** Aundrea Henderson, Lucas Furlow, Cynthia McDonough, Jamie Falbo, Adriane Rybka, Wafi Mowry, Matt Walaan, and Darlene Sandridge

**Email:** [BrooksPTC@gmail.com](mailto:BrooksPTC@gmail.com) **Yearbook photos:** [JHBrooks.yearbook@gmail.com](mailto:JHBrooks.yearbook@gmail.com)



**BROOKS Back to School Buddies**

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## **Agenda -**

- I. Reviewed February Minutes**
  - A. Update on the Positive Behavior Plan**
  - B. Field trips for the Spring**
  - C. Restaurant fundraisers will be continued**
  - D. 4th Grade Send Off**
  - E. Spring party and fun day**
  
- II. Financial Update**
  - A. All expenses from past events have been tallied and recorded**
  - B. All profits have been tallied and reported**
  - C. The PTC raised \$376.70 from the Chipotle fundraiser**
    - a. Thank you everyone who participated in that event!!**
  - D. With the money collected from fundraising, the PTC will support student field trips**
    - a. Each child will be provided \$10/student for their field trip expenses**
    - b. Parent volunteers will need to pay the full expense of the field trip**
  - E. Remember, scan your receipts for Box Tops for Education**
    - a. We have only raised approximately \$42 through this fundraiser.**
    - b. Scan those receipts and earn money for Brooks!**

### **III. Principal's Update**

- A. The positive behavior plan is a success**
  - a. Students have reached their full school reward**
  - b. Friday, March 18th, the students will have an assembly and get to pie staff members**
  - c. Nice work, students!**
- B. The school is making every effort to get the students outside to play**
  - a. As the days get warmer, and the weather nicer, the kids will be heading outside for recess**
- C. The students have been making good academic progress this year**
  - a. Staff will continue to work with students for their academic growth and success**
- D. The Spring party will be held on April 8th**
  - a. Thank you classroom parents for making the parties successful all year**
- E. Field trips will occur this year!**
  - a. Kindergarten - Soergel Orchards on May 6th**
  - b. First grade - Soergel Orchards on May 26th**
  - c. Second grade - National Aviary on May 27th**
  - d. Third grade - Pending**
  - e. Fourth grade - Heinz Field on June 1st**

### **IV. Old Business and Teacher Report**

- A. Field Trips - Venues have been determined and parent volunteer request forms have been created**
  - a. 5 parent volunteers will be accepted from each classroom for the field trips**
  - b. All field trip venues and dates have been listed above**
  - c. The Carnegie Science Center may be a possibility for third grade. Further reporting will ensue.**
- B. Monthly Superintendent Meetings**
  - a. Will not occur this year. They could return next year.**
- C. STEAM night and art show**
  - a. STEAM night will be virtual and will be held on April 8th**
  - b. The PTC is looking into creating a Give Lively Account as a fundraiser for STEAM night**
  - c. The art show will occur from April 4th - April 14th**
- D. The teachers are looking forward to break**
  - a. We will encourage students to send their teachers notes of encouragement**
  - b. This will be relayed through an email from Mrs. Ferrone**

- E. The loss of Mrs. Pannebaker impacted the community greatly**
  - a. The school, community, and staff have focused on celebrating her life and her impact on her students**
  - b. It will be requested that donations in her honor be sent to St. Jude as this was her favorite charity**
  - c. Brooks PTC will encourage donations**
  - d. Thank you, everyone, for the support and celebration of this amazing educator**

## **V. New Business**

### **A. Restaurant Fundraisers**

- a. April's Fundraiser will be a Primanti Brothers fundraiser**
- b. It will be all day on Thursday, April 21st**
- c. Remember to use the Brook's code when ordering - More information to follow**

### **B. Yearbook**

- a. The Yearbook Committee has been confirmed and is currently collecting photos**
- b. The PTC will use the yearbook vendor from last year**
- c. Parents will order and pay online. The yearbooks will be delivered to the parents over the summer**
- d. The cover of the yearbook will go to the 4th grader who wins the art contest**
- e. The back cover of the yearbook will be a collage of the student runner-ups**
- f. Homeroom parents and teachers should submit photos to the yearbook committee at [JHBrooks.yearbook@gmail.com](mailto:JHBrooks.yearbook@gmail.com)**

### **C. Color Run QR Fun Day at Moon Park**

- a. The event will be set up on a Saturday in May as students ask for donations and sponsors**
- b. The date and time for the event will be decided in the near future**
- c. The students with the highest amount of sponsors/donations will receive a scooter from the Penguin patch**

### **D. 4th Grade Send Off**

- a. Ceremony and send off to be completed outside**
- b. Date and time TBD**
- c. 5 parent volunteers from each classroom will be needed**
- d. Current fundraising for this event is underway**
  - i. Der Dutchman cookie orders**
  - ii. All proceeds being put towards this event**

### **E. Spring Fun Day**

- a. Will occur on Tuesday, May 31st**

- b. **Fundraisers for this event will include the color run/Moon Park fun day**
  - c. **5 parent volunteers from each classroom are requested**
  - d. **This event will have a “Parade from the Past” in which previously graduated students will be permitted to attend and join the students in the fun day**
  - F. Teacher Appreciation Week**
    - a. **The PTC will plan themes for each day this week - more information to follow**
    - b. **The teachers enjoy quick breakfasts and lunches that they can take on the go**
      - i. **More details about these events to follow the April meeting**
  - G. Officer positions**
    - a. **The Brooks PTC will look for a new secretary**
    - b. **This will occur in May**
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### **Thank you to...**

The prior board for their continued support!

The Yearbook Committee for ensuring our students get a fantastic yearbook!

The staff of Brooks Elementary for continuing to support our events and students!

The parents for your time and dedication to our scholars!

### **Website ([www.brooksptc.com](http://www.brooksptc.com)) & Facebook Group (BROOKS Back to School Buddies)**

The PTC website is a place to find quick links to important information such as directory forms, upcoming events, volunteer opportunities, clearance information, and school menus.

If you have questions about any PTC fundraiser or event, please ask us here. We want this to be a place where people can stay up-to-date on current PTC events as well as to become a safe place to share the amazing things that are happening at our school. We are only admitting parents and guardians of current students at this time on the Facebook page.

### **Fundraising goes towards:**

Brooks T-shirts--Assemblies--Scholastic Bookfair tax--Teacher requests  
--Teacher & Staff Appreciation Week--4th Grade Send Off--Community Needs (clothing/gifts)--Field Trips

### **Fundraisers and Calendar**

Brooks Night at Primanti Brothers - - April 21, 2022 (All Day)

STEAM night - virtual - April 8th

Art show - April 4th-14th

Spring party - April 8th

Whole School Reward Assembly - March 18th

## **Clearances Reminder**

Must be completed and uploaded to Applitrack

## **PTC Meetings for 2021-2022**

April 20th @ 1:30 pm - LGI room

May 18th @6:00 pm - ZOOM

## **NO SCHOOL -2022 dates (check MASD APP or website for official info)**

03/21/22--In-service Day

04/12/22-04/15/22 - Spring Break

05/17/22 - No School

05/30/22 - Memorial Day

06/02/22 - Last Day of School

## **BOX TOPS FOR EDUCATION**

JH Brooks continues to collect Box Tops for Education. Please download the app, scan your receipts, and the school gets the rewards! This is much easier than having to cut out each Box Top like in the “good old days”! The perk of scanning your receipts is that any Box Tops will automatically be collected for the school. Start your Box Top donating today!